

## **Caroline Town Board Business Meeting of January 11, 2017**

The Town Board Business meeting held on January 11, 2017 at the Caroline Town Hall was called to order at 7:07p.m. by Supervisor Mark Witmer.

### **Recording**

**Secretary:** Marilou Harrington-Lawson, Town Clerk

### **Attendance:**

Mark Witmer, Supervisor  
John Fracchia, Councilmember  
Irene Weiser, Councilmember  
Gary Reinbolt, Councilmember  
Calvin Snow, Councilmember

**Also present:** 7 people of the public attended the meeting

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### **Privilege of the Floor**

No one spoke under privilege of the floor.

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### **Reports**

#### **Cindy Whittaker, Highway Superintendent**

Plowing, Sanding and salting roads

Equipment: okay for now

Budget: On track

#### **Mark Witmer, Town Supervisor**

##### **Correspondence of Note:**

- Association of Towns Annual Meeting 19-23 February (Sun-Wed) in NYC. Business meeting is Wed a.m. Need to submit Certificate of Designation (Cal.)... Discuss election of Directors and 11 proposed Resolutions at February town board meetings. Register attendees.
- 6 letters from residents regarding inadequate internet service.
- 2 letters from residents supporting extension of South East Recreation Way Trail
- FEMA Special Flood Hazard Areas (SFHAs): 30-day notice of new engineering models for Seneca HUC8 Watershed (this includes us). SFHA threshold = 1% annual chance of flooding. January 13 deadline for comment on model type (Approximate, Regression, Detailed, Re-delineated). Most are "approximate."
- Code Enforcement December 2016 Report:
  - 2 building permits issued (31 YTD)*
  - 7 Plan Review (107 YTD)*
  - 33 /Driveway Inspections (307 YTD)*
  - 55 Total Inspections (622 YTD)*
  - \$390 Fees Collected (\$8,535 YTD)*

##### **Supervisor Notes:**

- Buffalo Road Creek II: First quarterly report due 15 Jan. TG Miller provided update on engineering and permitting today (1/11) and I will submit draft report to DHSES tomorrow for review as per instruction.
- Year-end accounting work with bookkeeper and researching Reserve Funds.

- Contracts sent to Fire Departments.
- Multitasking

**Marilou Harrington-Lawson, Town Clerk - No report**

**Gary Reinbolt, Town Board**

**Cal Snow, Town Board**

**John Fracchia, Town Board**

**Irene Weiser, Town Board**

Bright works in house system is about \$8000.00 Will convene committee to start working on phone system.

Aquifer Committee- Has questions for Guy Krogh, the Town Attorney.

EMS task force cancelled last night meeting because of in climate weather

**Karyn Scott, Representative for Town - unavailable**

**Dan Klein, County Representative**

County will be exchanging out regular cars for electric cars

Tompkins County Energy advisory task force how do we implement these plans

Housing project 22 units for homeless youth no tax payer cost. Putting money up front but will be reimbursed.

Went to the Governor State of State address

See attached report

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## **Transfers and Budget Modifications**

### **Resolution 49 of 2017**

**A motion was made by Mark Witmer and seconded by Irene Weiser**

**Be It Resolved**, the Caroline Town Board makes the following **2016** Budget Modifications:

- 1 \$ 1,456.01 from A1990.4 Contingency to A5132.2 Garage EQ
- 2 \$5,000.00 from DA5130.2 Machinery EQ to DA5130.4 Machinery CE
- 3 \$100.00 from A3620.104 Safety Insp. Code Asst. to A3620.4 Safety Insp. CE

**Resolution 50 of 2017**

**A motion was made by Mark Witmer and seconded by John Fracchia**

**RESOLUTION TO TRANSFER REMAINING FUNDS IN THE TOWN HALL ROOF RESERVE FUND TO THE TOWN HALL IMPROVEMENTS RESERVE FUND**

**Be it Resolved**, the Caroline Town Board hereby authorizes the transfer of funds remaining in the Town Hall Roof Reserve Fund (**\$13,568.50**) upon final payments for completion of the new town hall roof to the Town Hall Improvement Reserve Fund when establishment of this fund becomes official upon completion of permissive referendum.

**Adopted** Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Aye; Snow: Aye

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**Resolutions**

The Caroline Town Board offers the following two resolutions to be included in the Town's Organizational Resolutions:

**Resolution 51 of 2017**

**A motion was made by Mark Witmer and seconded by Gary Reinbolt**  
Joint Youth Commission Representative

**RESOLVED**, that the Caroline Town Board appoints Karyn Scott and \_\_\_\_\_ to be its representatives to the Joint Youth Commission and John Fracchia as its town board liaison.

**Adopted** Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Aye; Snow: Aye

**Resolution 52 of 2017**

**A motion was made by Mark Witmer and seconded by Irene Weiser**  
Tompkins County Environmental Management Council Representative

**RESOLVED**, that the Caroline Town Board appoints Steve Nicholson to be its representative to the Tompkins County Environmental Management Council.

**Adopted** Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Aye; Snow: Aye

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**Approval of Abstracts**

**Resolution 53 of 2017**

**Streetlight Fund Abstract**

A motion was made by Mark Witmer and seconded by Gary Reinbolt approve payment for the Streetlight Fund voucher number 1 and 2 for \$235.95

**Adopted** Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Abstain: Snow: Aye

**Resolution 54 of 2017  
General Fund Abstract**

A motion was made by Mark Witmer and seconded by John Fracchia to approve payment for the General Fund voucher numbers 1 through 18 for \$78438.85

**Adopted** Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Aye: Snow: Aye

**Resolution 55 of 2017  
Highway Fund Abstract**

A motion was made by Mark Witmer and seconded by Cal Snow to approve payment for the Highway Fund voucher numbers 1 through 4 for \$82,131.03.

**Adopted** Witmer: Aye; Fracchia: Aye; Reinbolt: Aye; Weiser: Aye: Snow: Aye

**Resolution 56 of 2017  
Caroline Fire Abstract**

A motion was made by Mark Witmer and seconded by Irene Weiser to approve payment for the Caroline Fire voucher number 1 for \$6,709.00.

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**Minutes****Resolution 57 of 2017****Minutes of the Agenda Meeting held October 19, 2016:**

A motion was made by Mark Witmer and seconded Gary Reinbolt to accept the minutes of the October 19, 2016 meeting as submitted by the Caroline Town Clerk, Marilou Harrington-Lawson.

**Adopted** Witmer: Aye; Fracchia: Abstain; Reinbolt: Aye; Weiser: Aye Snow: Aye

**Resolution 58 of 2017****Minutes of the Agenda held November 1, 2016:**

A motion was made by Mark Witmer and seconded Gary Reinbolt to accept the minutes of the November 1, 2016 business meeting as submitted by the Caroline Town Clerk Marilou Harrington-Lawson.

**Adopted** Witmer: Aye; Fracchia: Abstain; Reinbolt: Aye; Weiser: Aye Snow: Aye

**Resolution 59 of 2016**

**Minutes of the Business Meeting held November 9th, 2016:**

A motion was made by Mark Witmer and seconded Gary Reinbolt to accept the minutes of the November 9, 2016 meeting as submitted by the Caroline Town Clerk, Marilou Harrington-Lawson.

**Adopted** Witmer: Aye; Fracchia: Abstain; Reinbolt: Aye; Weiser: Aye Snow: Aye

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**Town Business**

**----Adjourn----**

Adjourned on a motion by Mark Witmer and seconded by Gary Reinbolt at **10:45p.m.**

Respectfully Submitted,

Marilou Harrington-Lawson, Town Clerk