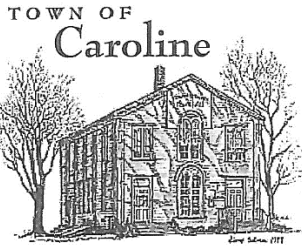


Caroline Quarterly

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Slaterville Springs, NY 14881

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Supervisor's Office
Quarter 2 - 2021

Caroline Town Officials

Town Board Members:

Mark Witmer, Supervisor 607-539-6400 ext 4
John Fracchia john_fracchia@townofcaroline.org
Calvin Snow cal_snow@townofcaroline.org
Tim Murray tim_murray@townofcaroline.org
539-7512
Katherine Goldberg
Katherine_goldberg@townofcaroline.org

Or leave a message for a board member with the town clerk.
She will have them give you a call.

Town Board Meetings:

Agenda – 1st Tuesday of each month @ 7pm
Business – 2nd Wednesday of each month @ 7pm

Town of Caroline Library

Hours:
Saturday/Sunday 1:00 pm – 3:00 pm
Monday – Thursday 6:30 pm – 8:00 pm
Friday 2:00 pm – 6:00 pm

Bookkeeper and Assistant to the Supervisor: Velvet Lyke
607-539-6400 x6

Town Clerk, Tax Collector, Records Management Officer:
Jessica Townsend 607-539-6400 x1
Monday - Thursday – 8:00 am – 2:00 pm

Highway Superintendent: Robert Spencer 607-539-7610

Town Justices: Susan Barr and Gary Reinbolt 607-539-7796

Court Clerk: Diane Gair 607-539-7796

Court Hours: Monday 12pm -5 pm, Tuesday 11:30am – 2pm

Code Enforcement Officer: Cory Williams
codeofficer@townofcaroline.org M-Th 8:00 – 10:00 or by
appointment

Planning Board: Bill Podulka, Chair
planning_board@townofcaroline.org Meeting's 2nd Thursday
of the month

Review Board: Craig Modisher, Chair
review_board@townofcaroline.org

County Legislator: Dan Klein dklein@tompkins.co.org

Town Historian: Barbara Kone carolinehistorian@yahoo.com

Librarian: Barbara Kone carolinehistorian@yahoo.com

Caroline Town Hall, PO Box 136, Slaterville Springs, NY 14881



2021 Calendar

| | | |
|-----------------------------|---------------|--|
| Town Board Agenda Meeting | 7:00 PM | Tuesday – 1 st |
| Court | 12:00-5:00 PM | Mondays – 7 th , 14 th , 21 st , 28 th |
| Court | 11:30-2:00 PM | Tuesdays -1 st , 8 th , 15 th , 22 nd , 29 th |
| Town Board Business Meeting | 7:00 PM | Wednesday – 9 th |
| Planning Board | 5:30 PM | Thursday – 10 th |
| Review Board | 7:00 PM | Tuesday – 15 th – if needed |
| Zoning Commission | 7:30 PM | Tuesday – 8 th , 22 nd |



2021 Calendar

| | | |
|-----------------------------|---------------|--|
| Town Board Agenda Meeting | 7:00 PM | Tuesday – 6 th |
| Court | 12:00-5:00 PM | Mondays – 5 th , 12 th , 19 th , 26 th |
| Court | 11:30-2:00 PM | Tuesdays -6 th , 13 th , 20 th , 27 th |
| Town Board Business Meeting | 7:00 PM | Wednesday – 14 th |
| Planning Board | 5:30 PM | Thursday – 15 th |
| Review Board | 7:00 PM | Tuesday – 20 th – if needed |
| Zoning Commission | 7:30 PM | Tuesday – 13 th , 27 th |



2021 Calendar

| | | |
|-----------------------------|---------------|---|
| Town Board Agenda Meeting | 7:00 PM | Tuesday – 3 rd |
| Court | 12:00-5:00 PM | Mondays -2 nd , 9 th , 16 th , 23 rd , 30 th |
| Court | 11:30-2:00 PM | Tuesdays -3 rd , 10 th , 17 th , 24 th , 31 st |
| Town Board Business Meeting | 7:00 PM | Wednesday – 11 th |
| Planning Board | 5:30 PM | Thursday – 12 th |
| Review Board | 7:00 PM | Tuesday – 17 th – if needed |
| Zoning Commission | 7:30 PM | Tuesday – 10 th , 24 th |

Note: Due to COVID-19 All Events are subject to change. Please check website for latest information including ZOOM call in information for any meetings held remotely.

