

## **Caroline Town Board Meeting Minutes of November 13, 2012**

The Town Board Business meeting held on November 13, 2012 at the Historic Town Hall was called to order at 7:00 p.m. by Supervisor Donald Barber.

### **Attendance:**

Donald Barber, Supervisor  
Dominic Frongillo, Councilmember-absent  
Linda Adams, Councilmember  
Aaron Snow, Councilmember  
Irene Weiser, Councilmember

### **Recording**

**Secretary:** Marilou Harrington, Town Clerk

**Also present:** 4 citizens from the Town of Caroline attended the meeting.

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**Privilege of the Floor:** Lucy Gagliardo, chair and Penny Boynton addressed the board on behalf of the Caroline Youth Commission. Lucy talked about the soccer program. They collect “dues” from the attendants (to be able to participate) but she said there were scholarships available for those who could not afford to attend otherwise. Christine Barley is the coordinator, and will be stepping down from this position but she wanted to thank the board for supplying the liability insurance that covers the student participants along with the volunteer staff. (Liability insurance is provided through the Town of Caroline for the groups.) Caroline has 71 participants, Dryden, 49; and Ithaca 20 in the soccer program. See attachment 1.

Youth Commission announcement assessment with new members on the commission, Next meeting Tues Dec 27<sup>th</sup> @ 7p.m., Caroline Elementary School. There will be a Doug’s Fish Fry fundraiser, Thurs. Dec. 13<sup>th</sup> 11a.m. to 7p.m., East Hill Plaza. (Cornell University is supplying the space at East Hill Plaza at no charge.)

Councilmember Weiser suggested that P & C at East Hill Plaza might be supportive of the Youth Commission and might do something with t-shirts for soccer team, etc.

Recruitment meeting for the Youth Commission will be held on Saturday, Nov. 17<sup>th</sup>, 10a.m. to 12:30p.m. at the Historic Town. They are hoping for a good turn out.

Lucy wanted to acknowledge all the work that has been done by Amie Hendrix, director of Tompkins County Youth Services.

Penny talked about the Youth Commission doing a Town wide assessment of the youth program; Town and demographics. The County is helping with the process. See attachment 2 The Caroline Youth Commission would like to do a town mailing to all town residents, but does not have money in the budget for a mailing. Town of Caroline website has been putting meetings and other information on the site, which is appreciated.

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### **Reports**

**Cindy Whitaker, Highway Superintendent**

No report

**Supervisor Don Barber**

The Department of Transportation (DOT) – approved the 40mph speed limit reduction on Burns Rd in Brooktondale. (Last year a petition from the majority was presented to the board to ask for the speed limit to be reduced.)

Health Insurance Consortium – At the end of the 3<sup>rd</sup> quarter there is 1.4 million that was not appropriated in the reserve. The 1.4 million will go to paying back the municipalities the 1.2 million they contributed at the start-up of the insurance program. Also, if the Consortium continues to have excess monies in the reserve then it should reduce the premiums or any premium increase in the future.

**County Representative, Frank Proto**

Absent because of County public hearing on the budget.

**Councilmember Linda Adams**

No report

**Councilmember Irene Weiser**

Councilmember Weiser spoke about the proposed job announcement (put together by the Communication, Information and Technology (CIT) committee) for hiring a CIT technician for the Town offices. The new 2013 budget has expanded the CIT services funds significantly (budget is \$5000) and allows the monies to hire a CIT technician on a contractual basis.

A member of the CIT committee might be interested in the position of the CIT technician. He has not been any part of the process of putting together any information for the position.

If John Wolf, the current CIT technician for the Town is not interested in applying for the position then he might be interested in serving in the capacity of having input on the selection committee.

There are 3 members of the CIT committee that will be on the selection committee. The Town Clerk, Marilou Harrington-Lawson as well as Councilmember Weiser would also be on the selection committee, however, neither would have a vote on who the chosen candidate would be. The CIT committee would make a decision on the best-qualified candidate and will present their decision to the board.

Councilmember Adams recommended that if a committee member knows a potential applicant for the CIT tech position, then it should just be made known and if felt necessary by the other committee members or that particular member then they can recuse themselves. She also talked about whether or not the person hired should be bonded.

**Dominic Frongillo**

Absent

**Transfers**

**Resolution 169 of 2012**

Motion was made by Mr. Barber: seconded by Ms. Weiser

Be It Resolved the Caroline Town Board makes the following 2012 Fund Transfers

\$2500.00 from General Fund Account A 5010.101 Clerical PS to General Fund Account A 1410.101 Deputy Clerk PS

\$ 2,000.00 from General Fund Account A 5132.4 Garage CE to

General Fund Account A 5010.4 Highway Admin CE

\$ 4,400.00 from Highway Fund Account DA 5140.1 Misc PS to Highway  
Fund Account DA 5110.1 Repair PS

And BE It Further Resolved that the Caroline Town Board makes the following budget  
modification: Increase Revenue line A3820. Youth Funding by \$1093.00 and  
increase line A7310.4 General Appropriation Fund by \$1093.00.

