

Caroline Town Board Meeting Minutes of October 15, 2014

The Town Board Business meeting and Tentative Budget discussion held on October 15, 2014 at the Caroline Town Hall was called to order at 7:03 p.m. by the Supervisor Don Barber.

Attendance:

Don Barber, Supervisor, Councilmember
John Fracchia, Councilmember
Irene Weiser, Councilmember
Mark Witmer, Councilmember
Tim Seely, Councilmember

Recording

Secretary: Marilou Harrington-Lawson, Town Clerk

Also present: Dan Klein, County Representative, Beth Harrington

Agenda

Discussion and Action Topics

- Transfers – (7:45)
- Approve Abstracts: Highway, General, Lighting (7:50)
- Approval of Minutes for Sept 2, and Sept 10 (7:55)
- Resolution to Authorize Sale of One Ton truck at Municipal Auction (8:00)
- Resolution to Establish Inspection Fees for Multi-Family Unit Dwellings (8:05)
- Wellness Policy Resolution (8:10)
- Continued Budget Discussion (8:20)

Privilege of the Floor

Beth Harrington- She spoke about the Slaterville Fire Department and Ambulance budget. She will work with John Fracchia to put something together for the list serve to let people know how the members of Slaterville Ambulance department is working to continue their services.

Reports

Cindy Whittaker, Highway Superintendent

No report

Don Barber, Town Supervisor

Correspondence of Note:

1. Letter from unidentified person concerning trees along Town Hall Property
2. Request from Cayuga Lake Stewardship to help fund wetlands detection and delineation as part of 2014 or 2015 budget
3. Letter from assessment regarding Subdivision Map Approval and communication with Assessment.
4. Letter from Janice Johnson at TC Youth Bureau regarding Rec Partnership funding
5. Budget request from Community Science Institute

Report:

- 1. Chestnut Culvert Extension contract awarded – regular communication with Chicago Construction

Service and Construction agreement with Clarity Connect are to the best of my knowledge complete- awaiting confirmation from Clarity

Tim Seely, Town Board

John Fracchia, Town Board

Irene Weiser, Town Board

Mark Witmer, Town Board

Dan Klein, County Representative

Budget Process for the County- They stayed under the tax cap. There is a \$7.00 increase for an average household. Youth Employment piece \$30,000 for one time will continue for the next few years. Rural Youth Services programs 10% extra from the County. Recreation Partnership will probably be supporting an increase; \$1,238 possible. The Danby, Tioga Transit will be out of business as of Dec. 1st 2014. They are trying to implement a pilot program for a “Van Pool” which is where 1 van a day will travel from West Danby to Cornell University.

The Board asked County Rep. Klein to ask the legislature to view the County roads in Caroline and other areas so they get an accurate overview of the shape the County (not Town) roads are in. When budgets are cut roads can’t be maintained sufficiently.

Town Business

The proposed preliminary budget was continued to be reviewed by the board line by line.

Fund Transfers

Resolution 184 of 2014

Motion made by Don Barber; seconded by Tim Seely

Be It Resolved the Caroline Town Board makes the following 2014 Fund Transfers

- \$ 550.00 from General Fund Account A 1990.4 Contingency to General Fund Account A 1920.4 Municipal Dues.
- \$ 100.00 from General Fund Account A 7510.41 Historical Room CE to General Fund Account A 7510.4 Historian CE
- \$ 10,000.00 from Highway Fund Account DA 5130.1 Machinery PS to Highway Fund Account DA 5110.1 Repairs P.S.
- \$ 500.00 from Highway Fund Account DA 5130.11 Machinery PS OT to Highway Fund Account DA 5110.11 Repairs P.S. OT

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Approval of Abstracts**Resolution 185 of 2014
General Fund Abstract**

A motion was made by Mr. Barber and seconded by Mr. Fracchia to approve payment for the General Fund voucher numbers 322 through 359 for \$9946.48.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye.

**Resolution 186 of 2014
Highway Fund Abstract**

A motion was made by Mr. Barber and seconded by Mr. Seely to approve payment for the Highway Fund voucher numbers 166 through 180 for \$214,257.90.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

**Resolution 186 of 2014
Streetlight Fund Abstract**

A motion was made by Mr. Barber and seconded by Mr. Witmer to approve payment for the Streetlight Fund voucher number 18 and 19 for \$592.07.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Approval of Minutes**Resolution 188 of 2014****Minutes of the Agenda Meeting held September 2, 2014:**

A motion was made by Mr. Barber and seconded Mr. Fracchia to accept the minutes of the September 2, 2014 meeting as submitted by the Town Clerk.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution 189 of 2014**Minutes of the Agenda Meeting held September 10, 2014:**

A motion was made by Mr. Barber and seconded Mr. Witmer to accept the minutes of the September 10, 2014 meeting as submitted by the Town Clerk.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolutions**Resolution 190 of 2014****Agreement for Revision of the Comprehensive Plan**

