

Privilege of the Floor Policy at Caroline Town Board Meetings

A three minute time limit is set for each person for Privilege of the Floor unless a Board member desires additional time for clarifications or questions.

Town Board has the right to grant or deny this privilege and to set a time limit for that specific meeting night. This privilege will be given uniformly to all residents of the Town of Caroline and non-residents as time permits. The Town Board will not use this power of granting/denying privilege of the floor for political purposes to silence or mute a particular point of view.

Repeated refusal to follow the Rules of Privilege of the Floor will result in a loss of the privilege for that night.

Privilege of the Floor is not a time for debate.

Character assassination of any individual, derogatory remarks, profanity, interrupting or speaking over the person holding the floor, and disorderly conduct will not be tolerated, and will result in loss of "Privilege" at that meeting.

A sign in sheet will also be available to sign in prior to the meeting being called to order. The Supervisor will call in order on the sign in sheet.

It is recommended that topics that fall within the responsibility of the Highway Department should be addressed to the Highway Superintendent apart from the Town Board Meeting.

It is recommended that topics that fall within the responsibility of the Building Department first be addressed to the Code Enforcement Officer. If satisfaction is not reached, the individuals may then contact and/or meet with the Supervisor.

The person will be addressing only the Board and shall: (1) clearly state their name, (2) whether they are residents of the Town of Caroline or another town, and (3) the specific topic to be addressed. The concern will be stated in a short, clear, and concise manner. The individual may submit, in writing, any details to be considered at a later time by the Board.

At the sole discretion of the Board an individual can be held off until a specific agenda item.

A person can only sign up once for Opening Privilege of the Floor on a given meeting night.

Questions addressed to the Board may or may not be responded to, and should be directed to the Supervisor, who may either answer them or refer the questions to Town attorney, if present, or to a town board member. The Board is not obligated to answer any questions presented at the meeting. No person has the right to demand an answer to a specific question from a member of the board. Questions presented in writing will be responded to at a later time.