For legal notices refer to the Ithaca Journal, our website at www.townofcaroline.org or contact the Town Clerk's Office at 539-6400 x 1

What's Happening in Caroline

Supervisor Notes:

Public Meetings Update: Our new Audio-Visual system is now installed, which will enable us to conduct hybrid in-person/remote public meetings. We are “field-testing” the system and the Town Board is carefully considering how to responsibly return to in-person attendance. The Open Meetings Executive Order 202.1 suspending the in-person meeting requirement for public meetings has been extended through June 24th. We will be holding our June meetings by Zoom teleconference and we expect the suspension of the in-person meeting requirement will continue to be extended during the pandemic in order for local governments to be able to manage public meetings as safely as possible. We will be following guidance from the County and New York State as we consider how and when to return to allowing in-person attendance. The current recommendation is to avoid gatherings in indoor spaces if possible. With the new AV system we are looking forward to a new era that will allow both in-person and remote attendance by both governing boards and the public. Zoom has resulted in substantially increased meeting attendance both here in Caroline and throughout the state.

How to Stay Informed if You Miss a Meeting:

1. Open Meetings Law stipulates that meeting minutes shall be posted within two weeks of a meeting. The Town Clerk typically posts meeting minutes on the town website within a day or two of each meeting.
2. We post video recordings of each meeting on the town website (Documents Tab, Minutes Page).
3. In addition to the Minutes Page, committee activities are updated on the town website.
4. Town Notebooks: In a slight change from the last newsletter, notebooks of materials for each Town Board meeting are now available at the Town Clerk's Office and at the Caroline Library. If you wish to have a notebook placed at your establishment, please let us know.
5. The Caroline Quarterly (this newsletter!)

Best Ways to Communicate with Us: If you are having trouble connecting to remote meetings, please let us know. Note that remote meetings can be accessed by phone as well as computer. If you need better internet access, the Town Hall WiFi is open and can be accessed from the parking lot. Attending Town Board meetings is not the only way to communicate with us, nor is it the best way! Town Board meetings are working meetings of your town council and the function of Open Meetings Law requirement for in-person attendance is for the public to be able to observe the work of their elected officials. As such, submitting verbal or written input prior to the meeting allows us time to reflect and consider this information. There are several ways to let us know your thoughts:

1. Email the Town Clerk, Jessica Townsend (clerk@townofcaroline.org). As the Town's record-keeper she will place your information in the Town's Correspondence Folder for the Town Board's review, both as hard copy and by email to each member.
2. Email any or all of us at our Town email addresses. You can email the entire Town Board at our group email address, town_board@townofcaroline.org. In any case, I recommend that the Town Clerk be copied to ensure that your information is officially recorded and archived.
3. Mail (USPS!) written comments to us! (P.O. Box 136, Slaterville Springs, NY 14881)
3. Call us at our Town phone numbers. (included on front page of this newsletter)
4. Drop by or schedule an appointment to speak with me.

Zoning Commission: In the last newsletter I reported that the Town Board, recognizing the call for action on stronger land use protections in Caroline by the Comprehensive Plan and the findings of the Task Force on Land Use and Economic Development, had determined that zoning regulations should be considered and had taken the required step of appointing a Zoning Commission. We have now enlisted a professional planner, Nan Solzenburg, of Community Planning & Environmental Associates to facilitate the work of the Zoning Commission to draft zoning regulations. Nan has extensive planning experience with rural upstate communities. We look forward to learning the ways that zoning can be crafted to support the vision of the Town.

The next meeting of the Zoning Commission will be Tuesday, June 8th at 7:30 pm. Meetings are currently by Zoom teleconference. To attend any Zoning Commission meeting:

Direct: <https://us02web.zoom.us/j/7142580644>

Meeting ID: 714 258 0644

One-tap mobile: +19292056099, 7142580644#; Dial by phone: +1 929 205 6099).

The Zoning Commission typically meets biweekly - please check the town website (www.townofcaroline.org, see Notices, Calendar) for dates.

Land Use Moratorium Extension: On Tuesday, June 1, the Town Board held a Public Hearing on a [Local Law to Extend the Current Land Use Moratorium](#) by 14 months to provide sufficient time for the Town to develop zoning regulations. The moratorium applies to commercial and industrial projects, not residential ones. Land Use Moratoria protect the interests of the Town and its residents while new land use regulations

Supervisor Notes, cont.

are under consideration. The 14-month timeline was recommended by the Town Attorney to allow for deliberation and public outreach. This is also in line with the timeline developed by our Planner (as well as other planning proposals we received). If we finish earlier, the moratorium will terminate. This is a pivotal moment for Caroline and we need to take the time to do it right. The Town Board received four comments from the public in support of the moratorium, stating that the 14-month term would provide the elbow room the Zoning Commission needs to complete its work in a deliberative manner that allows ample opportunity for public input. One person felt that the Town Board should not be taking actions until in-person meetings resume out of concern that public input is constrained. Please see my comments above in *Public Meetings Update* and *Best Ways to Communicate with Us*.

[Caroline Campaign for Clean Heating and Cooling:](#)

Want to Lower Your Home Energy Bills? Right now, generous incentives are available to low- and moderate-income households for insulation and air sealing, energy efficient heat pumps, and heat pump water heaters.

The Town of Caroline is excited to be partnering with [HeatSmart Tompkins](#) on a Campaign for Clean Heating and Cooling that will kick off with a [webinar on Tuesday, June 15th](#). A successful campaign will result in greater comfort and energy savings for participating households and grant funding for the Town, a win, win.

