

Caroline Town Board Meeting of April 16, 2015

The Town Board Business meeting held on April 16, 2015 at the Caroline Town Hall was called to order at 7:00 p.m. by Supervisor Don Barber.

Attendance:

Don Barber, Supervisor
John Fracchia, Councilmember
Irene Weiser, Councilmember
Mark Witmer, Councilmember and Deputy Supervisor
Tim Seely, Councilmember

Recording

Secretary: Marilou Harrington-Lawson, Town Clerk

Also present: no members of the public were present

Agenda

Additions or Deletions from Agenda (7:20)

Highway Superintendents Report (7:20)

Supervisors Report – (7:25)

County Representatives Report (7:30)

Department, Committee, & Liaison Reports (7:35)

Discussion and Action Topics

- Transfers
- Approve Abstracts: Highway, General, Lighting
- Approve Minutes of March 3, 2015 and March 11, 2015 meetings
- Resolution to Approve 284 Agreement with Highway Department
- Resolution Appointing Lisa Richards as Caroline Representative to Joint Youth Commission
- Resolution to Authorize Supervisor to Sign Lawn Mowing Contract
- Resolution Amending Standard Work Day Resolution 53-2015
- Discussion of Emergency Service Recognition Day activities
- Appointment of Community Service Award Committee

Privilege of the Floor

Reports**Cindy Whittaker, Highway Superintendent**

See attachment 1

284 Agreement: Perkins Rd- Double surface treatment- sub-base-gravel-needs ditches dug out;
Chestnut Rd Install guide rail

Don Barber, Town Supervisor

Correspondence of Note:

1. Association of Towns Legislative Agenda
2. Communications regarding seasonal roads and inability to open on April 1

Report:

1. Communicating with Bartosch to acquire hard numbers in print for Phase 2 costs
2. Working to set up meeting with Senator Seward on Phase 2 funding
3. Introduced the concept of Cooperative Investing with other municipalities. Moving on to next steps
4. Working with TCCOG shared service group to comply with 1% permanent reduction in municipal costs
5. A developer owning property on Fuller Land is the first project thru Site Plan Review- sketch plan review 4/21
6. I would like to engage Town Board and then, if agreeable community, in establishing a road salt policy that significantly reduces the amount used by the Town (2015 purchased 3375 tons at a cost of \$140,000). With hopefully \$60K increase in ambulance expense, we need to discuss cost containment in other areas that are supported by the community.
7. Level Green: using Highway Supt numbers and cost for building a road base, this 0.6 mile section of MM would cost taxpayers ~\$325K in 2015.

Tim Seely, Town Board**Mark Witmer, Town Board****John Fracchia, Town Board****Irene Weiser, Town Board**

Looking for land to install Solar for broad usage: 5-10 acres, doesn't have to be owned by the

Town, it could be owned by the member of the public.

Dan Klein, County Representative

absent

Transfers

Resolution 86 of 2015

A motion was made by Mr. Barber and seconded by Mr. Seely

Be It Resolved the Caroline Town Board makes the following 2015 Fund Transfers

- \$ 41.00 from General Fund Account A 1990.4 Contingency to General Fund Account A 1010.4 Legislature CE.

- \$ 100.00 from General Fund Account A 1460.4 Records Mgmt CE to General Fund Account A 1460.1 Records Mgmt PS.

- \$ 1,050.00 from General Fund Account A 1620.4 Town Hall CE to General Fund Account A 1620.41 IT Support CE

- \$ 9,019.00 from General Fund Account A 5132.4 Garage CE to General Fund Account A 5132.2 Garage EQ

- \$ 3,094.00 from Highway Fund Account DA 5142.1 Snow and Ice PS to Highway Fund Account DA 5142.11 Snow and Ice PS OT

And be it further resolved that the Caroline Town Board makes the following budget adjustment:

Increase Highway Revenue line DA 2300 Snow and Ice by \$26,800 and Increase Highway Appropriation Line DA 5142.4 Snow and Ice CE by \$26,800

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Approval of Abstracts

Resolution 87 of 2015

Streetlight Fund Abstract

A motion was made by Mr. Barber and seconded by Mr. Witmer to approve payment for the

Streetlight Fund voucher number 7 and 8 for \$581.31.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

**Resolution 88 of 2015
General Fund Abstract**

A motion was made by Mr. Barber and seconded by Mr. Witmer to approve payment for the General Fund voucher numbers 101 through 148 for \$80,547.29

