

Caroline Town Board Business Meeting of November 9, 2016

The Town Board Business meeting held on November 9, 2016 at the Caroline Town Hall was called to order at 7:0X p.m. by Supervisor Mark Witmer.

Attendance:

Mark Witmer, Supervisor
John Fracchia, Councilmember
Irene Weiser, Councilmember-Absent
Gary Reinbolt, Councilmember
Calvin Snow, Councilmember

Recording

Secretary: Marilou Harrington-Lawson, Town Clerk

Also present: 7 people of the public attended plus the County Representative, Dan Klein

Privilege of the Floor

Peggy & Bob Pierce- Quick Cemetery Bob is on the Quick Cemetery Board of Trustees- Taking about ta

Lee Haefale Town contribute 10%? Coverage: Harford to Slaterville Road, Old 76 Rd and Yaple to McGarth Road Goodrich Hill Rd to Level Green Road.

Kathleen Boyd- The maps provided do not include Middaugh Road.

Will Lawrence- What information was given to and asked of Senator Jim Seward at the meeting with him?

Agenda

Salute to the Flag (7:00)

Privilege of the Floor: Opportunity for citizens to bring forward matters of concern
Please be prepared to make one statement not to exceed 3 minutes in length

Additions or Deletions from Agenda (7:05)

Highway Superintendent's Report (7:10)

Supervisor's Report (7:15)

Town Clerk's Report (7:25)

County Representative's Report (7:35)

Department, Committee, & Liaison Updates (7:45)

Discussion and Action Topics

- Discussion and Vote on 2017 Budget [[Supervisor's Budget Summary](#)] (8:00)

- Feedback on Recreational Partnership Intermunicipal Agreement (8:15)
- Review of TCAC (Tompkins County Animal Control) Contract (8:25)
- Transfers (8:40)
- Approve Abstracts: Highway, General, Lighting (8:45)
- Approval of minutes (8:50)

Reports

Cindy Whittaker, Highway Superintendent

Working on winter road improvements and CHIPS program.

Mark Witmer, Town Supervisor

Correspondence of Note:

- Letter from Cowen Law Group offering free legal assessment of cable franchise agreement.
- Code Enforcement:
 - 3 building permits issued, 27 YTD.*
 - 7 building permit inquiries, 34 YTD.*
 - 1 solar permit issued, 9 YTD.*
 - 11 Certificate of Occupancies, 93 YTD*
 - 1 Notice of Violation, 21 YTD*
 - Permits, Reviews, Notices: 38, 309 YTD*
 - Fees Collected: \$400, \$7,795 YTD*
 - Site-Driveway Inspections: 24, 246 YTD*
- NYSDOS Notice of Filing of Local Law 2 of 2016, Override of Property Tax Levy Limit
- AoT Training School and Annual Meeting: Feb 19-22 NYC Marriott
- BAS Internet Tax Module: Ms. Harrington-Lawson has subscribed for 2017 tax season.
- Letter from US Senator Charles Schumer about Museums for America Grant Program: application deadline Dec 1.
- Community Service work at Town Hall project evaluation submitted by Ms. Harrington-Lawson. (board input welcome)
- JYC has vacancy for a Caroline Representative.

Supervisor Notes:

1. Town Hall Roof: Installed with crown molding repaired and added to front gable by First General. Snow guards coming. Boiler was side-vented by Donahue-Halverson on 3 Nov, so heat is now on.
2. 2017 Budget: More work chasing and fine-tuning numbers.
3. FEMA Grant for Buffalo Road Creek II Stream Stabilization: Project Management phone conference on 4 Nov. Donald Harner from T.G. Miller and Barry Goodrich joined me for call with Tom Abatti and Town Cowen from DHSES. T.G. Miller will begin final engineering design, NYSDEC and ACOE permitting, and preparation of bid package. Highway Department should document any work henceforth on Buffalo Road Creek that can be charged to the FEMA grant.

4. Broadband: Clms. Weiser, Reinbolt, Fracchia and I met with Senator Seward to present information on current Caroline situation in light of current round (II) of NYS Broadband Program. He has facilitated connecting us with NYS Broadband Office and PSC for more information and input.
5. Comprehensive Plan: Planning Board help a public meeting at Brooktondale Community Center on 27 October to summarize the results of the community survey. Recall that this this resulted from input from Community Cafes, lots of conversation and work with Cornell survey group to develop the survey, mailing the survey, and collection, analysis, and presentation of the results. Thanks to Chad Novelli, Ed Wurtz, Bruce Murray, Lois Lounsbery, and Val Warke for their steady good work.
6. Clean Energy Communities: EIC will meeting with CCE at December 16 (Wed) meeting for work on this opportunity for planning and progress for renewable energy for our community.
7. Event of Note: Monday, Nov 14, 7 pm, Tompkins Public Library, Borg-Warner Room: Roads to Our Energy Future (Katie Borgella, TC Planning Dept., and Jonathan Comstock, HeatSmart Tompkins).

