

**TOWN BOARD BUSINESS MEETING**  
**Wednesday, December 20, 2023, 7:00 pm**

The December 20, 2023, Town Board Business Meeting will be held at the Caroline Town Hall by Zoom videoconference. Members of the public may attend in-person or by Zoom. Minutes and video recordings will be posted on the [Town of Caroline website](#). Comments may be provided at Privilege of the Floor during the meeting, by email ([clerk@townofcaroline.org](mailto:clerk@townofcaroline.org)), or by mail (P.O. Box 136, Slaterville Springs, NY 14881).

**INSTRUCTIONS TO ATTEND THE ZOOM MEETING (<https://zoom.us>)**

You do not need to have a Zoom account to join. Options 2 and 3 are easiest without an account. You may need the Meeting ID for any of these methods.

Direct: <https://zoom.us/j/7142580644?pwd=MIJXbzJWZVZQa2VBaHF3NklKUGxLQT09>

Meeting ID: 714 258 0644; Passcode: xd3U0n

One tap mobile: +19292056099,,7142580644#; Phone dial-in: +1 929 205 6099 US (New York) by phone press \*6 to mute/unmute, \*9 to raise hand

**AGENDA**

*Privilege of the Floor: Opportunity for citizens to bring forward matters of concern. Please be prepared to make one statement not to exceed 3 minutes in length. Please sign up in advance on the sign-in sheet at the meeting hall or by raising your Zoom hand before the salute to the flag to be registered by the Clerk.*

**Reports:** Supervisor, Town Clerk, Code Officer, Committee Updates

**Business:**

Resolution to set a Public Hearing on the Town's proposed Zoning Law<sup>1</sup>

Resolution to establish an advisory committee to the Town History Room<sup>2</sup>

Resolution to set 2024 employee wages<sup>3</sup>

Resolution to set 2024 employee health insurance terms<sup>4</sup>

Resolution to authorize 3-year contract for Cloudpermit for the Code Enforcement Office<sup>5</sup>.

Resolution authorizing the Supervisor to sign 2024 Caroline Fire Protection District contracts with Speedsville Volunteer Fire Co. and Brooktondale Fire District<sup>6</sup>

Resolution authorizing the Supervisor to sign 2024 Agreements with Brooktondale and Slaterville Fire Districts for Cooperative Purchasing of Workers' Compensation Insurance<sup>7</sup>

Resolution authorizing Supervisor to sign 2024 Agreement for the Town's Legal Representation with Guy K. Krogh, Esq. of Thaler & Thaler<sup>8</sup>

Resolution of year-end Transfers to Reserve Accounts<sup>9</sup>

Resolution of Budget Transfers<sup>10</sup>

Resolution to approve vouchers for payment of town bills<sup>11</sup>

Approval of minutes of December 6, 2023

—————**Adjourn**—————

**<sup>1</sup>Resolution \_\_\_\_ of 2023. Resolution to set Public Hearing on proposed Zoning Law**

WHEREAS, by Resolution 64 of 2021, adopted February 10, 2021, the Caroline Town Board formed a Zoning Commission to develop a comprehensive zoning plan for the Town; and

WHEREAS, Caroline's Zoning Commission approved their Final Report to the Town Board on March 27, 2023 after 51 public meetings and a rigorous process that encouraged and considered public input; and

WHEREAS, the Town Board accepted the Commission's Report on April 5, 2023 and has now completed its review and amendments as agreed to-date; therefore be it

**RESOLVED, the Caroline Town Board hereby sets a Public Hearing to hear comments on the Town's proposed zoning law for \_\_\_\_\_, at 7 pm at the Caroline Town Hall and by Zoom; and further be it**

RESOLVED, the final draft zoning law shall be posted on the Town's home page and notice shall immediately be published in the Town newspaper and sent to all interested agencies as identified in Resolution 101 of 2023 of August 18, 2023, *SEQRA Review of the proposed Caroline Zoning Law*; and further be it

RESOLVED, the final draft zoning law shall immediately be submitted to the Tompkins County Department of Planning and Sustainability for review as required by General Municipal Law § 239-m and -n.

