

Resolution xx of 2018 Establishing Standard Work Day and Reporting Records of Activity (ROAs) and Pay Rates for Elected and Appointed Personnel

Resolved, the Town Board hereby establishes the following standard workdays and reports average days worked per month based on recent 3-month ROAs for each person, as required for determination of retirement benefits for Town Officials, and their annual salaries for 2018.

<u>Position, Name</u>	<u>Days/mo.</u>	<u>St'd Workday</u>	<u>Term Ends</u>	<u>Salary</u>	<u>Reporting System</u>
Supervisor, Mark Witmer	19.79	6 hrs.	12/31/2019	\$18,580.00	ROA
Town Justice, Susan Barr	4.15	6 hrs.	12/31/2021	\$11,408.00	ROA
Hwy. Supt., Cindy D. Whittaker	20.12	8 hrs.	12/31/2019	\$63,461.00	ROA
Town Clerk, M. Harrington-Lawson	18.78	6 hrs.	12/31/2019	\$33,137.00	ROA
Code Officer, Kevin McMahon	23.24	6 hrs.	1/1/19-6/21/19*	\$46,800.00	ROA
Councilperson, John Fracchia	3.37	6 hrs.	12/31/2021	\$2,296.00	ROA

*Code Officer Kevin McMahon resigned from his position with the Town of Caroline, effective at the end of the workday on 6/21/2019.

And Be It Further Resolved, this resolution supersedes Resolutions #80, #84, and #88 of 2018.

And Be It Further Resolved, the Town shall require, for each position where the employee is part of the NYS Retirement System, a ROA of actual time worked or, in the case where actual hour record is not required, the official holding the office shall submit to the Town Clerk a record of his or her activities for a period of three consecutive months at least once during their term of appointment;

And Be It Further Resolved, upon adoption, this resolution shall be posted on the town website for a period of at least 30 days and, within 15 days following this posting, a Certified Copy of the Resolution and an Affidavit of Posting shall be submitted by mail or online (<http://www.osc.state.ny.us/retire/employers/eaor/index.htm>) to the Office of the State Comptroller.

Moved by:

Seconded by:

Ayes:

Nays:

Abstentions: