

Resolution # _____-2019 Resolution to discontinue minimum maintenance of 0.16 mi of Bald Hill Road

Whereas, persons wishing to purchase property on Bald Hill Road have submitted a petition to the Town requesting that minimum maintenance of the final 0.16 miles of the road be discontinued to provide for a future driveway; and

Whereas, Superintendent Whittaker has reported that the current roadway meets the structural requirements for a Town road, but that a terminal snow-plow turnaround will be required in order for highway trucks to maintain the road; and

Whereas, Superintendent Whittaker has noted that the snow-plow turnaround must not have driveway extensions; therefore be it

Resolved, the Town Board authorizes the discontinuance of minimum maintenance on the terminal 0.16 mi. of Bald Hill Road contingent upon:

1. establishment of a Town Turnaround at the end of the road dedicated solely to use by the Highway Department, with deed modifications if so required to establish town ownership
2. acquisition of the sale property by the petitioners

Moved by:

Seconded by:

Ayes:

Nays:

Abstentions:

Resolution # _____-2019 Resolution to hire Velvet Lyke as the Town's Bookkeeper and Assistant to Supervisor

Whereas, the Supervisor, Bookkeeper, and Councilperson Murray have interviewed candidates for Bookkeeper & Assistant to the Supervisor and unanimously chosen a person to whom they wish to make an offer as soon as possible; therefore be it

Resolved, the Town Board hereby moves to offer Velvet Lyke the Bookkeeper & Assistant to the Supervisor position at an hourly rate of _____.

Moved by:

Seconded by:

Ayes:

Nays:

Abstentions:

Resolution # _____-2019 Resolution to adopted the updated Caroline Employee Handbook

Whereas, the Town Board has engaged with HR Public Sector Consultants to update the Employee Handbook to current employment laws and regulations; and

Whereas, the Town Board has updated the Town's policies with a goal of clarifying and enhancing the Handbook's policies, especially in regard to employee benefits; and

Whereas, the Town Board has carefully considered input volunteered and sought from others; therefore be it

Resolved, the Town Board hereby adopts the Caroline Employee Handbook as currently updated, with revised benefits effective on January 1, 2020.

Moved by:

Seconded by:

Ayes:

Nays:

Abstentions:

Resolution # _____ -2019 Resolution authorizing Supervisor to sign NYSEG’s Agreement for Purchase and Sale of Street Lighting Facilities and Street Lighting Pole Attachment Agreement

Whereas, in collaboration with other Tompkins County municipalities, the Town has been working over the past two years to convert Town Street Lights to LED lighting in order to reduce energy use and save taxpayer dollars; and

Whereas, the Town has received a Clean Energy Communities grant from the New York State Energy and Research Development Authority (NYSERDA) of \$100,000, partly to support the Town’s LED Street Light conversion; and

Whereas, the Town has engaged with the New York Power Authority (NYPA) to manage the Town’s Street Light conversion; and

Whereas, the Town has determined that acquiring ownership of our Street Light facilities will provide the greatest cost-savings to Caroline taxpayers going forward and, in addition, will enable the Town to select for a Street Light Maintenance Contractor that fulfills the needs of the Town; and

Whereas, the Town has received a Purchase Offer from NYSEG for our Street Light facilities; therefore be it

Resolved, the Town Board hereby authorizes the Supervisor to sign 1) NYSEG’s Agreement for Purchase and Sale of Street Lighting Facilities and 2) NYSEG’s Street Lighting Pole Attachment Agreement.

Moved by:

Seconded by:

Ayes:

Nays:

Abstentions:

Resolution # _____ -2019 Resolution authorizing Supervisor to contract for excavation services for Town Hall Bioretention Project

Whereas, the Town developed a design plan for a Bioretention Feature at the Town Hall to provide a model stormwater control measure to treat runoff from the Town’s main parking lot; and

Whereas, Tompkins County Soil & Water Conservation District awarded the Town a grant of \$6,000 for this project, with condition that it be completed in 2019; and

Whereas, the geothermal loop field in the town hall grounds is now complete, and will be enhanced by the addition of the Bioretention Feature over the loop field; and

Whereas, the Town Highway Department has stockpiled washed stone for this project and will truck stone and soil for the project; therefore be it

Resolved, the Town Board authorizes the Supervisor to contract for excavation services in compliance with the Town’s procurement policy.

Moved by:

Seconded by:

Ayes:

Nays:

Abstentions: