

Caroline Town Board Meeting Minutes of October 5, 2010

The Town Board agenda meeting held on October 5, 2010 at the Caroline Town Hall was called to order at 7:04 p.m. by Supervisor Don Barber.

Attendance:

Don Barber, Supervisor
Dominic Frongillo, Councilman (absent)
Linda Adams, Councilwoman
Toby McDonald, Councilman
Pete Hoyt, Councilman

Recording

Secretary: Jo Ann Reinhardt, Deputy Town Clerk

Also, present Cindy Whittaker, John Carson, Kim Case, Steve Nicholson

Privilege of the Floor

John Carson, owner of Carson Excavation had submitted a fair price bid package for the landscaping project to the committee with his calculations of materials required from the specifications that the Town's committee had set. John did not receive notification of not receiving the job. A few days later, he had noticed crushed stone and top soil that did not look like it matched the required specifications from the hired contractor. The crush stone was not crushed limestone and the concrete sidewalk was not 6 inches and also, the top soil did not look like screened top soil that was specified in the requirements to submit in the bids. John stated all the details of each business and location with prices of materials need to be use in the project in order to submit his bid. His bid package was very close to the selected contractor's bid offer. He requested to be reimbursed of his time and research for submitting a bid to the Town of Caroline. There was a discussion on this topic by the board members with John Carson.

Steve Nicholson, Energy Independent representative had discussed the details about each of the bids that he received for the "Energy Upgrades for Caroline's Historic Town Hall". The energy audit was complete on the Historic Town Hall and Highway building in order to determine the list of energy updates. The open bids were submit to the board members from the following organizations: Tompkins Community Action bid of \$32,978, Halco, M.E.P.S. Division of Halcyon, Inc. bid of \$37,331, ASI Energy bid of \$71,874, and TAG Mechanical Systems, Inc. bid of \$61,017. TAG has not include the replacement of the hot water heater, programmable thermostat furnace at the highway building energy updates, so an additional amount of \$5,000 should be added to TAG's bid. The Energy Grant's will cover up to 80% of the energy update project or up to the maximum sum of \$29,900, which will pay towards the total cost of energy update project. The committee is recommending Tompkins Community Action with the lowest bid offered to the Town of Caroline. Some discussion took place to ensure that there was some sort of monitoring of the project once the job was released to the contractor to ensure that the contractor met the project requirements. No final determination was made on this other than following up using the TCA proposal and comparing against the final work. (attachment #1)

Toby McDonald, Town Board

Dominic Frongillo, Town Board

Absent

Linda Adams, Town Board

Pete Hoyt, Town Board

Don Barber, Town Supervisor

Town Business

Highway Budget presented by Cindy Whittaker, Highway Supervisor

Cindy reported regarding the capital equipment plan and purchases of any new equipment or repairs of the highway equipment. There was further discussion regarding the proposed wages of the employees of the highway department and overtime schedule.

Resolution 10-01 of 2010

Valley Road Stream Bank Stabilization Project – the project not to exceed \$18,000 according to the specification from TJ Miller

Motion made by Linda Adams of resolution seconded by Toby McDonald

Adopted: Barber; Aye, Frongillo; Absent, Adams; Aye, McDonald; Aye, Hoyt; Aye

Agenda Items

- Health insurance benefits
- Dog census
- Gas lease from NYSEG

Adjourn

On a motion by Don Barber and seconded by Peter Hoyt, the meeting adjourned at 10:10 p.m.

Respectfully Submitted,

Jo Ann Reinhardt, Deputy Clerk