**Adopted** Barber: Aye; Frongillo: Absent; Adams: Aye; Snow: Aye; Weiser: Aye

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**Approval of abstracts**

**Resolution 170 of 2012**

**Highway Fund Abstract**

A motion was made by Mr. Barber and seconded by Mr. Snow to approve payment for the Highway  
Fund voucher numbers 205 through 226 for \$54,894.45.

**Adopted** Barber: Aye; Frongillo: Absent; Adams: Aye; Snow: Aye; Weiser: Aye

**Resolution 171 of 2012**

**Streetlight Fund Abstract**

A motion was made by Mr. Barber and seconded by Ms. Adams to approve payment for the Streetlight  
Fund voucher numbers 19 and 20 for \$603.10.

**Adopted** Barber: Aye; Frongillo: Absent; Adams: Aye; Snow: Aye; Weiser: Aye

**Resolution 172 of 2012**

**General Fund Abstract**

A motion was made by Mr. Barber and seconded by Mr. Snow to approve payment for the General Fund  
voucher numbers 337 through 370 for \$ 18,154.25.

**Adopted:** Barber: Aye; Frongillo: Absent Adams: Aye; Snow: Aye; Weiser: Aye

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**Approval of Minutes**

**Resolution 173 of 2012**

A motion was made by Mr. Barber and seconded by Ms. Adams to accept the minutes of October 9<sup>th</sup>,  
2012 as submitted by the Town Clerk.

**Adopted:** Barber: Aye; Frongillo: Absent Adams: Aye; Snow: Aye; Weiser: Aye

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## **Agenda**

### **Salute to the Flag (7:00)**

**Privilege of the Floor:** Opportunity for citizens to bring forward matters of concern

*Please be prepared to make one statement not to exceed 3 minutes in length*

### **Highway Superintendents Report (7:30)**

### **Supervisors Report (7:35)**

### **County Representatives Report (7:40)**

### **Department, Committee, & Liaison Reports: (7:50)**

### **Discussion and Action Topics**

- Transfers (8:00)
- Approve Abstracts: Highway, General, Lighting (8:05)
- Approval of October 9 and 10 minutes meeting minutes (8:10)
- Adopt 2013 Budget (8:15)
- Memorandum of Agreement for design work on 600 Road stream bed and bank stabilization with SWCD (8:30)
- Uniform Claims resolution (8:35)
- Security system components at Town Hall and Office Building (8:45)

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## **General Budget**

### **Resolution 174 of 2012**

#### **Amend the Library Budget**

Motion by Don Barber; seconded by Irene Weiser

The Town Board hereby, authorizes an amendment of \$300 to the Library budget A7410.4 an add \$300 to the unexpended fund balance for the General Fund \$135,300.00

Does not carry: Barber: Aye; Frongillo: Absent; Adams: Nay; Snow: Nay; Weiser: Aye

**Resolution 175 of 2012**

General Budget

Brought by Don Barber; seconded by Irene Weiser

The Town Board hereby passes the 2013 budget for the Town of Caroline in the amount of \$1,283,042.00

**Adopted:** Barber: Aye; Frongillo: Absent; Adams: Aye; Snow: Aye; Weiser: Aye

**Resolution 176 of 2012**

Caroline Fire District Budget

Motion by Don Barber; seconded by Irene Weiser

The Town Board hereby passes the budget for the Caroline Fire District in the amount of \$74,304.00

**Adopted:** Barber: Aye; Frongillo: Absent Adams: Aye; Snow: Aye; Weiser: Aye

**Resolution 177 of 2012**

Caroline Lighting District Budget

Motion by Don Barber; seconded by Irene Weiser

The Town Board hereby passes the budget for the Caroline Lighting District in the amount of \$6000.00

**Adopted:** Barber: Aye; Frongillo: Absent Adams: Aye; Snow: Aye; Weiser: Aye

**Resolution 178 of 2012**

Memorandum of Understanding

Motion by Don Barber; seconded by Aaron Snow

The Town Board hereby authorizes the Town Supervisor to sign memorandum of understanding between the Town of Caroline and Tompkins County Soil and Water Conservation District.

**Adopted:** Barber: Aye; Frongillo: Absent; Adams: Aye; Snow: Aye; Weiser: Aye

**Resolution 179 of 2012**

Uniform of Notice of Claim Act

Motion by Don Barber; seconded by Aaron Snow

The Town Board hereby authorizes, the Town Supervisor to sign the Uniform of Notice of Claim Act (S074642-2011; A10657) and send the letter to Governor Andrew M. Cuomo.

(Amendment to the letter: change the word “substantial” to “substantially” and the word “of” to the word “from” in the first paragraph and in the third paragraph the word “wit” to the word “with”).

**Adopted:** Barber: Aye; Frongillo: Absent; Adams: Aye; Snow: Aye; Weiser: Aye

At 9:03 p.m., the board went into Executive Session to discuss security issues at the Town Hall offices.

The board came out of Executive Session at 9:46 p.m. No further business was conducted.

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**Adjourn**

On a motion by Supervisor Barber and seconded by Councilmember Weiser, the meeting adjourned at 9:47 P.M.

Respectfully Submitted,

Marilou Harrington, Town Clerk