

**Town of Caroline
Town Board Minutes
September 14, 2006**

The regular meeting of the Town Board of the Town of Caroline held on September 14, 2006 at the Town Hall was called to order by Supervisor Don Barber at 7:02 p.m.

Present:

Don Barber, Supervisor
Ed Cope, Councilman
Tim Seely, Councilman
Dominic Frongillo, Councilman
Nelly Farnum, Councilwoman

Recording

Secretary: Debra DeAugustine, Town Clerk

Visitors: Ray Watkins, Ann Krajewski, from Tompkins Weekly, Pat Brhel

Privilege of the floor

Ray Watkins spoke about the Trail Pass ATV club. They're petitioning landowners for permission to use the trails on their land, and need permission from the town to use public roads to get from trailhead to trailhead. Don: we would have to pass a local law for ATV use, then pass a resolution saying which roads they are, so if the roads change, it won't impact the local law. Town would keep the map of the trails confidential. Signage: club assumes cost and puts them up. They also take care of trail maintenance, working in conjunction with the DEC. With regards to ATV lawbreakers on the roads, they try to educate them and to get them to join the club. They report people who are jeopardizing private property and trail system to law enforcement. Don: in order for the town to adopt local law, we need to know there is no way to connect the trails without using roads.

Ann Krajewski: came to make the board aware of the weekly paper.

Monthly Reports

Supervisor's Report

Correspondence

1. Letter to Fire Districts from Supervisor that Worker's Comp can no longer be paid by Town for Vol. Fire fighting or ambulance activities
2. Notice from Lt. Governor that Town received planning grant for \$21,280
3. Notice from GOSC that Town received \$400,000 Housing rehab grant

Report

- FEMA application for work at Town Barns –see photos, need to do this work even if we don't receive FEMA funding – have applied for DEC permit – want to get authority to spend funds to do this work this month if DEC permit is given – also need someone to be in daily contact with DEC about the status, so we can get contractor lined up. We need to do the work no matter what. Cost is \$26,000, based on bid, but the building we save is worth many times more than that. Funds are available in other unused budget lines. We can get refunded for the work. Dominic will be the contact since Cindy is out of town.
- Grievance from business agent regarding the amount of time the union has to apply for binding arbitration. Asking for a month, we will give them seven days.
- Bald Hill School Road property: Have had at least 2 more parties express an interest in the parcels. We will need to know exactly where the 30-acre parcel's road frontage is in order to evaluate the purchase offers from a cash flow analysis (price offered vs cost to upgrade road). Can the town contract with a local surveyor to delineate the road frontage of the 30-acre parcel?

- Beautification project: Needed to give C Gardner at CCETC an update: Except for planters in B-dale and Slaterville, no other progress. Chrys suggested purchasing daffodils and giving to residents that live along major highways in the 3 hamlets to plant near the road. Looking for other interest before end of year.
- Voting machines: NYS law doesn't give the Election Commissioners the authority to audit and certify the new machines. I'd like to bring a resolution forward next month to AoT to push NYS legislature to amend the HAVA law to give these independent commissioners that authority and responsibility.
- Talk of Town notified us that we need to review our Local Law for the Administration and Enforcement of NYS Building Code. Gave copy of the new requirements to Ed to review.
- FLLT has been approached by a property owner at the Caroline/Richford line who would like to donate land (wetland). Question is there an interest in the Town being the recipient or FLLT. Any thoughts? Anyone interested in communicating with Property owner and FLLT?

County Representative's Report

County budget:

- Still looking at \$1.6 million they have to cut in order to stay with 0% tax increase. TCPL proposing that contributions for all of the meeting rooms (rural libraries) be made by the towns or towns take them over entirely.
- Highways: Bill Szesny is proposing that any low volume highway (300 cars or less) go on a list for low maintenance. Don says that we have an interest in swapping roads; some low maintenance county roads for high maintenance connector road.
- Met with Judith Pastell in regard to bond ICSD is talking about.
- Met with new president of Cornell about how he sees relationship with community.
- Single fare system with TCAT working very well.
- Ag farmland protection board. Ethanol, county's interest in having farmers look into how local farmers might use ethanol. Eminent domain
- Tax exemptions. Needs to be correlation between tax exemptions granted and the number of jobs that have been created.
- Tourism brochure. Have asked each town to come up with 8 or 10 sites that are tourist related.