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

**Resolution 89 of 2015
Highway Fund Abstract**

A motion was made by Mr. Barber and seconded by Ms. Weiser to approve payment for the Highway Fund voucher numbers 94 through 96 for \$39,500.59.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Town Business

The Highway Superintendent, Cindy Whitaker talked about this past winter season and the salt usage on the road. The cost of salt is high, and they purchase salt based on the previous season; sometimes they run out depending on the demand to maintain the roads. Also if they are put on notice by the police department about icy conditions they are required to respond, this requires more man power and salt usage. Councilmember Witmer talked about hardpacked snow and being able to try on that which many people prefer. Cindy responded that it is actually more labor intensive because when it snows the sand goes down and it gets packed but when the snow starts to melt you need to put chains on to plow and you wind up plowing up black top. It creates much more work, then trying to keep the roads clear using salt and plowing.

Resolutions

**Resolution 90 of 2015
Contract with Scott & Crispell Inc., for Mowing of Town Grounds and Cemeteries**

A motion was made by Mr. Barber and seconded by Mr, Seely

Resolved, the Caroline Town Board hereby authorizes the Town Supervisor Don Barber to sign a contract with Scott & Crispell for lawn mowing services of Town Grounds and Cemeteries in the amount of \$3500 for 2015.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution 91 of 2015

Appointment to Caroline Joint Youth Commission

A motion was made by Mr. Seely and seconded by Mr. Fracchia

Resolved, that the Caroline Town Board appoints Lisa Richards, residing at Besemer Road, Brooktondale, NY, to be the Town of Caroline Representative to the Joint Youth Commission,

and further Resolved, that the Caroline Town Board expects its representative to report either in person or by written report of the activities of the Joint Youth Commission,

and further Resolved, that the Caroline Town Board's opinion about issues before the Joint Youth Commission will be solicited by our representative, who will provide necessary background information about those issues to the Town Board in order for their careful deliberation.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution 92 of 2015

284 Agreement for the Expenditure of Highway Monies

A motion was made by Ms. Weiser and seconded by Tim Seely

RESOLVED The Caroline Town Board hereby authorizes the 284 Agreement for the Expenditure of Highway Monies

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution 93 of 2015

Community Service Award Committee

A motion was made by Mr. Seely and seconded by Ms. Weiser

RESOLVED The Caroline Town Board hereby appoints Tim Seely, Lezlie Kennedy and Sandy Schoenfeldt to the award ceremony selection committee.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

Resolution 94 of 2015 (Replace Resolution #53)

Establishing Standard Work Day and Reporting and Pay Rates for Elected and Appointed Personnel Participating in NYS Retirement System

A motion was made by Mr. Barber and seconded by Mr. Seely

Resolved, the Town Board hereby establishes the following standard workdays, as required for determination of retirement benefits for Town Officials, and their annual salaries:

Position Name	Days/month	St'd workday	Term Ends	Salary	Reporting System
Supervisor, Donald L. Barber,	27.69	6 hours	12/31/2015	\$ 17,682.00	ROA
Town Justice, Harold Phoenix	5.55	6 hours	12/31/2017	\$ 10,855.00	ROA
Town Justice, Susan Barr	5.55	6 hours	12/31/2017	\$ 10,855.00	ROA
Highway Supt, Cindy Whittaker	30.00	8 hours	12/31/2015	\$ 57,084.00	ROA
Town Clerk, Marilou Harrington-Lawson	27.69	6 hours	12/31/2015	\$ 31,535.00	ROA
Code Officer Kevin McMahon	27.69	6 hours	12/31/2015	\$ 41,732.00	ROA
Councilperson, John Fracchia	5.55	6 hours	12/31/2015	\$ 2,143.00	ROA

And Be It Further Resolved that, the Town shall require, for each position where the employee is part of the NYS Retirement System, a "Record of Activity" of actual time worked or, in the case where actual hour record is not required, the official holding the office shall submit to the Town Clerk a record of his or her activities for a period of three consecutive months at least once during their term of appointment.

Adopted Barber: Aye; Fracchia: Aye; Witmer: Aye; Weiser: Aye Seely: Aye

----**Adjourn**----

Adjourned on a motion by Mr. Fracchia and seconded Ms. Weiser at **8:55** p.m.

Respectfully Submitted,

Marilou Harrington-Lawson, Town Clerk