

Resolution xx - 2018: Changes to draft Introduced Subdivision Review Law of 2018

The Caroline Town Board makes the following edits to the Introduced Subdivision Law presented at the Public Hearing on May 9, 2018:

1. The title shall be amended to Subdivision Review Law.
2. Page 1, Section 101: accordingly, “Review” shall be added in reference to the law’s title: “...Town of Caroline Subdivision Review Law.”
3. Page 4, Section 106 (3) Definitions. y.: the word “required” shall be added (...payment, and required before the Review Board...).
4. Page 6, Section 202 shall be modified as follows:

Section 202 Subdivision Review Process:

- (1) Sketch Plan Review (Article 4)
- (2) Submission of Preliminary Plat Application (Article 5) and Preliminary Review Fee (Section 203)
 - a. Review Board Review (Section 503)
 - b. Town Board Review (as appropriate; Section 504b and Article 6)
 - c. Tompkins County 239 Review (as appropriate; Section 504b)
 - d. Public Hearing (Section 505)
 - e. Decision (Section 505)
- (3) Submission of Final Plat Application (Article 7) and Final Review Fee (Section 203)
 - a. Public Hearing (if not in substantial agreement with Preliminary Plat; Section 704)
 - b. Decision (Sections 703; 704)

5. Page 7, Section 203 Submit Review Fee: “(Preliminary and Final Review Fee)” shall be added:

The Town Board shall by resolution periodically set a fee schedule for the review and processing of Subdivision applications (Preliminary and Final Review fees) and for the inspection of subdivisions.

6. Page 7, Section 203: the word “to” shall be added (...until the appropriate fee is paid to the Town Clerk, who shall...).
7. Page 19, Section 711: “insure” shall be changed to “ensure”.
8. Page 20, Section 802: Section 802 (4) Sketch Plan Proof of Payment of Fees shall be deleted.
9. Page 29, Section 1001 Establishment shall be modified as follows (underlining):

There is hereby created a Review Board consisting of five (5) members, each of whom shall be appointed by the Town Board. No person who is a member of the Town Board shall be eligible for membership on the Review Board, and no public officer or employees of the Town, or of any other governmental agency, who are ineligible for appointment due to conflicts of interest or compatibility of offices rules may be so appointed or remain upon such Review Board. Review Board members shall be residents of the Town of Caroline.
10. Page 29, Section 1006 Removal of Members shall be modified as follows (underlining):

The Town Board shall have the power to remove, after public hearing, any member of the Review Board for cause as governed by the requirements of New York State Public Officers Law, including failure to comply with the minimum requirements for annual training and attendance at meetings.