

CAROLINE TOWN BOARD

June 12, 2019

MEETING AGENDA

In Attendance: Supervisor Witmer, Councilmembers Fracchia, Weiser, Snow, Murray.

Recording Secretary: Deputy Clerk Becky Jordan

Salute to the Flag (7:00)

Tribute and moment of silence for Bob Spaulding

Privilege-of-the-Floor: Opportunity for citizens to bring forward matters of concern

Please be prepared to make one statement not to exceed 3 minutes in length

Peter Hoyt – thanked Mark for his sentiment about Bob Spaulding. Out to Ekroos Rd to see the new culvert. Questions: Has grant been applied for? If so, did the board pass a resolution? If so, what has the board discussed? Urges Board to forego any further grant requests so as not to continue hold up for Cindy and residents

Mike Moran: Flag Janet Nash rewarded for efforts. Mulks cemetery has at least veteran from each war. Can something be done about repair of cemeteries?

Paulette Rosa: Spoke about proposed Employee Handbook. Copyright concern. Elected officials covered under Public Officers Law. Handbook applies to employees not elected officials. Feels that handbook is not clear.

Kim Wetzel: Concerned about the number of executive sessions by the town board as of late. Would like to be brought up to speed as to why. Mr. Witmer answered that the town has been dealing with personnel issues and property acquisition lately, matters which should be considered in Executive Session.

REPORTS

Highway Superintendent's Report: Half of length of Buffalo Road has been paved. Level Green Road ditching, working with other towns.

Supervisor's Report (7:20) Received 2 grants in late 2018 for Ekroos Rd.

Town Clerk's Report (7:30) None

County Representative's Report (7:40) Tompkins County owns 100 acres of forested land in Caroline on Level Green Rd. Debate as to how to manage it. Forestry Plan.

Age-friendly Communities Update by Wil Lawrence (7:50) None

Department, Committee, & Liaison Updates (8:00)

BILLS AND MINUTES

Transfers

2019 Budget Amendment Resolutions

Motion made by Mr. Witmer and seconded by Councilmember Fracchia

Resolution 109 of 2019. Motion Mr. Witmer, second Ms. Weiser. Resolved, the Caroline Town Board makes the following Budget Amendments:

\$75,189.37 Increase DA3501 State Aid for Road Improvements

\$75,189.37 Increase DA5112.2 Expenditures for Capital Improvements

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

Resolution 110 of 2019. Approve Highway Fund Abstracts in amount of \$286,705.11. Moved by Mr. Witmer, second by Mr. Snow.

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

Resolution 111 of 2019. Approve General Fund Abstracts in amount of \$14,523.54. Moved by Mr. Witmer, second by Mr. Fracchia.

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

Resolution 112 of 2019. Approve Street Light Fund Abstracts in amount of \$565.90. Moved by Mr. Witmer, second by Ms. Weiser.

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

BUSINESS

Adoption of Employee Handbook postponed.

Resolution 113 of 2019. Resolution adopting revised Recreational Partnership Bylaws

Whereas, the Recreational Partnership Board has reviewed and updated its Bylaws; and

Whereas, the Caroline Town Board has reviewed these changes; therefore be it

Resolved, the Caroline Town Board approves the updated Recreational Partnership Bylaws.

Motion made by Mr. Witmer and seconded by Councilmember Murray

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

Resolution 114 of 2019. Resolution authorizing Supervisor to contract with Halco Energy for installation of a geothermal heating and cooling system at the Historic Town Hall

Whereas, Halco Energy submitted the winning bid in response to the Town's RFP for a geothermal heating & cooling system at the Historic Town Hall; and

Whereas, Halco has clarified remaining questions and committed to completing the project by this fall; therefore be it

Resolved, the Caroline Town Board authorizes the Supervisor to sign a contract with Halco Energy for the geothermal project at the Historic Town Hall.

Motion made by Mr. Witmer and seconded by Councilmember Fracchia

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

Resolution 115 of 2019. Resolution to adopt the Caroline Natural Resources Inventory

Whereas, Cornell Cooperative Extension has compiled a Natural Resources Inventory (NRI) for the Town; and

Whereas, the Town has reviewed and provided feedback on the NRI that has been incorporated; and

Whereas, the Natural Resources Inventory will provide a useful tool for projects and municipal planning in Caroline; and

Whereas, NYSERDA's Climate Smart Communities Program recognizes the value of Natural Resources Inventories in land use planning, climate change mitigation, and sustainability efforts; therefore be it

Resolved, the Caroline Town Board hereby adopts the Caroline Natural Resources Inventory; and further be it

Resolved, the Caroline Town Board is grateful for the work of Cornell Cooperative Extension in creating this valuable resource for the Town.

Motion made by Mr. Witmer and seconded by Councilmember Weiser

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

Resolution 116 of 2019. Resolution affirming town policy to provide recycling receptacles in all town offices

Whereas, the Town of Caroline pledged to be a Climate Smart Community in 2012 (Resolution 47-2012); and

Whereas, reducing resource use reduces greenhouse gas emissions and costs to the Town; and

Whereas, a comprehensive town policy on recycling and reuse serves to support employee efforts in these measures; and

Whereas, NYSERDA's Climate Smart Communities Program recognizes the value of conserving resources in mitigating greenhouse gas emissions; therefore be it

Resolved, the Town of Caroline hereby establishes a policy that properly marked recycling receptacles will be made available in town offices and public areas; and further be it

Resolved, the Town of Caroline will provide recycling guidelines from Recycling and Materials Management of Tompkins County (recyclecomptkins.org) at the Town Clerk's Office and on the Town website, and further be it

Resolved, the Town encourages reuse whenever possible, from Finger Lakes ReUse Centers or elsewhere.

Motion made by Mr. Witmer and seconded by Councilmember Murray

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

Resolution 117 of 2019. Resolution designating the Town's Climate Smart Communities Task Force Coordinator

Whereas, the Town of Caroline pledged to be a Climate Smart Community in 2012, designating Energy Independent Caroline as the Town's Climate Smart Communities Task Force (Resolution 47-2012); and

Whereas, the NYSDEC recommends that the Town Board should designate a CSC Task Force Coordinator as the primary contact and director for Task Force actions; therefore be it

Resolved, the Town Board hereby appoints the Chair of Energy Independent Caroline, Don Barber, as the Town's Climate Smart Communities Task Force Coordinator; and further be it

Resolved, the Task Force Coordinator shall provide primary support to:

- Gather information on energy use
- Coordinate the greenhouse gas inventory
- Research existing programs or policies
- Gather information on available funding sources

Motion made by Mr. Witmer and seconded by Councilmember Fracchia

Witmer: Aye Snow: Aye Fracchia: Aye Weiser: Aye Murray: Aye

DISCUSSION

Parking on Back Street (CR 115B). Tompkins County highway has been very responsive. Discussion of Stop Signs. Cross walk signs are not applicable due to absence of sidewalks. Brookton's Market has been very responsive and cooperative as well.

Highway Barns Task Force Highway Barns are past their usefulness especially in terms of safety. Propose representation from Highway Department, perhaps Barry Goodrich for the water concerns, and both Highway Superintendent candidates. Intent to draft scope of work. Invite comments from public.

Town Hall improvements Geothermal projected to be complete by Fall 2019, plan for external improvements including siding.

Adjourn 9:09pm Motion made by Councilmember Murray and seconded by Councilmember Fracchia

——Adjourn——