A motion was made by Don Barber and seconded by Mark Witmer

Resolved the Caroline Town Board authorizes the Supervisor to sign Agreements for Professional Services with Isaac Robb and Andrew Martin at \$13.94/hour to assist the Town of Caroline Planning Board with revision of the Comprehensive Plan

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution 191 of 2014

Authorize Sale of One Ton Truck at Municipal Auction

A motion was made by Don Barber and seconded by Tim Seely

Resolved, the Caroline Town Board hereby authorizes the Highway Superintendent to sell a 2008 GMC One Ton Truck at Municipal Auction.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution 192 of 2014

Town of Caroline Building Permit Fee Schedule

A motion was made by Don Barber and seconded by John Fracchia

Resolved, the Caroline Town Board hereby authorizes the following fee permit inspection schedule;

L. Current wording: “Inspection of Places of Business (inspection once every 3 years)\$35.00”

Proposed new wording: “Inspection of Places of Business (inspection once every 3 years)

Residential Dwelling Units – 3 units	\$100
4 units	\$125
5 units	\$150
Each additional unit,	add \$25/unit

Non-Residential Fire Inspections

Structures up to 999 Square Feet (sf)	\$20
Structures between 1000 sf and 1,999 sf	\$40
Structures between 2000 sf and 9,999 sf	\$50
Structures greater than 10,000	Greater of \$100 or \$35/hr

Missed inspection fee if fault of owner \$50

Re-inspection fee \$35/unit

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution xxx of 2014 (Corrected resolution follows this one in its entirety)

A motion was made by John Fracchia and seconded by Tim Seely

Resolution To Establish A Town of Caroline Wellness Policy

Whereas, physical health or wellness is a personal asset that frees one to concentrate on work, family and relationships, and hobbies, and

Whereas, wellness is a dynamic process of learning new life skills and becoming aware of and making conscious choices toward a balanced and healthy lifestyle, and

Whereas, wellness cannot be guaranteed by any set of actions, but can be improved and increased by personal choices, and

Whereas, workplace environment, policies, and incentives can support and provide awareness for wellness choices, and

Whereas, Article 47 of NYS Insurance Law requires and envisions a partnerships between employer and employees in directing their health insurance, and

Whereas, employer and employees are collaborating to fund Health Insurance, and

Whereas, the cost of health insurance and personal time lost in doctor's offices are both directly reduced when its members are in good health, and

Whereas, the Health Care Consortiusem is urging all of its members to adopt a wellness policy in order to contain spiralling health care cost.

***Whereas, these same principles apply to the community at large,**

Now therefore be it resolved that the Town of Caroline seeks to ***become an active partner with staff and community members in** raise healthy choice awareness, promote healthy behaviors by providing educational and programmatic opportunities, and facilitate wellness action steps

Be it further resolved that the Town of Caroline creates a Wellness Advisory Committee charged ***promoting health and wellness of staff and their family** through education and program initiatives that:

- Encourage habits of wellness
- Increase awareness of factors and resources contributing to well-being
- Inspire and empower individuals to take responsibility for their own health
- Recommend action steps and programmatic initiatives to create a ***workplace and community culture that** encourages environmental and social support for healthy lifestyle choices

Be It Further Resolved that the Town of Caroline appoints: John Fracchia to chair the Wellness Committee.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

***Note: Words in resolution above in bold only are to be removed, however those underlined and in bold are added to the resolution**

Resolution 193 of 2014

A motion was made by John Fracchia and seconded by Tim Seely

Resolution To Establish A Town of Caroline Wellness Policy

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Whereas, wellness is a dynamic process of learning new life skills and becoming aware of and making conscious choices toward a balanced and healthy lifestyle, and

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Whereas, the cost of health insurance and personal time lost in doctor's offices are both directly reduced when its members are in good health, and

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- Recommend action steps and programmatic initiatives to create a workplace and community culture that encourages environmental and social support for healthy lifestyle choices

Be It Further Resolved that the Town of Caroline appoints: John Fracchia to chair the Wellness Committee.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Abstain Seely: Aye

Resolution 194 of 2014

A motion was made by Don Barber and seconded by Irene Weiser

Increase line A1410.11 (Deputy Clerk) by \$4,404 to \$14,340

Decrease line A3620.11 Code Asst. by \$1,515 to \$3,485

Increase line A5010.11 Hwy Adm Asst by \$1,320 to \$13,940

Decrease line A9060.8 Medical Insurance by \$8,540 to \$8540

Decrease line A5132.4 Garage CE by \$12,500 to \$27,500

Decrease Revenue line A2705 line Broadband by \$20,000

Increase Fund Balance used by \$20,000 to \$80,000

Net change in A appropriations = \$16,831

Tax levy increase \$135,540 (9.6%) -\$70/ave home at \$140k

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Absent

----**Adjourn**----

Adjourned on a motion by Don Barber and seconded John Fracchia at **10:14** p.m. until October 23rd 2014.

All in favor - Aye

Respectfully Submitted,

Marilou Harrington-Lawson, Town Clerk