Gary Reinbolt, Town Board

Public Service Commission (PSC) Councilmember Irene Wesier is in Albany (today) at a meeting of the PSC. There is a discussion of Phase 3. The CIT committee will be meeting will be next week to be going over the information from the Albany meeting.

there will be funding available for Middle mile- Trunk line? It is not designed to serve consumers. What it means it will huh? 6 minutes The proposal from Haefele will be 10% from Haefele, 10% from the Town and 80% from the State.

Cal Snow, Town Board

Quick Cemetery Board of Trustees held a meeting at the Brooktondale Fire Hall on Saturday November 5, 2016 at 4:00pm.

Set a date of 2020 to step away with the current board of RC Quick and the Jordan's who have been caring for it. 1:14 minutes

John Fracchia, Town Board

Photography Group-

Youth Employment actively working

Irene Weiser, Town Board

Karyn Scott, Representative for Town

JYC: (October 11, 2016)

- Coddington Road Community Center CIT Program Report provided (summer program)
- Students learned money management skills, worked at Agava, learned how to interview for jobs, wrote resumes, and practiced leadership roles
- A junior CIT program was added this year
- Recruitment is done through schools, email, and flyers
- The program was one week longer this year; however, they would like the program to be even longer next year
- It is very well received by the regular participants and junior CIT program members

- The Caroline medication drop off flyer was given to the JYC members to distribute
- The Youth Farm will not be funded by the JYC
- IYB will be funded -Kris encouraged different job placement for children living in Caroline
- Budget is going well and should be approved
- I was asked to contact Mark Witmer concerning a Caroline Liaison and advertising for another Caroline Representative
- CCE Youth Development (Beth Banister) is scheduled to speak in November

Recreation Partnership: (October 25, 2016)

- Members believed it was a good idea to list the RP's members contact information in the I Play Book
- The budget updates are positive
- So far the price increase has been positively received by the town supervisors Janice has spoken to (thanks Mark!)
- A Recreation Partnership Board power point presentation was given which described results based accountability (RBA)
- This program uses statistics to improve performance and can be offered free of charge to the RP through the Youth Services Department where Janice is employed
- The members found this information very valuable
- The RBA presentation is attached
- Next meeting is December

Caroline PTA Meeting (Not attended because of a sick child)

Dan Klein, County Representative

Emergency Medical Services to meet twice a month for the next year. Councilmember Irene Weiser is the Town of Caroline liaison.

42 minutes

Police Consolidation Study- Shared services study- what is possible, what is legal?

Jail expansion study- More inmates per area that is allowed in Tompkins County. Interest in reducing inmates instead of making a larger jail or expanding existing.

Councilmember Fracchia- asked about inmate educational and work training reentry into society. Dan said not ideal because of limited space.

L.E.A.D 49 minutes

O.A.R is a bail program which allows \$2000 bail based on the person's income and circumstances.

Can we rent space in other counties? Yes, this has been done however, not a solution.

Tompkins County is considering accepting credit cards for payment of taxes and other fees. This is just in the discussion phase at this time.

Every 4 years the Tompkins County Legislature sets the salary for the legislators for the next term. There are currently multiple proposals on the table for salaries for the years 2018 to 2021. The proposals are based on what legislators make in other counties, what County employee raises have been, the rate

of inflation, and the level of the living wage. This item will be discussed and possibly voted on by the legislature on December 6.

The tentative 2017 County budget is currently at a slightly below 3% levy increase. This represents an increase of approximately \$16 for a median-priced home in Tompkins County. The public hearing for the budget will be Tuesday November 15.

Once every 10 years or so, the County looks over its charter – the guidelines for how County government operates – and makes adjustments. There will be a public hearing on November 15 as the next step in adopting changes to the charter. The charter changes are available for review on the County website.

The County is in the early phases of a police consolidation study funded by NYS. We are looking at what a possible merger between the Ithaca City Police Department and the Tompkins County Sheriff's Department might look like. Several Village police forces are also taking part in the study. This is a very preliminary step and any merger, if it were to happen, would probably be years away.

The County is also in the early phases of jail study. NYS has told Tompkins County that we must either increase the size of the jail or decrease the number of inmates. We are instituting a number of alternative-to-incarceration programs while at the same time looking at what a jail expansion might look like.