Town Business

Library

Pat Brhel: more than half the books in our library are town-owned. Town pays for McNaughton book service. We get a bag once per week of books people order from downtown library. Twice a year, we get to pick books off their stacks. Frank says they don't want to cut the affiliation, but they want us to up our funding. We should find out what the affiliation is worth before we allow them to cut us off. Assuming they don't cut us off, our budget is to continue to fund the McNaughton, and to purchase supplies like shelving, a printer, and other items as they come up. Clerk informed Pat that code office has an extra printer the library can have.

Food Pantry

Pat supplied a handout. Another 100 residents per month on average are being served. Initially, growth was due to better outreach. Over the last couple of years with fuel price increases and job loss, have experienced growth. Grant monies run out in the middle of October, so the town money gets them to the end of the year.

Department, Committee, & Liaison Reports

Farnum

- Nothing in budget for the Caroline emergency planning committee to print 1000 file folders with emergency information for the apple fest. Need around \$600. It is our major educational component.

Seely

- Two members of the noise committee have missed two meetings. Should we continue with 5 members or should we replace the 2? Board says to ask them to attend next meeting; if not interested, ask other two applicants.

Cope

- Planning Board: Oct 3, board will receive final comprehensive plan for board's consideration.
- Ed is taking up the State Environmental Quality Review Act (SEQRA) process. He has determined that the minimum to get through the process will be two months. Taking it from the standpoint that the town board will be the lead agency, with the planning board being an involved agency. TC planning is not interested in being an involved agency. Tim says DEC, Better Housing, County Health, County Planning are all interested agencies. In the first 30 days, the interested party gets to review it. This will be a Type 1 action (potential for impact) and a generic environmental impact statement.
- Kathleen Quinlan will not seek reappointment.
- Highway will not need a gradall next year, but will want other equipment, like a tractor and a one-ton and have to replace the 550, which was sold but not replaced.
- Our contract with community energy is not up until next year.

Frongillo

- Watershed committee: Dominic had a list of questions, Roxy Johnson provided responses.
- Todd Miller: aquifer study has two sites he wants to drill.

Action Topics**Transfers****Motion to Authorize Transfer of Funds**

A motion was made by Supervisor Barber and seconded by Councilwoman Frongillo to authorize the following transfer:

	From	To
\$157.97	from General Fund Account A 3620.4 Safety Inspection CE	General Fund Account A 3620.2 Safety Inspection EQ
\$2000.00	Highway Fund Account DA 5110.1 Repairs PS	Highway Fund Account DA 5110.11 Repairs PS, Overtime
\$800.00	Highway Fund Account DA 5130.4 Machinery CE	Highway Fund Account DA 5140.4 Brush and Weeds CE

Adopted

Don Barber	Aye
Ed Cope	Aye
Tim Seely	Aye
Nelly Farnum	Aye
Dominic Frongillo	Aye

Approval of Abstracts**Approval of General Fund Abstract**

A motion was made by Councilman Cope and seconded by Councilwoman Farnum to approve payment for the General Fund voucher numbers 229 through 254 in the amount of \$12,354.66.

Adopted

Don Barber	Aye
Ed Cope	Aye
Tim Seely	Aye
Nelly Farnum	Aye
Dominic Frongillo	Aye

Approval of Highway Fund Abstract

A motion was made by Councilman Cope and seconded by Councilman Frongillo to approve payment for the Highway Fund voucher numbers 148 through 176 in the amount of \$27,647.56.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Approval of Streetlight Fund Abstract

A motion was made by Councilman Cope and seconded by Councilwoman Farnum to approve payment for the Streetlight Fund voucher numbers 016 through 017 in the amount of \$600.35.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Minutes

Approval of Minutes from August 1, 2006

A motion was made by Supervisor Barber and seconded by Councilman Seely to accept the minutes of August 1, 2006 with the following amendments.

Amendments:

Page 1, strike Seely's work email address.

Page 1, next to the last paragraph, change \$1000 to \$1109.

Page 1, 1st paragraph, change to read that they are formulating their budget to conform with a 3% increase.

Page 2, 3rd paragraph, change "Connect to Caroline" to "Caroline Emergency Planning Committee."

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Approval of Minutes from August 10, 2006

A motion was made by Supervisor Barber and seconded by Councilwoman Farnum to accept the minutes of August 10, 2006 as submitted by the Town clerk.

