

Caroline Town Board Minutes, March 11, 2008

The regular meeting of the Town Board of the Town of Caroline held on March 11, 2008 at the Town Hall was called to order by Supervisor Don Barber at 7:04 p.m.

Present:

Don Barber, Town Supervisor
Toby McDonald, Councilman
Pete Hoyt, Councilman
Dominic Frongillo, Councilman
Linda Adams, Councilwoman

Recording

Secretary: Debra DeAugustine, Town Clerk

Privilege of the Floor

Ed Cope, 300 Fire Tower Rd: Troubled with the last option of Planning Board's land-use survey: "do nothing." Feels that option should be off the table since the PB spent years of hard work with input from community to create Comprehensive Plan, which Town Board approved. This means the town is not doing nothing, but doing something. When deciding the options, can't go back to before the Plan, which was doing nothing. Plan reflects vision of community; PB is to develop strategies to implement those goals. He gave letter for the Board (see correspondence).

Frank Proto, 2585 Slaterville Rd: Commended Cindy [Whittaker] and the highway crew for great work last weekend, and last couple of weeks. Regarding Ed Cope's comment: in any evaluation, doing nothing is always an option.

Mr. Hoyt asked whether Town Board has to act. Mr. Barber: PB was asked for recommendations, by way of a Plan, and now they're tasked to come up with a way to articulate how we'll achieve the goals in the Plan.

Department, Committee, & Liaison Reports

Highway Superintendent

- Out of a crew of 6, she has 3.5 people right now, but they're doing fine.
- Saturday night, we were out of fuel, salt, and had no power, but finally got on the road. We couldn't get the garage doors open, had to use welders. Griffith brought fuel on Sunday morning. We need a natural gas generator that's wired in and automatically comes on when power goes out. Cost: under \$4000.
- Gave to board new list of weight limits (see resolution 3-8). No new roads added, only changes in weights
- TC Highway Dept. needs town board to post No Parking signs 1000 feet from Caroline Depot and White Church Road intersection in all directions, and both directions at 2293 Coddington Road, which is on a big curve. This is a safety issue for plows and cars. Gave sample resolution from Lansing.

Supervisor's Report

Correspondence of Note

- Received draft of Six Mile Creek Aquifer study

Report

- Annual Financial Report was filed with Town Clerk in February (available in Clerk's office)
- Council of Governments – Health Care Consortium: presentation 3/27 about HC insurance and overview of consortium – will also discuss timeline for adoption

Frank Proto, County Representative's Report

- Board of Health mtg: request to revisit open burning policy. Enforcement? By the time responders arrive, the fire is out.
- Better outreach on autism program and impact on the preschool handicap children's program.
- Thinking of rehousing COFA program to where Lifelong is now.
- TCAT rural bus service is secure for three years

- Flood meeting: reviewing some parameters soil and water districts are involved in with the state. Caroline had a disaster designation that was restricted to the municipality, so homeowners could not share in the relief money.
- Lake source cooling: WRC reviewing that. Concern whether 6 mile creek is increasing sediment load.
- New voting machines. Will use this November only for those people who are disabled. General public use not until 2009.
- Banks Road Bridge. Should start rehab this summer.

Pete Hoyt

- Speedsville Bridges are being posted for less than the weight of a fire truck, so their trucks have to go around. Ms. Whittaker doesn't know how the county handles it, but town does not post bridges. State inspects the bridges and makes recommendations to county; if county doesn't have money to fix, they post them. Mr. Proto says that in an emergency, "all bets are off." Fire companies should give him list of those bridges they're concerned about for recommendations.
- Basement of Town Hall. Several inches of water in basement this morning, sump pumps don't seem to be working.

Linda Adams

- Natural trails group meeting tomorrow night.
- Six Mile Creek Aquifer report : Couple very qualified people are willing to go over.
- Mr. Barber: April 9. Sharon Anderson, presentation about sedimentation of Six Mile Creek.

Toby McDonald

- Annex committee received quote from Lakeland Environmental for asbestos survey, \$1214, which is a high estimate (attached). Testing was done this morning; no testing for lead necessary. Committee will do presentation on April 8th to board
- Long distance telephone provider: We are now signed up with Pioneer (attached).

Abstracts

Approval of General Fund Abstract

A motion was made by Mr. Barber and seconded by Mr. Hoyt to approve payment for the General Fund voucher numbers 62 through 93 in the amount of \$16,800.50.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Approval of Highway Fund Abstract

A motion was made by Mr. Barber and seconded by Mr. Hoyt to approve payment for the Highway Fund voucher numbers 48 through 77 in the amount of \$58,659.03.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Approval of Streetlight Fund Abstract

A motion was made by Mr. McDonald and seconded by Mr. Frongillo to approve payment for the Streetlight Fund voucher numbers 4 and 5 in the amount of \$692.44.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Approval of Community Development Fund Abstract

A motion was made by Mr. Barber and seconded by Mr. McDonald to approve payment for the Community Development Fund voucher number 4 in the amount of \$3394.61.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Minutes

Approval of Minutes from February 6, 2008

A motion was made by Mr. Hoyt and seconded by Ms. Adams to accept the minutes of Feb. 6 as submitted by the town clerk.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Approval of Minutes from February 12, 2008

