

CAROLINE TOWN BOARD BUSINESS MEETING

Wednesday, October 13, 2021, 7 pm

The Caroline Town Board Business Meeting scheduled for October 13, 2021 at 7 pm will be held by Zoom videoconference from the Caroline Town Hall. Members of the public may attend in-person or by following the instructions below. In-person attendees must be masked and vaccinated. Minutes of the meeting and video recordings will be posted on the [Town of Caroline website](#). Comments may be provided at Privilege of the Floor during the Zoom meeting, by email (clerk@townofcaroline.org), or by mail (P.O. Box 136, Slaterville Springs, NY 14881).

INSTRUCTIONS TO ATTEND THE VIRTUAL ZOOM MEETING (<https://zoom.us>)

Direct Link: <https://us02web.zoom.us/j/86148710458>

Without a Zoom account: <https://zoom.us/join>; enter Meeting ID: 861 4871 0458

Phone dial-in: +1 929 205 6099 US (New York)

Find your local number (if not NY): <https://us04web.zoom.us/u/fmNjGEmu4>

By phone press *6 to mute/unmute, *9 to raise hand during meeting

Business Meeting

Privilege of the Floor: Opportunity for citizens to bring forward matters of concern

Please be prepared to make one statement not to exceed 3 minutes in length

Budget Workshop #2

Supervisor's Report

Code Officer's Report

Town Clerk's Report

Highway Superintendent's Report

County Representative's Report

Department, Committee, & Liaison Updates

Discussion and Action Topics

- Resolution on Town of Caroline COVID Vaccination/Testing Process¹
- Discussion of Highway Barn Planning site considerations
- Approval of Tompkins County Animal Control (TCAC) Contract for 2022-2024²
- Authorization to Approve Amendment to the Town's HRA Account with Lifetime Benefits Solutions³
- Resolution appointing Steve Nicholson as the Town's representative to the Tompkins County Environmental Management Council for the 2022-2024 term⁴
- Resolution approving the Health Consortium's Municipal Cooperative Agreement for 2022⁵
- Transfers
- Resolution to approve vouchers for payment of town bills
- Approval of [October 5 Agenda Meeting minutes](#)

——Adjourn——

¹Resolution ____ of 2021. Town of Caroline COVID-19 Vaccination/Testing Policy

The Caroline Town Board adopted a resolution at the September 15, 2021 town board business meeting requiring that all Town of Caroline employees either provide proof of vaccination against COVID-19 or complete biweekly testing through Tompkins County's safety testing policy.

Attestation of Vaccination: Fully vaccinated individuals (two weeks post final dose of vaccine) should submit a photocopy of their vaccination card to Velvet Lyke (bookkeeper@townofcaroline.org) to verify their vaccination. This information will be kept confidential.

Required Testing: Unvaccinated individuals and anyone not choosing to report their vaccination status will be required to participate in Tompkins County's twice-weekly testing program. Employees who are fully vaccinated and have provided proof of vaccination are NOT required to complete surveillance COVID-19 testing. However, individuals may participate in the surveillance testing program regardless of vaccination status if they wish, free of charge.

Testing Protocol: Saliva samples for testing will be collected as per the Tompkins County Health Department's protocol. Samples will be submitted on designated days by 10 am and placed in the designated transport container at the town hall offices or highway facility for pick up and transport to the drop-off location by the Supervisor's Assistant.

Testing if You Have Symptoms: Anyone experiencing COVID-19 symptoms, regardless of vaccination status, should NOT use the Tompkins County Employee COVID-19 Surveillance Testing Program or access County property. Such individuals should register for an appointment to access one of the Cayuga Health sampling centers and/or contact their primary care provider.

Positive COVID-19 Test: Any employee testing positive for COVID-19 must notify his/her supervisor and follow public health guidance on isolating.

Compliance: If an employee does not comply with the requirements of this policy, the Town will follow a progressive discipline process.

Effective Date: This policy shall become effective the week of October 18, 2021, and shall be reviewed in December 2021 and periodically thereafter.

²Resolution ____ of 2021. Authorization of Animal Control Services Agreement with Tompkins County Animal Control for 2022-2024.

The Caroline Town Board hereby authorizes the Supervisor to sign a three-year agreement with Tompkins County Animal Control (TCAC) to continue animal control services for the Town.

³Resolution ____ of 2021. Amendment to the Town's Health Reimbursement Account

Whereas, recent changes in the law allow for eliminating the COVID-19 Outbreak Period (March 1, 2020 through February 28, 2021) from time-sensitive periods for plan events; therefore be it

Resolved, the Caroline Town Board hereby authorizes the Supervisor to sign the amendment to the Town's Health Reimbursement Account with Lifetime Benefits Solutions.

⁴Resolution ____ of 2021. Recommendation of Steve Nicholson as the Town's representative to the Tompkins County Environmental Management Council.

The Caroline Town Board hereby recommends to the Tompkins County Legislature Steve Nicholson as the Town's representative on the Environmental Management Council for the 2022-2023 term.

⁵Resolution ____ of 2021. Approval of the 2022 Amendment to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium

WHEREAS, the Town of Caroline is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010),

WHEREAS, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review and upon acceptance of any new Participant hereafter, and

WHEREAS, by motion 001-2021 the Consortium's Board of Directors recommends approval of the 2022 Amended Agreement, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by its municipal board,

WHEREAS, the Town of Caroline is in receipt of the proposed amended Agreement and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the attached 2022 Amended Municipal Cooperative Agreements, now therefore be it

RESOLVED, that the Town of Caroline approves and authorizes the Chief Executive Officer to sign the 2022 Amendment to the Municipal Cooperative Agreement of the Greater Tompkins County Municipal Health Insurance Consortium, and

RESOLVED, further, that the Clerk of the Town of Caroline is hereby authorized to execute this Resolution to indicate its approval, transmit a copy thereof to the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium, and take any other such actions as may be required by law.