

**The Town Board Agenda meeting held on December 3, 2013 at the Caroline Town Hall was called to order at 7:00 p.m. by Supervisor Don Barber.**

Attendance:

Don Barber, Supervisor  
Linda Adams, Councilmember  
Vacant, Councilmember  
Irene Weiser, Councilmember  
Tim Seely, Councilmember

Recording

Secretary: Christine Wilbur, Deputy Town Clerk

Also present: Robert Spencer, Beverly and Robert Liddington, Jason Leifer, Mike O'Connell, Brian Turk, Chas Bruno, Ed Wurtz, Chris Fillinger, Veronique ?

Supervisor Barber led the Pledge Allegiance to the Flag.

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**PUBLIC HEARING:**

Supervisor Barber called a Public Hearing to order at 7:01 PM in regard to a "Petition for alteration of boundaries of fire protection district pursuant to Chapter 172-C of the Town Law of the State of New York" – Beverly and Robert Liddington are requesting one parcel of their properties be delegated to the Brooktondale Fire District – to be consistent with another of their parcels. Mr. Barber explained the process that would necessitate a joint agreement between the Caroline Town Board (on behalf of the Caroline Fire Protection District – Slaterville Fire Department), and Brooktondale Fire District. The purpose of the public hearing is to receive public input, and ask for any comments, questions or thoughts. Tax maps were provided so audience members (mostly Brooktondale Fire Commissioners) could look at the current boundaries. Mr. O'Connell and Mr. Turk indicated they did not foresee any problems with the request, but they would have their attorney review the request. Mr. Leifer (representing the Liddington's) asked about the procedure and if another of the Liddington's parcels could be added to the request, so that their whole farm could be in the same fire district.

Not having the exact wording of the notice of the public hearing (that might indicate if specific parcels were identified), the request might be subject to an additional public hearing. Brooktondale Fire Commissioners will meet and have their attorney review the request, and the Town Board will also consider the request at their meeting next week, as well as determine if the additional parcel can be added. The only deadline would be to get the information (final agreement) to the Tompkins County Assessment Office for changes in Fire District tax billing by March 2014.

Hearing no other comments or questions, Mr. Barber closed the public hearing at 7:16 PM.

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**PRIVILEGE OF THE FLOOR:**

Mr. Wurtz, liaison from the Planning Board, provided an update on the status of the site plan review document (local law). A draft was sent to the Board, and Town Attorney Guy Krogh, for review and comment. Mr. Krogh provided some comments and changes that have been incorporated into the document. Mr. Barber reported that Mr. Krogh was very impressed with the document that was created. Next steps include scheduling some public information sessions to get feedback from those who are not familiar with the document and the Planning Board could adjust the proposed law according to what they hear. The Town Board will take the lead and guide the process of the public meetings, but

Planning Board members will be on hand to answer questions.

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**REPORTS and/or AGENDA ITEMS:****Irene Weiser, Town Board**

- The Aquifer Committee heard a presentation from Steven Winkley from the NY Rural Water Association. He is paid by the federal government to work with rural municipalities to protect public water supplies. He assists to develop comprehensive projects, develop aquifer protection plans and laws, and provides technical background. He works with a limited number of municipalities and has agreed to work with the Town of Caroline. A resolution to engage his services for the coming year will be presented at next week's meeting. There is no financial commitment for the Town. The Towns of Dryden and Danby are likely to sign on as well.
- CIT Committee – Ms. Weiser reviewed the contract work that Brightworks has done to date, as well as described additional work that needs to be completed to accommodate needs in the history room, additional network security issues, updated wiring and switches. She will provide a proposal next week to consider an approximate \$3,500 for Brightworks to accomplish the work that she reported.
- Emergency Preparedness Group – no report. She mentioned the excellent article and picture of Greg Harrington, extolling his work with the Slaterville Fire Company and ambulance, that was in the Ithaca Journal today. It helps to emphasize the need for additional volunteers for the fire departments and ambulance service.

**Linda Adams, Town Board:** no report.

**Tim Seely, Town Board:** will assist with abstract review.

**Don Barber:**

- He will provide a resolution at the next meeting to set the end-of –the-year meeting date – December 30<sup>th</sup> – 9 AM.
- Current encumbered funds of \$5,600 for Town Hall roof repair, plus \$10,000 from this year's fund balance: Mr. Barber will prepare a resolution for next week's meeting to create a Town Hall Roof Repair Reserve Fund for these monies.
- He has communicated with 4 companies for broadband consultants – only 1 firm responded. A resolution will be brought forward next week to establish a maximum amount for this work at around \$15,000.
- Fire protection district boundary change (Liddington petition) – discussion and possible resolution.
- Next week's meeting will include a discussion of the process to fill the following vacancies: 1 Town Board, since the resignation of Aaron Snow, 1 Planning Board, and 1 Sub-Division Review Board
- Site plan review law - process to establish public meetings;
- Road Preservation Committee report – Mr. Barber described the work that has been done to come up with a flow chart that will assist to determine road usage for particular projects and the possibility that they would require special permitting or even allowed. The committee worked off other municipalities' laws that have been helpful. A rough draft of the local law has been

sent to the Town Attorney for general comments.

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**APPROVAL OF MINUTES:**

**Resolution 181 of 2013:** Mr. Barber made a motion to approve the minutes of the October 29, 2013 meeting as submitted by the Town Clerk. Seconded by Mr. Seely.

**ADOPTED:** Barber: Aye; Adams: Aye; Weiser: Aye Seely: Aye

**Resolution 182 of 2013:** Mr. Barber made a motion to approve the minutes of the November 7, 2013 meeting as submitted by the Deputy Town Clerk. Seconded by Mr. Seely.

**ADOPTED:** Barber: Aye; Adams: Aye; Weiser: Aye Seely: Aye

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**ADJOURN:**

Hearing no further business, Mr. Barber made a motion to adjourn the meeting. Seconded by Mr. Seely. The meeting adjourned at 7:55 PM.

Respectfully Submitted,

Christine Wilbur, Deputy Town Clerk