A motion was made by Mr. Frongillo and seconded by Mr. Hoyt to accept the minutes of Feb. 12 as submitted by the town clerk.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Resolutions

Resolution 3-1

Authorize Contract Addendum with Better Housing

By Mr. Barber; Seconded by Ms. Adams

RESOLVED, the supervisor is authorized to sign the addendum to the contract with Better Housing of Tompkins County.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Resolution 3-2

Establish Information Technology Advisory Committee

By Mr. Frongillo; Seconded by Mr. Barber

WHEREAS, there are few formal policies, procedures, or guidelines governing the use of Information Technology by the Town of Caroline, its departments, and associated agencies; and

WHEREAS, these policies, procedures, and guidelines may serve the Town in the use of computer systems and Information Technology; now therefore be it

RESOLVED, the Caroline Town Board hereby appoints an Information Technology (IT) Advisory Committee charged with recommending formal IT policies, procedures, and guidelines for use of computer resources by the Town, its departments and associated agencies; and be it further

RESOLVED that that the Committee be comprised of individuals with experience and contacts in Information Technology, to be appointed by the Town Board. The committee shall investigate and make recommendations about the following:

- Back up and recovery procedures for Town data
- Establish standardized email addresses for Town officers and employees
- Back up and recovery procedures for email mailboxes and website
- Correct registration of the Town internet domain name and Administrator name
- Formalize duties and responsibilities of Town Webmaster
- Standard login names
- Network security policy (networks internal to Town facilities)
- Allowed uses of Town-owned computers
- Allowed uses of personal computers for Town business or data
- Correct electronic data retention (work with Town Record Retention Officer on this)
- Review contracts with IT suppliers
- Suggest suppliers of IT resources
- Define standards for Town owned computer facilities
- Define responsibilities for a Chief Technology Officer (CTO) of the Town

RESOLVED, the IT Committee would not replace the existing Website Committee, but provide recommendations for standards to be used.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Discussion: CTO would not be a paid position until and if that time arises. This would have to be an ongoing committee.

Resolution 3-3

Appoint Members to Public Information Advisory Committee

By Mr. Frongillo; Seconded by Mr. Barber

WHEREAS, on October 9, 2007, the Caroline Town Board established by resolution a Public Information Advisory Committee with the charge of recommending and helping manage an expanded system for distribution of local government minutes and announcements; now therefore be it

RESOLVED, that the Caroline Town Board appoints the following individuals to the Public Information Advisory Committee:

- Pat Brhel
- Pete Hoyt
- Nikki Domaratsky
- Robert Chapman
- Pam Austin?
- Lori Watkins
- Alexandra Constas

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Resolution 3-4

Approve Contract with Tompkins County for Youth Services

By Mr. Barber; Seconded by Mr. Hoyt

RESOLVED, the supervisor is authorized to sign the contract with Tompkins County for Youth Services through December 31, 2008.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Resolution 3-5

Appoint Assessment Review Advisory Committee & Hearing Date

By Mr. Barber; Seconded by Mr. Hoyt

RESOLVED, the Caroline Town Board hereby appoints Calvin Snow, residing at 665 Buffalo Road, Brooktondale, NY, and Len Pogorzala, residing at 184 Yapple Road, Berkshire, NY, to the Town of Caroline Assessment Review Advisory Board; and be it further

RESOLVED that the Town of Caroline Assessment Review Advisory Board will convene on May 14, 2008, from 3 p.m. to 6 p.m. to hear any and all property owners of the Town of Caroline testify about their 2008 Tentative Assessment valuation.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Resolution 3-6

Set Public Hearing for Illicit Discharge Local Law

By Mr. Barber; Seconded by Ms. Adams

RESOLVED, the Town Board will hold a public hearing regarding the proposed Illicit Discharge Local Law on Tuesday, April 1, 2008 at 7 p.m. at the Caroline Town Hall.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

**Resolution 3-7
Public Hearing on EAF for Illicit Discharge Local Law**

By Mr. Barber; Seconded by Mr. McDonald

RESOLVED the Town Board will hold a public hearing on the Environmental Assessment Form for the proposed Illicit Discharge Local Law on Tuesday April 1, 2008 at the Town Hall immediately after the public hearing on the proposed law is closed.

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

**Resolution 3-8
Post Weight Limits**

By Mr. Barber; Seconded by Mr. Frongillo

RESOLVED the Caroline Town Board, under the authority granted under Local Ordinance No. 1 of 1999, Traffic/Weight Limit Ordinance, hereby posts a 10-ton weight limit restriction except for local deliveries on the following roads:

White Church Road
Central Chapel Road
South Road
Buffalo Road
Level Green Road
Blackman Hill Road
Yaple Road
Thomas Road
Shindagin Hollow Road
Brearily Hill Road

Passed Barber: Aye; Frongillo: Aye; Adams: Aye; McDonald: Aye; Hoyt: Aye

Adjourn

On a motion, the meeting adjourned at 9:35 p.m.

Respectfully Submitted,

Debra DeAugustine, Town Clerk