

## CAROLINE TOWN BOARD AGENDA MEETING

Wednesday, February 1, 2023, 7:00 pm

The February 1, 2023, Agenda Meeting will be held at the Caroline Town Hall by Zoom video-conference. Members of the public may attend in-person or by Zoom. Masks are strongly advised. Minutes and video recordings will be posted on the [Town of Caroline website](#). Comments may be provided at Privilege of the Floor during the meeting, by email ([clerk@townofcaroline.org](mailto:clerk@townofcaroline.org)), or by mail (P.O. Box 136, Slaterville Springs, NY 14881).

### INSTRUCTIONS TO ATTEND THE ZOOM MEETING (<https://zoom.us>)

You do not need to have a Zoom account to join. Options 2 and 3 are easiest without an account. You may need the Meeting ID for any of these methods.

Direct: <https://us02web.zoom.us/j/7142580644>

Meeting ID: 714 258 0644

One tap mobile: +19292056099,,7142580644#

Phone dial-in: +1 929 205 6099 US (New York)

by phone press \*6 to mute/unmute, \*9 to raise hand

### AGENDA

*Privilege of the Floor: Opportunity for citizens to bring forward matters of concern*

*Please be prepared to make one statement not to exceed 3 minutes in length*

- **Highway Superintendent's Report**
- **County Legislator's Report**
- **Committee Reports**
- **Resolution of completion of 2023 Annual Audit of the Caroline Town Court<sup>1</sup>**
- **Resolution of completion of 2023 Annual Audit of the offices of Supervisor and Clerk<sup>2</sup>**
- **Introduction of Property Tax Exemption Local Law**
- **Discussion of [2023 Association of Towns Legislative Agenda](#)**
- **Approval of minutes of January 4 and January 18**
- **Agenda items for February 15 Business Meeting**

### **\*Privilege of the Floor Policy at Caroline Town Board Meetings**

- Privilege-of-the-Floor is offered at the beginning of town meetings as an opportunity for individuals to provide input to the town board. Speakers have up to three minutes, subject to modification depending upon time constraints of a particular meeting. Each speaker is provided one speaking opportunity per meeting; written input is also welcome.
- Comments should be directed to the town board. The Supervisor or Councilpersons may answer questions brought forward or defer to allow for further research and thought.
- Personnel matters should be directed to the appropriate Supervisor or Department Head.
- Respectful discourse is required.

**<sup>1</sup>Resolution \_\_\_\_ of 2023. Completion of Annual Accounting Audit of Caroline Town Court**

Resolved, the Caroline Town Board hereby affirms completion of the 2023 audit of the Caroline Town Court on 24 January 2023. Present were Court Clerk Diane Gair and Justice Gary Reinbolt, with the audit performed by Supervisor Witmer, and Councilpersons Snow and Kelley-Mackenzie. The accounts and recording-keeping of the Caroline Town Court were found to be in good order.

**<sup>2</sup>Resolution \_\_\_\_ of 2023. Completion of Annual Accounting Audit of the Offices of Supervisor and Town Clerk**

Resolved, the Caroline Town Board hereby affirms completion of the 2023 audit of the offices of Caroline Town Supervisor and Town Clerk on 24 January 2023. Present were Supervisor Witmer and Bookkeeper Velvet Lyke for the Supervisor's Office and Town Clerk Jessica Townsend for the Town Clerk's Office. Councilmembers Snow and Kelley-Mackenzie performed the audit. The accounts and recording-keeping of the offices of the Supervisor and Town Clerk were found to be in good order.