Here's how it works: Sign up [via this quick and easy form](#) to get a free assessment for home energy improvements such as insulation, heat pumps, and hybrid water heaters.

Want to learn more? The Town of Caroline is hosting a Clean Heating and Cooling webinar on Thursday, June 15th at 7 pm. To learn more, enroll for a free home energy assessment, or register for the webinar, go to: <https://www.solartompkins.org/caroline.html>

The town newsletter with these active links is posted on the Town website (under Documents Tab).

Code Office

Please feel free to contact Cory Williams, Code Officer at 607-539-6400 x3 or codeofficer@townofcaroline.org to discuss your project.

Building Permits Forms can be obtained via the Town Website under the Code Office or by visiting the Town Hall

Town Clerk

The Town of Caroline is conducting a dog census! The purpose is to license all dogs over 4 months of age. NYS Ag and Markets law requires every dog owned and harbored in NYS for longer than 30 days be licensed. It also requires that local governments license all dogs within their municipal boundaries. Dog licenses are required, as part of public health policy, to confirm that all dogs have an up-to-date rabies vaccine. Dog licenses also help facilitate matching lost dogs with owners. Licensing your dog is an important way to keep your pet and your community safe. There is a dog license fee. Fees are required by NYS Ag and Markets law and help pay for the cost for dog control. Please complete and return the attached Dog Enumeration Form. All are encouraged to respond.

Historian

The History room is open Thursday's from Noon – 8 pm (hours subject to change).

Highway Department

The Highway Department is currently working on the necessary road repairs, brush trimming, roadside mowing, and other general maintenance.

UPCOMING Meeting Zoom Information

Zoom Information:

Town Board Agenda Meeting

<https://us02web.zoom.us/j/81899193017?pwd=V1M3bmQ0SE1NZ0p6c0N0WmJBREJsUT09>

Without Zoom account: <https://zoom.us/join>; Meeting ID: 818 9919 3017 Passcode: 876767

Phone dial-in: +1 929 205 6099 US (New York)

*By phone press *6 to mute/unmute, *9 to raise hand during meeting*

Town Board Business Meeting:

Direct Link: <https://us02web.zoom.us/j/86148710458>

Without a Zoom account: <https://zoom.us/join>;

enter Meeting ID: 861 4871 0458

Phone dial-in: +1 929 205 6099 US

Dear Town of Caroline Resident:

The Town is conducting the mandatory census/enumeration of the dogs living in the Town of Caroline. It is very important that every household responds to the requested information - regardless of whether you own a dog or not.

**** IF YOUR DOG IS LICENSED IN THE TOWN OF CAROLINE ****

PLEASE COMPLETE THIS FORM BUT DO NOT SEND ANY FEES AS YOU WILL RECEIVE A SEPARATE RENEWAL NOTICE AT THE APPROPRIATE TIME

No one at this residence owns a dog.

I/We currently own the dog(s) listed below. (Attach additional page if more than 5 dogs are owned)

| Dog's Name | Breed | Age | Color | Sex | Spay/Neuter | | Rabies | License # |
|------------|-------|-----|-------|-----|-------------|----|------------|-----------|
| | | | | | Yes | No | Expiration | |
| | | | | M F | Yes | No | / / | |
| | | | | M F | Yes | No | / / | |
| | | | | M F | Yes | No | / / | |
| | | | | M F | Yes | No | / / | |
| | | | | M F | Yes | No | / / | |

UNLICENSED DOGS IN THE TOWN OF CAROLINE - SUBMISSION REQUIREMENTS

- Current Rabies Certificate
- Spay/Neuter Certificate
- License Fee - \$10.00 for a Spayed/Neutered Dog - \$22.00 for an Unaltered Dog - \$5.00 for Seniors
Please make your check or money order payable to the Caroline Town Clerk
- Additional Fees - \$5.00 Replacement Tag Fee

I/We understand our dog ownership responsibilities with respect to licensing & verify that all the information indicated above is complete & accurate to the best of our knowledge.

*Name(s): _____

*Address: _____

*City/State/Zip Code: _____

*Home Phone Number: _____ Cell Phone Number: _____

*REQUIRED

(SIGNATURE)

Licensing ensures that all dogs have been properly vaccinated against rabies for the protection of you, your family, and your neighbors. Article 7 of the New York State Department of Agriculture and Markets Law requires all dogs to be licensed by 4 months of age.

Keep in mind – should you: move, change your contact information, transfer the dog to another individual or if the dog has passed away, please contact the Caroline Town Clerk at (607) 539-6400 Ext.1 to update our records.

Fold Flyer so that Address Shows, Tape Closed, Attach Stamp & Mail By July 15, 2021 - Thank You!

FROM: _____
ADDRESS: _____
CITY/STATE/ZIP CODE: _____

Please
affix
Stamp

Dog Census
Town of Caroline
PO Box 136
Slaterville Springs, NY 14881

