

Caroline Town Board Meeting Minutes of February 13, 2024

The Town Board Special Meeting was held on February 13, 2024, at the Caroline Town Hall and by zoom conference beginning at 9:11am

Attendance:

Supervisor Mark Witmer
Councilmember Cal Snow
Councilmember Tim Murray
Councilmember Kate Kelley-Mackenzie
Councilmember Michele Brown

Also Present:

Highway Superintendent, Bobby Spencer
Labella Engineers, Dave, Tom and Aaron

Recording Secretary:

Jessie Townsend, Town Clerk

Public Attendance: 1 in-person, and 0 via zoom

Discussion with Labella to discuss new highway facilities plan

After the last meeting with Labella, it was determined that the Town would need time to explore different avenues to take after reviewing Labella's report submitted last fall. Based on several different construction concepts, features and design plans of a new 20,000 sq ft highway facilities, the report outlined the lowest cost estimate exceeded \$8.2 million. The Board and Bobby met at last month's meeting where Bobby put forward his recommendations and proposal. Bobby shared that proposal with Labella, detailing the work that the highway crew could do, such as the necessary demolition and reconstruction of the Quonset building and building an addition to each side of the existing Morton building. That building would become a maintenance shop and in turn, opens space in the existing garage. The new plan asks Labella to create a design to build out on the end of the garage or build a second floor above the current office space. The goal being to rehab the building and reuse whatever existing structure possible, while creatively improving the functionality of the limited space at the site. The new plan includes a new well, and various code rule upgrades including ADA bathroom facilities, plus insulating and electrical rewiring throughout the building. Supr. Witmer and Bobby agreed to meet and generate a summary for Labella to move forward. Next steps will be for Labella to draw up concepts, estimated costs by contractors and possibly making another site visit to bring a new plan together.

----Meeting Adjourned at 10:05am----

Respectfully Submitted,

Jessie Townsend