**<sup>2</sup>Resolution \_\_\_\_ of 2023. Establishing a Town of Caroline History Room Advisory Board**

**<sup>3</sup>Resolution \_\_\_\_ of 2023. Set 2024 Town of Caroline employee wage increase.**

RESOLVED, the Caroline Town Board hereby approves a 2024 wage increase for non-union employees of 3.2%.

**<sup>4</sup>Resolution \_\_\_\_ of 2023. Set 2024 employee health insurance terms.**

RESOLVED, the Caroline Town Board hereby provides that Class A employees or officials qualifying for the Town's health insurance plan (Gold Plan) shall be responsible for 16% of the premium. Class A employees and officials currently covered by the Town's health insurance may continue in 2024 with the Gold Plan with an HRA funded at 100% of the Out-of-pocket Maximum (OOPmax); they may also switch to an HSA funded at 100% of the OOPmax for two years, then 50% OOPmax thereafter. This is a one-time irreversible option that must be made at the start of the year. New eligible employees and officials may enroll for the Town's health insurance (Gold Plan) with an HSA funded at 100% OOPmax in the first 12 months, then 50% of the OOPmax annually thereafter. And further be it

RESOLVED, Class B employees enrolling in the Town's health insurance plan shall be responsible for 50% of the premium without a town contribution to an HSA. And further be it

RESOLVED, Class C employees may enroll in the Town's health insurance plan at their own expense without a town contribution to an HSA; and further be it

RESOLVED, the Town's Employee Handbook shall be updated accordingly.

***<sup>5</sup>Resolution \_\_\_\_ of 2023. Resolution to authorize 3-year contract for Cloudpermit for the Code Enforcement Office.***

RESOLVED, the Caroline Town Board authorizes approval of the 3-year proposal for Cloudpermit software.

***<sup>6</sup>Resolution \_\_\_\_ of 2023. Authorizing the Supervisor to sign 2024 Caroline Fire Protection contracts with Speedsville Volunteer Fire Co. and Brooktondale Fire District***

RESOLVED, the Caroline Town Board authorizes the Supervisor to to sign the 2024 Caroline Fire Protection District contracts with Speedsville Volunteer Fire Co. and Brooktondale Fire District.

***<sup>7</sup>Resolution \_\_\_\_ of 2023. Authorizing the Supervisor to sign the 2024 Agreements for Cooperative Purchasing of Workers' Comp Insurance***

RESOLVED, the Caroline Town Board authorizes the Supervisor to sign the 2024 GML 119-o Agreements for Cooperative Purchasing and Reimbursement of Workers' Compensation Insurance with Brooktondale and Slaterville Fire Districts.

***<sup>8</sup>Resolution \_\_\_\_ of 2023. Authorizing the Supervisor to sign 2024 agreement for legal services***

RESOLVED, the Caroline Town Board authorizes the Supervisor to sign 2024 Agreement for Legal Representation between the Town of Caroline and Guy K. Krogh, Esq. of Thaler & Thaler<sup>4</sup>

***<sup>9</sup>Resolution \_\_\_\_ of 2023. 2023 Budget Transfers to Reserve Accounts***

RESOLVED, the Caroline Town Board makes the following 2023 transfer to reserves:  
\$30,000            from A1620.43 Town Hall Capital Reserve                            to A231 Town Hall Reserve

***<sup>10</sup>Resolution \_\_\_\_ of 2023. Budget Transfers***

RESOLVED, the Caroline Town Board makes the following 2023 budget transfers:

TBD

(PS = personnel services, CE = contractual, EQ = equipment)

***<sup>11</sup>Resolution \_\_\_\_ of 2023. Approval of Vouchers for Payment of Town Bills***

RESOLVED, the Caroline Town Board approves payment of vouchers for bills in the amounts of \_\_\_\_\_ for the General Fund, \_\_\_\_\_ for the Highway Fund, and \_\_\_\_\_ for the Streetlight Fund.