

## CAROLINE TOWN BOARD AGENDA MEETING

Tuesday, February 2, 2021, at 7 pm

Because of the COVID-19 Emergency and State and Federal bans on large gatherings, and pursuant to Governor Cuomo's Executive Order suspending the in-person meeting requirement of Open Meetings Law, the Caroline Town Board Agenda Meeting scheduled for February 2, 2021 at 7 pm will be held electronically via Zoom teleconference. Members of the public may listen to and/or view the meeting by following the web and telephone instructions below. Minutes of the meeting and video recordings will be posted on the [Town of Caroline website](#). Comments may be provided at Privilege of the Floor during the Zoom meeting, by email ([clerk@townofcaroline.org](mailto:clerk@townofcaroline.org)), or by mail (P.O. Box 136, Slaterville Springs, NY 14881).

### INSTRUCTIONS TO ATTEND THE ZOOM MEETING (<https://zoom.us>)

You do not need to have a Zoom account to join. Options 2 and 3 are easiest without an account. You may need the meeting ID for any of these methods.

<https://us02web.zoom.us/j/81899193017?pwd=V1M3bmQ0SE1NZ0p6c0N0WmJBREJsUT09>

Without Zoom account: <https://zoom.us/join>; Meeting ID: 818 9919 3017 Passcode: 876767

Phone dial-in: +1 929 205 6099 US (New York)

By phone press \*6 to mute/unmute, \*9 to raise hand during meeting

### AGENDA

***PUBLIC HEARING on Law to Increase Planning Board Membership to Seven Persons<sup>1</sup>***

### ***BUSINESS MEETING***

- ***Privilege of the Floor: Opportunity to bring forward matters of concern (3-min limit)***
- **Additions or deletions to Agenda**
- **Interviews with Applicants for 2021 Town Board Seat**
- **Resolution to Form a Town of Caroline Zoning Commission<sup>2</sup>**
- **Adoption of [Town of Caroline COVID-19 Policy](#)**
- **Committee Reports**
- **Approval of minutes of [January 13, 2021](#)**
- **Agenda items for February 10 Business Meeting**
  - Resolution to Adopt Local Law to Increase Planning Board Membership to Seven Persons
  - Discussion and Vote on 2021 Association of Towns Legislative Agenda
  - Approval of 2021 GML-119-o Agreements for Cooperative Purchasing of W/C Insurance with Slaterville and Brooktondale Fire Districts

—Adjourn—

**Privilege of the Floor Policy at Caroline Town Board Meetings**

- Privilege-of-the-Floor is offered at the beginning of town meetings as an opportunity for individuals to provide input to the town board. Speakers have up to three minutes, subject to modification depending upon time constraints of a particular meeting. Each resident is provided one speaking opportunity per meeting; written input is also welcome.
- Comments should be directed to the town board. The Supervisor or Councilpersons may answer questions brought forward or defer to allow for further research and thought.
- Personnel matters should be directed to the appropriate Supervisor or Department Head.
- Respectful discourse is required.

**<sup>1</sup>TOWN OF CAROLINE**

**LOCAL LAW NUMBER XX of 2021**

***Amendment of Town of Caroline Local Law #1 of 2002 to Increase Membership on the Town’s Planning Board to Seven Persons***

The Town Board of The Town of Caroline, New York, pursuant to a Resolution dated \_\_\_\_\_ does hereby pass a local law as follows:

**Section 1. Authority**

This Local Law is adopted pursuant to the authority granted in the New York State Town Law, Section 271 of Town Law (Planning board, creation, appointment).

**Section 2. Title**

This Local Law shall be known as “Local Law Number XX of 2021”, titled “Amendment of Town of Caroline Local Law #1 of 2002 to Increase Membership on the Town of Caroline Planning Board to Seven Persons.”

**Section 3. Purpose and Scope**

The Town wishes to increase total membership on the Town’s Planning Board from five to seven persons to enable additional participation by residents in Planning Board initiatives. Otherwise, all other provisions of Local Law #1 of 2002 shall remain in effect.

**Section 4.** This local law shall take effect following its adoption.

**<sup>2</sup>Resolution \_\_\_\_\_ of 2021. Formation of a Town of Caroline Zoning Commission**

Whereas, from public input and the judgement of the Town's Planning Board based on increasing growth pressures and few development guidance tools to promote the goals of the Town, the Town's updated Comprehensive Plan recommends consideration of a zoning scheme appropriate for Caroline; and

Whereas, for towns like Caroline considering adopting zoning for the first time, a Zoning Commission must be established, which has the responsibility "*to recommend the boundaries of the original zoning districts and appropriate regulations to be enforced therein, make a preliminary report, hold public hearings and submit a final report to the local governing board...*"; therefore be it

Resolved, upon the recommendations of New York State and a local professional planner (Joan Jurkovich), and after consultation with the Town's Planning Board, the Caroline Town Board hereby establishes a Zoning Commission of seven members, which shall include 3 members of the Town's Planning Board and additional Caroline residents appointed by the Town Board. A member of the Town Board shall serve as liaison to the Zoning Commission; and

Be it Further Resolved, the Town's Zoning Commission is a separate body with its specific charge and shall be disbanded upon submission of its final report to the Town Board.