Adopted	Don Barber	Aye
	Ed Cope	Nay
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Resolutions

Resolution 9-2 of 2006

Establish Caroline Energy Independent Committee

By Councilman Seely; Seconded by Councilman Frongillo

WHEREAS, Energy Independent Caroline (EIC), an existing organization of interested citizens, petitioned the town board to become an official committee of the Town of Caroline; and

WHEREAS their efforts aspire to benefit the residents of Caroline by:

1. Providing a source of revenue to the town through development of renewable energy projects
2. Offsetting the environmental impact of residential and municipal energy use
3. Building greater sense of community through outreach events, celebrations, and a door-to-door energy conservation campaign

4. Make Caroline a model for innovative community-scale renewable energy projects.

WHEREAS, the committee is committed to working closely with the Town of Caroline leaders to encourage and support adoption of energy conservation and renewable energy technologies within the town and earlier this summer, contributed to the development of energy goals for the town's Comprehensive Plan, and

WHEREAS, the committee's mission is to identify and recommend strategies to narrow the gap between energy consumed and energy produced within our town, now therefore be it

RESOLVED that the Town Board hereby establishes a committee of appointed citizens to be known as the Energy Independent Caroline, and that the members will report their activities to the town board a minimum of three times per year; and be it further

RESOLVED, that as a committee of the town, the EIC is charged with the following:

- Support, through proactive education efforts, energy conservation and renewable energy technologies.
- Provide volunteer assistance to homeowners, when requested, to implement such strategies.
- Identify suitable wind, solar, and microhydro power sites within the town
- Assist with development of community-scale renewable energy projects, including feasibility analysis, impact assessment, procuring financing, and other planning and project management tasks.
- Identify and recommend key strategies to encourage mass transit use for commuting and use of renewable fuels for town vehicles, as appropriate.
- Provide a forum for residents to learn about and discuss energy issues and innovations.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Resolution 9-3of 2006

Adopt National Incident Command Management System Protocol

By Councilwoman Farnum; Seconded by Supervisor Barber

WHEREAS, Homeland Security Presidential Directive / HSPD-5, 28 Feb 2003 established the National Incident Management System (NIMS), and

WHEREAS, the NIMS establishes a single, comprehensive approach to domestic incident management to ensure that all levels of government across the nation have the capability to work effectively together using a national approach to domestic incident management, and

WHEREAS, the NIMS provides a consistent nationwide approach for federal, state, and local governments to work together to prepare for, respond to, and recover from domestic incidents regardless of the cause, size, or complexity, and

WHEREAS, the NIMS provides for interoperability and compatibility among federal, state, and local capabilities and includes a core set of concepts, principles, terminology, and technologies covering the incident command system, unified command, training, management of resources, and reporting, and

WHEREAS, beginning October 1, 2004, all federal departments and agencies shall make adoption of NIMS a requirement to the extent provided by law for providing federal preparedness assistance through grants, contracts, or other activities to local governments, now therefore be it

RESOLVED, that the Town of Caroline hereby adopts the National Incident Management System as its system for preparing for and responding to disaster incidents.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Resolution 9-4 of 2006
Accept Snow and Ice Agreement with Tompkins County

By Supervisor Barber; Seconded by Councilman Seely

RESOLVED, the town board hereby authorizes the supervisor to sign the snow and ice agreement between the Town of Caroline and Tompkins County through June 30, 2008.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Resolution 9-5 of 2006
Authorize Supervisor to Sign PERM33 Applications

By Councilman Seely; Seconded by Councilman Frongillo

WHEREAS, the Town of Caroline is interested in applying for a DOT highway work permit known as a PERM33 to install traffic control devices on Rt. 79, and

WHEREAS, an official of the Town of Caroline must sign all applications, therefore be it

RESOLVED, the Caroline town board hereby authorizes the town supervisor to sign such applications.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Resolution 9-6 of 2006
Approve Contract with GOSC for Housing Rehabilitation

By Supervisor Barber; Seconded by Councilman Seely

RESOLVED: The Caroline Town Board hereby authorizes the Supervisor to sign a grant contract with the GOSC for execution of a Housing Rehabilitation Grant for \$400,000, now therefore be it

RESOLVED, that the Caroline Town Board appoints Ed Cope as the "Authorized Municipal Employee" for the purposes of certifying reports to the GOSC.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Resolution 9-7 of 2006
Contract with Better Housing for TC to Administer GOSC Grant

By Supervisor Barber; Seconded by Councilwoman Farnum

WHEREAS, the Town of Caroline is entering into a contract with the NYS GOSC for the execution of a \$400,000 Housing Rehabilitation Grant, and

WHEREAS, the Town of Caroline has previously contracted with BHTC for the administration of a similar grant, now therefore be it

RESOLVED, the Caroline Town Board authorizes the Supervisor to sign a contract with BHTC for administration of GOSC Grant # 182HR7-06.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye

Nelly Farnum Aye

Dominic Frongillo Aye

Resolution 9-8 of 2006

Establish and Appoint Oversight Committee for GOSC Grant

By Supervisor Barber; Seconded by Councilman Seely

WHEREAS, the Town of Caroline is entering into a contract with the BHTC for the administration of GOSC Grant #182-HR7-06, and

WHEREAS, that contract requires regular communication with an authorized body of the Town of Caroline, and

WHEREAS, the Oversight Committee's function will be to monitor and oversee all the activities of BHTC in administering this grant, which includes among other things the approval of the credentials of applicants and the approval of the scope of work and budgeted funds for each project, now therefore be it

RESOLVED, the Caroline Town Board appoints John Spence (Executive Director of BHTC), Don Barber (Caroline Town Supervisor), Becky Bilderback (2024 Slaterville Rd.), and Frank Proto (County Legislator), to the GOSC Grant Oversight Committee.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Resolution 9-9 of 2006

Ogden Road Quit Claim Deed

By Supervisor Barber; Seconded by Councilman Seely

WHEREAS, resident Jeffrey Haugaard discovered an error in his deed, which error provides him with title to a portion of turnaround on Ogden Road, jointly with the Town; and

WHEREAS, the matter has been fully reviewed by the Town's Counsel and this Board; and

WHEREAS, the Board believes that the proper remedy is to accept a quit claim deed (the "deed") from Mr. Haugaard for the portion of roadway that was deeded to both the Town and Mr. Haugaard, with such deed to be in a form and format acceptable to the Town and its Counsel; and

WHEREAS, the Board believes it is in the best interests of the Town and the public to expeditiously proceed to clean up this deeded error, and upon due discussion and deliberation thereupon, the Town Board of the Town of Caroline has hereby

RESOLVED, that the deed from Jeffrey Haugaard to the Town of Caroline be and hereby is approved and accepted; and it is further

RESOLVED, that Guy K. Krogh, Esq., as Attorney for the Town, be and hereby is authorized to sign such documents as are or may be necessary or desirable to record such deed in the Tompkins County Clerk's Office; and it is further

RESOLVED, that the Town be and hereby is authorized to contribute 50% of the filing fees for such deed, currently estimated at \$58.50.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

**Resolution 9-10 of 2006
Recreation Partnership**

By Councilman Frongillo; Seconded by Councilman Seely

WHEREAS, the Tompkins County Recreation Partnership is a unique collaboration among 11 Tompkins County municipalities which allows youth from Caroline and other municipalities to participate in recreational programs to meet new friends, learn new skills, and have positive new experiences in well-supervised appropriate activities at an affordable price, and

WHEREAS, by collaborating and pooling resources, the Partnership offers a wider and more affordable array of recreational programs than any single local government could offer on its own, according to a cost-sharing formula wherein the Town of Ithaca, City of Ithaca, and Tompkins County each contribute one-quarter, enabling eight smaller municipalities to share the remaining one-quarter, and

WHEREAS, the Tompkins County Administrator recently requested the Tompkins County Youth Services Department to describe the impact of withdrawing full County financial support from the Recreation Partnerships, and

WHEREAS, withdrawal of County support for the Recreational Partnership would create a funding gap that increased user fees could not fill, and

WHEREAS, a partial cut in County funding to the Recreation Partnership contributed to a reduction in the number of Recreation programs from 39 to 30, and

WHEREAS, withdrawal of County support for the Recreational Partnership would dramatically reduce the number of recreational programs offered to youth by the Recreation Partnership, and

WHEREAS, withdrawal of County support for the Recreational Partnership could ultimately jeopardize the existence of the partnership, and

WHEREAS, continuing full County support for the Recreation Partnership will encourage intermunicipal cooperation with 10 other municipal partners, therefore be it

RESOLVED, that the Town Board of the Town of Caroline affirms the importance of providing well-supervised recreational programming for youth, and be it further

RESOLVED, that the Town Board of the Town of Caroline strongly encourages the Tompkins County Legislature to continue its support for the Recreation Partnership, and be it further

RESOLVED, that the Town Board of the Town of Caroline strongly encourages the Board of the Recreation Partnership to develop funding streams in addition to municipal contributions to reduce the strain on its municipal partners.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Tim Seely	Aye
	Nelly Farnum	Aye
	Dominic Frongillo	Aye

Adjourn

On a motion, the meeting adjourned at 10:32 p.m.

Respectfully Submitted,

Debra DeAugustine, Town Clerk