

Caroline Town Board Meeting Minutes of October 7, 2014

The Town Board Business meeting held on October 7, 2014 at the Caroline Town Hall was called to order at 7:00 p.m. by Supervisor Don Barber.

Attendance:

Don Barber, Supervisor
John Fracchia, Councilmember
Irene Weiser, Councilmember
Mark Witmer, Councilmember
Tim Seely, Councilmember

Recording

Secretary: Marilou Harrington-Lawson, Town Clerk

Also present: no members of the public were present

Mr. Barber started the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag

Privilege of the Floor

No members of the public present.

Reports

Cindy Whittaker, Highway Superintendent

Bid opening for Chestnut Road Ex- Chicago Construction had the lowest bid- \$21,817.00. Next highest bid was \$21,900.00

Don Barber, Town Supervisor

Report next week at the business meeting

Tim Seely, Town Board

Councilmember Seely tried to reach SHPO to get information about fixing/restoring the historic sites. He reached out to George Franz for list of contacts in our area about drafting a letter to do with works with historic sites. He did think that a metal roof was feasible for the Historic Town Hall.

Joint Youth Commission-All the money was requested for the JYC from the Town of Ithaca, and a call back was received from a financial person from the ToI saying that they were cutting ½ of the budget for 2015 and cutting the whole budget for 2016 of their portion of the Joint Youth Commission.

Mark Witmer, Town Board

Planning Board Budget- Asking for \$7500 budget request \$4500 for 2 interns for revisions of the comprehensive plan. Sharon Anderson coming to the meeting to talk about the community involvement

Watershed Committee- Woodthrush Lane conversation with the residents Councilmember Witmer and Supervisor Barber sent letters to Jill and Laura the two who owned a house and land who had an issue with run off water that they felt the Town was responsible for taking measures divert so they didn't get flooded

Buffalo Creek is preceding. Barry Goodrich and Councilmember Witmer met with Dave Herrick, Dondi Harner from TG Mill and Jean Foley from the DEC. They are supporting getting work done this Fall. Later this week or next it is expected to have a draft plan from TG Miller to present to the DEC. Public notice to be put in the Town newspaper by the Town Clerk. Maggie Crawford from the Core of Engineers received maps from TG Miller. –Councilman Witmer is working on the final easements

John Fracchia, Town Board**Emergency Services**

FD Coverage Map Project:

- Map is updated, complete and accurate as per Brian Wilbur at County 911.

Volunteer Shortage Project:

- Had two meetings with Slaterville Ambulance re; staff shortage. They believe that they can provide one more year of service to the town in order to have time to develop a membership plan. They request an escape clause in the contract in case of an event where a key member is unable to continue his/her duty. A working committee is forming, in which I will participate. Brian Wilbur, County 911, is also part of the conversation and we have discussed developing a plan that could be implemented in other municipalities for both fire and ambulance services. If Slaterville Ambulance does not achieve necessary membership growth, they will close at the end of their next contract.
- Preliminary calculations of budgetary impact of moving to a paid service are: \$590,553. This assumes 52 week, 24/7 coverage of 2 providers at \$26/hr + 30% benefit cost. This does not take into account cost of equipment, training, insurance, etc.

EMS/Code Enforcement - Joint Areas of Concern:

- Have worked with Supervisor Barber on fine-tuning protocols to address: 1) Identification of Abandoned/Condemned properties and 2) Communication between EMS and Code when a fire has occurred. Will be requesting that Guy Krogh review posting components to ensure compliance with the law.

Emergency Preparedness

- In process of reviewing previous Emergency Preparedness Plan draft provided to me by Supervisor Barber.

Greater Tompkins County Municipal Health Insurance Consortium

- Attended September meeting of the Greater Tompkins County Municipal Health Insurance Consortium on September.
- Have reviewed audit documents and verified my review.
- Will be presenting a resolution to form a Wellness Committee for the town.

Additional Projects

Budget Research:

- Have received data from Comptroller's Office and am analyzing change in state revenue to the town over time. Intention is to incorporate this information as part of our budgetary discussions.

Irene Weiser, Town Board

Aquifer Protection Committee had a good attendance at their last meeting-presentation. Part I- Where does are drinking water come from?

The presenter discussed what is an aquifer, what types of aquifers do we have in Caroline, where does the water come from and how does an aquifer get recharged.

Part II October 21 7-10 pm How to protect the water we have?

CIT E-mail- Waiting to install new software when Computers are replaced.

Resolutions**Resolution 182 of 2014****Contract with Chicago Construction**

A motion was made by Mark Witmer and Seconded by John Fracchia

Resolved, The Caroline Town Board hereby authorizes the Town Supervisor Don Barber to sign the contract with Chicago Construction for \$21,817.00 for the Chestnut Road Excavation project.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Town Business

Town of Caroline Building Permit Fee Schedule

L. Current wording: "Inspection of Places of Business (inspection once every 3 years) \$35.00"

Proposed new wording: "Inspection of Places of Business (inspection once every 3 years)

Residential Dwelling Units – 3 units \$100

4 units \$125

5 units \$150

Each additional unit, add \$25/unit

Non-Residential Fire Inspections

Structures up to 999 Square Feet (sf) \$20

Structures between 1000 sf and 1,999 sf \$40

Structures between 2000 sf and 9,999 sf \$50

Structures greater than 10,000 Greater of \$100 or \$35/hr

Missed inspection fee if fault of owner \$50

Re-inspection fee \$35/unit

Clarity Connect- Version #8 of the contract will be sent to all the board members by Supervisor Barber for review. The contract has been reviewed and amended throughout the process by the Town Attorney Guy Krogh.

Budget Discussion

Councilmember Fracchia and other board members went through the lines of the 2014 budget to see where there appeared to have funds still available and that may not be used by the end of the year that could be used toward new computers in the clerk's office.

Approval of Minutes**Resolution 183 of 2014****Minutes of the Agenda Meeting held August 13, 2014:**

A motion was made by Mr. Fracchia and seconded Mr. Barber to accept the minutes of the August 13,

2014 meeting as submitted by the Ithaca Deputy Town Clerk, Deb DeAugustine.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

---Adjourn the meeting to continue October 13, 2014---

A motion by Mr. Barber and seconded by Mr. Seely the meeting adjourned at 9:26 p.m. until October 13, 2014

All in favor-Aye

Respectfully Submitted,

Marilou Harrington-Lawson, Town Clerk