Transfers

**A motion was made by Mark Witmer and seconded by John Fracchia
Be It Resolved the Caroline Town Board makes the following 2016 Fund Transfer:**

\$14,144.38 from Reserve Fund **A231** Town Hall Roof to General Fund **A1620.43** Town Hall Reserve
CE

Adopted Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Absent; Snow: Aye

Resolutions

Resolution 150 of 2016

Budget Changes

A motion was made by Mark Witmer and seconded by Gary Reinbolt

Resolved, the Caroline Town Board makes the following changes to the 2017 Preliminary Budget:

1. Increase Town Board PS by 173 to 9,004
2. Increase Supervisor Assistant A1220.103 from 0 to 14,340
3. Decrease Support of Highways Clerical A5010.101 by 9,340 to 5,000

4. Increase Supervisor EQ A1220.2 by 400 to 600
5. Increase Deputy Clerk PS A1410.101 by 1,034 to 15,804
6. Decrease Records Mgmt PS A1460.1 by 1,300 to 0
7. Decrease Public Information CE A1480.4 by 4,000 to 3,000
8. Decrease Town Hall PS A1620.1 by 1,000 to 2,060
9. Increase Town Hall PS A1620.12 by 1,000 to 1,000
10. Increase Town Hall General CE A1620.4 by 494 to 16,944
11. Decrease Special Items Unallocated Insurance A1910.4 by 927 to 26,035
12. Decrease Safety Inspection Planner PS A3620.105 by 14,340 to 0
13. Increase Planner CE A8020.4 by 20,000 to 24,000
14. Increase Support of Highways PS A5010.1 by 4,562 to 62,217
15. Decrease Youth Services PS A7310.1 by 24,366 to 0
16. Decrease Youth Services CE A7310.4 by 70 to 24,296
- 17. Decrease Community Services CE A8989.4 by 37,000 to 0**
18. Decrease Employee Benefits W/C A9040.8 by xxxx to 15,658
19. Decrease Employee Benefits A9060.81 by 3,460 to 0
20. Decrease Fire Co W/C A2189 by xxx to 13417
21. Increase Highway General Repairs PS DA5110.1 by 6,754 to 74,290
22. Increase Highway General Repairs OT DA5110.11 by 102 to 1,122
23. Increase Highway Improvements PS DA5112.1 by 867 to 9,537
24. Increase Highway Improvements PS DA5112.11 by 102 to 1,122
25. Increase Highway Machinery PS DA5130.1 by 1,964 to 21,599
26. Increase Highway Machinery PS DA5130.11 by 51 to 561
27. Increase Highway Misc. PS DA5140.1 by 3,774 to 41,514
28. Increase Highway Misc. OT DA5140.11 by 459 to 5,049
29. Increase Highway Misc. Sick/Vac/Holiday DA5140.111 by 3,918 to 43,098
30. Increase Highway Snow Removal PS DA5142.1 by 8,441 to 92,852
31. Increase Highway Snow Removal OT DA5142.11 by 2,050 to 22,552
32. Increase Benefits Social Security DA9030.8 by 2,179 to 23,967
33. Increase Highway EQ DA 5130.2 by 30,000 to 115,000
34. Decrease Highway Employee Benefits W/C DA9040.8 by xxx to 15,658

Adopted Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Absent; Snow: Aye

Resolution 151 of 2016

Adopted Budget

A Motion was made by Mark Witmer and seconded by John Fracchia

The Caroline Town Board hereby adopts the 2017 Preliminary Budget as amended!!!!

Adopted Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Absent; Snow: Aye

Approval of Abstracts

Resolution 152 of 2016

Streetlight Fund Abstract

A motion was made by Mark Witmer and seconded by Gary Reinbolt approve payment for the Streetlight Fund voucher number 21 and 22 for \$361.90

Adopted Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Absent: Snow: Aye

Resolution 153 of 2016

General Fund Abstract

A motion was made by Mark Witmer and seconded by Gary Reinbolt to approve payment for the General Fund voucher numbers 328 through 354 for \$41,558.76

Adopted Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Absent: Snow: Aye

Resolution 154 of 2016

Highway Fund Abstract

A motion was made by Mark Witmer and seconded by Cal Snow to approve payment for the Highway Fund voucher numbers 191 through 203 for \$ 39,551.23.

Adopted Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Absent: Snow: Aye

Town Business

Rec Partnership Have Mark email to me Janice's email

TCAC -Tompkins County Animal Control

CSEA Benefit

Heat Smart 2 is giving tours in Brooktondale this weekend

---Adjourn---

Adjourned on a motion by Mark Witmer and seconded by John Fracchia at **9:XX**p.m.

Respectfully Submitted,

Marilou Harrington-Lawson, Town Clerk