

Caroline Town Board Agenda Meeting Minutes of March 3, 2020

The Town Board Agenda meeting held on March 3, 2020 at the Caroline Town Hall was called to order at 7:04 p.m. by Supervisor Mark Witmer.

Attendance:

Supervisor Mark Witmer
Councilmember John Fracchia
Councilmember Cal Snow
Councilmember Tim Murray

Absent:

Councilmember Irene Weiser

Recording Secretary:

Jessica L. Townsend, Town Clerk

Also present: 3 members of the public.

Mr. Witmer started the Salute to the Flag.

Privilege-of-the-Floor

Resident Scott Ryan – Reported a streetlight outage at Level Green Rd/Route 79 intersection. Supervisor Witmer is aware of the outage and it has been reported to NYSEG.

Resolutions

Resolution 68 of 2020

Appointment of Ida Besemer as Town Custodian

Resolved, the Caroline Town Board hereby agrees on a motion made by Mr. Witmer and Seconded by Councilmember Fracchia to appoint Ida Besemer as the Town Custodian @ \$15.66/hr, not to exceed 150 hours/yr.

ADOPTED: Witmer: Aye Fracchia: Aye Weiser: Absent Snow: Aye Murray: Aye

Resolution 69 of 2020

Approval of Minutes of February 12 Business Meeting

Resolved, the Caroline Town Board hereby agrees on a motion made by Mr. Witmer and Seconded by Councilmember Murray to approve the Minutes of February 12 Business Meeting.

ADOPTED: Witmer: Aye Fracchia: Aye Weiser: Absent Snow: Aye Murray: Aye

Committee Reports

Irene Weiser, Councilmember – Absent

John Fracchia, Councilmember – Nancy Kane has applied to serve as a representative to the Joint Youth Commission. The next committee meeting will be Tuesday, March 10. He will not be able to attend next week's town board business meeting. The Town Barn Task Force met last Monday. The group included John Fracchia, Cal Snow, Highway Superintendent Bobby Spencer, Resident Ed Kirkland, Milton Tamm and Code Enforcement Officer Brooke Greenhouse. Discussion regarding the current site or a possible location on Perkins Rd that might be suitable for the new building. The group reviewed sketch plans of the newly built barn in the Town of Preble and found it to be helpful as a model to begin this process. They are being mindful of renewables for heating and making other efforts to make it as sustainable as possible. The group plans to meet monthly. Code Officer Greenhouse brought a lot of valuable information and feels they are making good progress.

Cal Snow, Councilmember – Logging on Level Green Road this winter has caused significant damage to the road. The board members discussed the consideration of a Road Preservation Law. Cal plans to call New York State DEC to report the damage and discuss possible assistance with the repair. He will report back at next week's meeting.

Tim Murray, Councilmember – Planning Board met, and drafts of sections are being circulated for the Comprehensive Plan.

Discussion

Certificate of Completion for Sexual Harassment Training has been sent out to employees. Staff has been asked to complete the training by May 1st if they have not done so already.

Caroline's Climate Vulnerability Assessment Meeting on Wednesday, April 1st at 7pm at the Brooktondale Community Center.

Various town announcements to be on the lookout for – seeking volunteers for energy navigators similar to the Brighten-up Caroline; fire district events such as pancake breakfast dates; and encouragement of residents to participate in the U.S. Census

Digital lock to be installed on the front door at the town hall

Supervisor Witmer is working with Gary and Velvet to get the small conference room in the Town Court building set up for a workable space while being mindful of court records storage.

Discussion regarding fee schedules related to Site Plan and Subdivision Review Laws. A handout was provided for board members to review the fee schedule for the towns of Lansing, Dryden,

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Ithaca and Ulysses fee schedule. Code Officer Brooke Greenhouse recommends adopting a fee schedule similar to the Town of Lansing's. Supervisor Witmer will ask Brooke will put it forward next week for consideration.

Recreational Trail – Supervisor Witmer asked for thoughts on cost sharing and responsibilities between bordering towns (T/Ithaca, Danby, Caroline and Dryden). Councilmember Fracchia would like to see a proposal before considering an amount to offer. Methods could include dividing costs among the four towns equally; divided by town population; tax based; jurisdictional, etc.

Agenda items for March 11 Business Meeting

Resolution to Appoint Nancy Kane to be its 2nd representative to the Tompkins County Joint Youth Commission

Proposal for Site Plan Review Laws fees

Casey Mastro will provide an update on the LED Streetlights conversion by NY Power Authority
Kris West from Finger Lakes Land Trust will be attending to discuss the proposed Conservation Easement for wetlands along Thomas Rd.

Resolution to expend monies for Haefele buildout in Caroline

Resolution for purchase of two new snowplows and a pick-up truck for highway department

County Hazard Mitigate Committee - Flood Administrator will be Code Officer Greenhouse – committee is seeking two other volunteers.

Supervisor Witmer and Town Clerk, Jessie Townsend met with OSC auditors to review the Draft Audit Report of the 2018 and 2019 Town Offices and their findings.

----Adjourn the meeting ----

The meeting adjourned on a motion by Mark Witmer and seconded by Councilmember Snow at 8:21p.m.

Respectfully Submitted,

Jessica L. Townsend, Town Clerk