

Town of Caroline Review Board Meeting Minutes

Date and Time: 12/16/20 at 7:30 via Zoom

Subject: Verizon Co-location on Bald Hill Road Telecommunications Tower

All board members in attendance: Craig Modisher (Chair), Don Barber, Ellen Harrison, Bruce Murray, Sue Pearce-Kelling

Applicants in attendance: Dana Campbell (attorney), Tim Zarneki (Verizon Wireless radio frequency design engineer), Brett Morgan (Aerosmith Development site specialist)

Others in Attendance: Mark Witmer (Town Supervisor), Tim Murray (Town council); members of the public

Privilege of the floor: No one spoke at the beginning however privilege was again offered at the end of the meeting (see below).

Discussion/Review of additional materials submitted by applicant:

The applicant had provided materials (Exhibits “C” through “G”) in response to the board’s initial review of the application that addressed the following topics:

- ☐ The make and model and manufacturer of the antennas
- ☐ The frequency, modulation and class of service of radio and/or other transmitting equipment
- ☐ The transmission and maximum effective radiated power of the antennas
- ☐ Direction of maximum lobes and associated radiation of the antennas
- ☐ Certification that NIER levels at the proposed site are within the threshold levels adopted by the FCC
- ☐ Certification that the proposed antenna will not cause interference with existing telecommunications devices
- ☐ A copy of the FCC license applicable to the use of the telecommunications tower
- ☐ Propagation studies of the proposed site and all adjoining proposed or in-service or existing site

Tim Z. answered multiple questions from the board members related to RF levels that the new installation would cause. For details refer to the recorded meeting available via the town website. [\(Insert hyperlink here?\)](#) In summary, Tim Z. relayed that allowable levels of RF are strictly governed by their FCC licensing and that any levels reaching the ground from the height of the antennae being installed (>100ft up) would be a small fraction (<1%) of the FCC/licensed allowable levels.

Following discussion of the board, another **privilege of the floor** was allowed:

- ☐ Tim Murray expressed frustration and dissatisfaction of “rather vague responses” of the applicant to questions regarding radio frequency impacts.
- ☐ Elisa Evett was granted privilege of floor as she had missed the start of the meeting. She expressed dissatisfaction and concern in how Spectrum has

installed cable lines along Bald Hill Rd and asked if the current tower application might exacerbate the road/erosion problems. It was advised that she express her concerns directly to the town board.

Following no further questions or concerns raised by the board, Don motioned that the board rule that the application meets “Eligible Facility” requirements. Sue seconded. All board members voted in favor.

Resolution 1 of 2020. Approval of Verizon application for co-location of cellular antennae on the Bald Hill Road Tower.

Whereas, Verizon has submitted an application for co-location of telecommunications equipment on the CitySwitch, LLC cell tower located at 340 Bald Hill Road; and

Whereas, the Code Officer has reviewed the contract drawings and application materials and found them to be complete and in order; and

Whereas, as per Town of Caroline Local Law #2 of 1998 (*Regulating the Siting of Telecommunications Towers, Antennae, and Related Equipment*) the applicant has provided the required documentation from CitySwitch consenting to Verizon's intent to co-locate telecommunications equipment at this tower; and

Whereas, the co-location was deemed an “eligible facilities request” under TRA Section 6409.

Whereas, Verizon's co-location of antennas and other equipment will not increase the height or footprint of the existing tower; therefore be it

Resolved, the Town of Caroline Review Board hereby approves Verizon's application for co-location at the CitySwitch Tower at 340 Bald Hill Road.

Votes: Ayes - Modisher, Harrison, Pearce-Kelling, Barber, Murray

Nays - none

Applicant thanked the board and the meeting was adjourned.