

Town of Caroline
Town Board Agenda Meeting Minutes
July 3, 2007

The agenda meeting of the Town Board of the Town of Caroline held on July 3, 2007 at the Town Hall was called to order by Supervisor Don Barber at 7:02 p.m.

Present: Don Barber, Supervisor
Tim Seely, Councilman
Dominic Frongillo, Councilman
Nelly Farnum, Councilwoman

Recording

Secretary: Debra DeAugustine, Town Clerk

Land Stewardship

Molly Adams is the steward for the Kellock property, 615 Valley Rd, above Lounsbery Rd bridge; the property was deeded to the Finger Lakes Land Trust and they watch over it. Molly explained what stewardship involves. Molly photographs same areas of property in April every year and files a report with the Land Trust. She's monitors whether anyone has built anything; if anyone has taken anything down. She also notes invasive species growth that she can identify.

Monthly Reports

Nelly Farnum

Land donation. Public meeting on June 13 to introduce Larkin land, and to talk about stewardship fund for a general land trust. Finger Lakes Land Trust spoke about the difference between land trust being given land as opposed to the town. Land trusts are highly regulated by the government, and are entrusted to guard the owner's vision; a donation to town need to factor in land's benefit to town and citizens. "In perpetuity" is a problem for a town, but not to the land trust. Also we lose tax with donated land. Followup:

- Nelly wants town to publicly acknowledge individuals who donated to startup of land trust fund (received \$1600 in gifts and pledges). Upper Susquehanna Coalition has program for towns who invite them to talk about receiving land for wetlands etc, and they will reciprocate by giving town \$1000.
- Received a letter from Mr. Larkin regarding how he sees the future of this land; does not have a hard list of restrictions. Nelly will clarify Mr. Larkin's restrictions.
- Nelly used a land trust template to write guidelines on stewardship fund for lands donated as public use areas or natural areas. When money is put in a reserve fund for a particular purpose, there's a public hearing on setting up the fund and what it's for, then when the board needs to use the money from the fund for that purpose, they don't have to ask. Town cannot ask for donations to the fund, but citizens can. Separate entity, such as planning board would set up the budget. Nelly will break this into two different documents: Purpose of reserve fund; Policy statement on how town accepts land.

Other business

- Natural areas and trails group will meet July 19 at 7 p.m. at Old Fire Hall
- Meeting with SPCA July 18 at Town Hall; will be a presentation and a discussion
- Emergency planning committee: attended talk by Beth Harrington on NIMS. Anyone who wants to be recipient of grant money must show that they're NIMS compliant.

Tim Seely

- Right to Peace and Quiet Law: Nelly & Tim met with Guy to over clarifications of law. He will write up by end of this week. We can then let the public look at it. Dominic would like to hold an information session to explain the law to people and answer questions. Then when the public hearing is held, people

can attend with an understanding of the law they're being asked to react to, not a document they're heard about through rumor.

- Presented annex drawings

Dominic Frongillo

- **Planning Board: Development Guidance System**
Planning Board had second meeting with Laberge consultants, and worked on prioritizing criteria for the system. There was email discussion about using the Comp Plan for prioritizing the criteria.
- **Energy Independent Caroline: Wind Tower research**
EIC met with John Rancich of Enfield Energy to discuss interconnection, turbine selection, and general project operation
- **Watershed Committee**
Stormwater Services: Don has been working with the Town of Ithaca preparing a contract for stormwater engineering services.
Barrile Phase I documentary footage: The original video footage, electronic photographs, and negatives from the Barrile project have been returned to the Town.
Barrile Phase II: Most property owners within the project stretch on Slaterville and Creamery roads have signed property access authorization forms. Tompkins County Soil and Water, TG Miller engineers, and the Watershed Committee will meet with potential project stakeholders on July 17, 2007 at 7pm.
- **Recreation Partnership Board**
The newly proposed Agreement was distributed to Board members along with the old Agreement. We must apply by August 10. Newfield sent a letter indicating their town was not participating in 2007. However, it is unclear whether or not they will pay. Their PTA offered to pay half their municipal contribution.
- **Website**
Advisory Committee: The newsletter and Pat Brhel's column ran a call for interested committee members. Met with other potential committee members and discussed a proposal for design concepts. At the next meeting, the committee will discuss these ideas. The committee's two immediate tasks are to: 1) recommend a design to the Town Board and 2) identify "point people" from organizations/departments to be on the website. Our goal is to present a recommendation to the Town Board in August.
Web developer: RFP for website design services in the Ithaca Journal and newsletter, requesting that interested developers submit their proposals by July 10.
- Dominic asked who committees report to; Don says that committees report to the board that appointed them. Recommendations from the committees come to the town board through the planning board if the committee falls under the planning board.

Agenda Topics

PB training resolution; Barrile I contract for construction work; personnel manual; right to peace and quiet law; rec partnership; fee schedule for stormwater law applications; stormwater management officer contract; community service award committee; website advisory board; bids for website developer; annex funding process; Key Bank credit card contract for justices; land donation acceptance policy

Adjourn

On a motion, the meeting adjourned at 10:15 p.m.

Respectfully Submitted,

Debra DeAugustine, Town Clerk