

## **Caroline Town Board Agenda Meeting Minutes of June 4, 2019**

### **Caroline Historic Town Hall**

Meeting called to order at 7:04 p.m. by Supervisor Witmer.

**In Attendance:** Supervisor Mark Witmer, Councilmembers John Fracchia, Irene Weiser, Cal Snow, and Tim Murray

**Recording Secretary:** Becky Jordan, Deputy Clerk

**Also present:** 2 members of the public

Mr. Witmer started the meeting with the Pledge of Allegiance to the Flag at 7:03 p.m.

### **Privilege-of-the-Floor:**

**Town Justice Susan Barr** - Suggests formally giving this building a new name. Suggests: Snow Building, Phoenix Building, The Court House, or Former School.

### **Committee Reports**

#### **Mr. Fracchia:**

Building and Grounds - Next steps with Highway Barn. Develop a task force, including but not limited to Superintendent Whittaker, or at least someone from the highway department, Clm. Snow, Code Officer Greenhouse.

Communications, Information, & Technology - Waiting for information from Computing Center. including a list of technology needs. Recommendations on assets, replacement schedule, etc. Next visit Tuesday June 11<sup>th</sup>.

**Mr. Snow** - No Updates

**Mr. Murray** - Planning Board planning public hearings on a draft Comprehensive Plan in the fall.

#### **Ms. Weiser:**

Emergency services - student finished mapping response times throughout Tompkins County. Currently Caroline's response time from downtown is an average 20 minutes. Discussion of a Town fly car, dry hydrants, CPR, Map of water supplies in Caroline, DEC 50/50 grant of \$1500.

Great turnout at the public meeting regarding parking on the backstreet. Looking forward to hearing back from Jeff Smith from the county regarding inquiry on ideas for less hospitable parking on the backstreet which is a county road.

### **Discussion and Agenda items for June 12 Business Meeting -**

Discussion of parking issue on Back Street in Brooktondale.

Task Force for Historic Town Hall.

Approve few changes to Recreational Partnership bylaws.

Resolution to sign geothermal contract for Historic Town Hall.

Resolution to adopt updates to the Caroline Employee Handbook.

Resolution that town offices will have recycling receptacles

Resolution to designate a chair for Climate Smart Communities Task Force.

Resolution to adopt NRI (Natural Resources Inventory) as part of Climate Smart Community.

Deputy Clerk Jordan reported that Ms. Harrington-Lawson felt that there were difficulties with information transfer for tax payments by credit card the past two years and recommends evaluation of use of Forte in 2020.

Motion made by Mr. Witmer at 8:05 pm to move to executive session to discuss legal issues; seconded by Councilmember Fracchia.

Motion made by Mr. Witmer at 10:00 pm to exit executive session; seconded by Councilmember Fracchia.

The meeting adjourned on a motion by Mark Witmer and seconded by Councilmember Fracchia at 10:00 p.m.

Respectfully Submitted,

Becky Jordan, Deputy Town Clerk