

## **Caroline Town Board Meeting Minutes of September 7, 2021**

The Town Board Agenda Meeting on September 7, 2021, was held electronically via zoom teleconference and was called to order by Supervisor Witmer at 7:01 p.m.

### **Attendance:**

Supervisor Mark Witmer  
Councilmember John Fracchia  
Councilmember Tim Murray  
Councilmember Cal Snow  
Councilmember Katherine Goldberg

### **Recording Secretary:**

Jessica L. Townsend, Town Clerk

**Also Present:** 1 member of the public via zoom

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Supr. Witmer began the meeting confirming that Governor Kathy Hochul has signed legislation to extend virtual access to public meetings under New York State's Open Meetings Law, allowing state and local government meetings to be held remotely. The public still can view or listen to the meeting via zoom and the meetings will continue to be recorded and minutes can be found on the town website.

### **Additions or Deletions of Agenda**

Supr. Witmer added an Executive Session at the end of tonight's meeting to further discuss personnel policies.

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### **Privilege-of-the-Floor**

Eliza Evett – Thanked the town board, Hwy. Supt. Spencer, and County Hwy. Smith, for coming together to find a resolution to the excess traffic on Bald Hill Rd., created by the detour of Central Chapel Rd bridge closure. She states that Supt. Spencer has closed the road (no thru traffic) and placed signage at the bottom of Bald Hill, and it has halted the traffic on the road. She continued to applaud the highway crew for their hard work on improving the road, not only by extending it wherever possible, but the continuous maintenance caused by big trucks and heavy rain.

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### **Committee Reports**

**John Fracchia, Councilmember** – Highway Barn – Last meeting with Labarge was cancelled because of covid-19 related precautions. The meeting should be rescheduled in the upcoming weeks.

**Councilmember Snow** – Highway - Central Chapel Rd bridge is forging ahead. Although it is an extensive project, he sees that it is moving along, and concrete was being poured today.

**Councilmember Murray** – Zoning Commission – Next meeting will be on September 14<sup>th</sup> at 7:30 p.m. The group is making progress and he is encouraging the commission to stay focused and to continue to move forward more quickly. They are also working with Nan, the zoning planner, to integrate her professional expertise more enthusiastically into the planning of the meetings.

The Town Court has submitted its grant application for the security system. The application was sent with no mention the Old Town Hall being a shared space, as previously suggested by the Board.

**Councilmember Goldberg – None**

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**Approval of Minutes**

The Business Meeting Minutes of August 11, 2021, and the Special Meeting Minutes of August 30, 2021, as submitted by Town Clerk, Jessica Townsend was unanimously approved.

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**Agenda Items for September 15 Business Meeting**

Supr. Witmer will follow-up on the old town hall porch painting project  
LED Streetlights – follow-up on the 21 lights that are to be restored with solar sensors this week  
Resolution to approve funds for the bioretention feature at the town hall.  
Supr. Witmer to present 2022 Tentative Budget  
Establish a Community Service Award Committee – Clm. Snow will be liaison.  
Establish Highway Capital Improvement Committee

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A motion made by Supr. Witmer and seconded by Clm. Fracchia to enter Executive Session to discuss personnel policies at 7:15 p.m. and ended at 8:12 p.m. by a motion made by Supr. Witmer and seconded by Clm. Snow. The meeting resumed at 8:12 p.m. and Clm. Murray gave his committee report and the two committees to be established under the Agenda Items for Business Meeting were also added. A motion to adjourn by Supr. Witmer and seconded by Clm. Murray at 8:19 p.m. and carried unanimously.

**----Adjourn the meeting ----**

Respectfully Submitted,

Jessica L. Townsend, Town Clerk