

Recreation Partnership Agreement Planning 2018 to 2022 agreement:

On or before December 31st, 2017 a new agreement for the Recreation Partnership needs to be constructed. We are asking participating municipalities to give input into the next agreement. The current agreement is for a five year term and has a clause that allows for this agreement to be extended for another 5 years.

Sections of the Agreement:

- Establishing a program
 - Establishes a program partnership to jointly plan, finance, and provide coordinated shared recreation services.
 - A governing board oversees the contracted services of program providers.
- Sharing Program Costs
 - Costs not paid for by fees, grants, fundraising, and use of volunteers are shared by the member municipalities.
 - The subsidized cost is divided by 4 with the City, Town of Ithaca, & County paying $\frac{1}{4}$ each.
 - The remaining smaller municipalities share the last $\frac{1}{4}$ via a formula. We use the assessed value in the ICSD weighted by 2 times the average of participation over the past three years.
- Governance
 - The Recreation Partnership Board, there are 14 voting seats. The City, County, and Town of Ithaca have two representatives. The remaining municipalities have one seat each.
 - It is recommended these seats are filled with an elected official.
 - Members serve a two year term.
- Roles of the Recreation Partnership Board
 - Operates under their own by-laws
 - The Board works towards goals, addresses policy questions, review performance data and finances.
 - Periodically evaluates the performance of its provider(s).
- Roles of Officers

- Chair helps to create agenda, chairs meetings, acts as a representative of the Rec. Partnership Board
- Vice Chair acts in absence of the Chair.
- Treasurer works with TCYS Dept. to make financial reports.
- Roles of Fiscal Agents and Staff Support
 - TCYS Dept. bills and receives payments from participating municipalities and makes payments to authorized providers.
 - Rec. Partnership Board will explore the need to create a coordinator position.
- Roles of Tompkins County Youth Services Dept.
 - Staff from the TCYS Dept. will work with the IYB and other providers to provide support to the Recreation Partnership Board.
- Roles of Recreation Program Provider(s)
 - Provide programs, liability coverage, tracking, reporting highlight trends, recommend program changes, and develop the budget.
- Fiscal and Administrative Accountability
 - The City like the other members will make payments to the TCYS Dept. for its share.
 - The City as a provider will use its own facilities and may enter into agreements with other partners.
- How Municipalities Join or Leave the Partnership
 - If any municipality chooses to join a cost and joining date will be calculated
 - A municipality may with draw; they must submit a letter in writing and give one full year notice.
- Participation by Residents of Non-Member Municipalities
 - Residents of non -member municipalities will be charged the full unsubsidized cost of the program.

Municipality: _____

Extend the contract for 5 years without changes

Please consider making the following changes in these sections:

- * Establishing a Program
- * Sharing Program Costs
- * Governance
- * Roles of the Recreation Partnership Board
- * Roles of the Officers
- * Roles of Fiscal Agents and Support Staff
- * Role of Tompkins County Youth Services Dept.
- * Roles of Recreation Program Providers
- * Fiscal and Administrative Accountability
- * How Municipalities Join or Leave the Partnership
- * Participation by Residents of Non-Member Municipalities

Please attach written documentation of the changes you are suggesting for each section you have checked.