

Corrected

**Minutes of the Zoning Commission of the Town of Caroline  
Meeting on Tuesday, November 22, 2022**

The meeting was called to order at 7:01 p.m. by Jean McPheeters, chair.

Attendees:

Zoning Commission Members: Ernie Bayles, Michele Brown, Bill Podulka, Bruce Murray, Jean McPheeters

Excused: Barb Knuth

Others: Town Supervisor Mark Witmer, Nan Stolzenburg, Clm. Tim Murray

Note: Ernie Bayles, Bruce Murray, Jean McPheeters and Supervisor Mark Witmer were inside the Town Hall. Bill Podulka was in the Town Hall Parking Lot. Therefore, four members were in attendance at announced places, thereby establishing quorum. Michele Brown joined us by Zoom.

Nan Stolzenburg by Zoom.

1. Privilege of the Floor:
  - a. No privilege of the floor
2. We moved several things on the agenda around. Working on the PowerPoint and the logistics for the Public Info Meetings first. If there is time, we will go back to discuss other possible changes in the draft law.
3. The corrected minutes of 10/18/22 were moved (Brown/Podulka) and approved.
4. Town Council Report: No report.
5. Nan presented the entire PowerPoint presentation and we made a few minor changes. We then discussed how we would conduct the two Public Information Sessions. The first, which will probably be on November 28, will be on Zoom only. We will attempt to have the second as a hybrid meeting—both in person and on Zoom. We will take questions, probably by 2 or 3 from one place, in this order: the questioner will go to the microphone to ask questions; written questions on cards left on seats and passed to the front; from Raised Hands on Zoom; questions put into the Chat on Zoom; then repeat.
6. Nan reported on the Water Resources Overlay and Intermittent Streams: When we asked Rick to instead map the USGS-identified intermittent streams, we discovered the USGS ones had been included in the overlay all along, just not differentiated from perennial streams. In the end, we decided to go with the USGS mapping and set a 50-foot mapping parameter for the intermittent streams.
7. The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Jean McPheeters

DRAFT