

Minutes of the Town Board Meeting held on May 2, 2006 at 7:00 PM at the Town Hall in Slaterville Springs, NY

Board Members Present: Supv. Don Barber
 Clm. Ed Cope
 Clm. Tim Seely
 Clm. Nelly Farnum

Board Members Absent: Clm. Dominic Frongillo

Visitors: 2

Sharon Anderson presented an early draft of part of the annual report which gets submitted to DEC as part of the Stormwater Regulations; “Town of Caroline Stormwater Management Plan”. She has spoken to the Highway Superintendent, Barry Goodrich and Clm. Frongillo, to see what has happened in the last year in Caroline. The formats for annual reports are different, starting this year. On the cover sheet, the Owner-Operator will be Supv. Don Barber. The local Stormwater Public Contact will be the Code Enforcement Officer. The Stormwater Management Program Coordinator Chair will be Clm. Dominic Frongillo, and Sharon Anderson will be the person to file reports. Sharon also explained some of the draft to the Board. (See Attached) Sharon will bring the Final Report next week. Sharon will give an over-view on May 16th at the Watershed Committee Meeting. Clm. Cope stated that the Town Planning Board would have the Comprehensive Plan to include many of these issues. This was a long discussion.

Committee Reports

Clm. Farnum had sent an email to everyone about taking a course on line for Incident Command System. She also reported Beth Harrington invited the Town Board to a course on this (ICS-100), on May 13, 2006 at 9:30 AM at the Slaterville Fire Hall. Part of this meeting will include animal rescue. Clm. Farnum would like to discuss how to create a committee structure for All Hazard Mitigation Plan development at the next Town Board Meeting. Supv. Barber agrees.

Clm. Farnum has been in contact with John Confer-Amphibians on Thomas Road. He stated that because of the article in the Ithaca Journal, they received \$1,300.00 for the project. The students surveyed local residents and there was an indication of an over-whelming sentiment in favor of trying to protect the amphibians and a strong majority in favor of the cost of culvert placement. He also stated that they are trying to come up with a cost-effective plan to do this. He and his students will give a presentation at some point.

Caroline Youth Committee- Clm. Seely reported they would be holding the Saturday Program with a farmers market at the Old Fire Hall in Brooktondale. He also stated Penny and her other peers are doing a transportation survey in cooperation with TCAT. TCAT is giving free bus passes to the kids who fill the survey out. TCAT and the School District are trying to find out how the kids are using this transportation, and how they can make it better for them. They are finding it's easy for the kids to get to work but it's harder for them to get transportation back home. They are hoping to receive the results by early summer. Penny also reported she is trying to get students coming out of the 5th grade interested in her program before they are in Middle

School. As each school comes to Dewitt to tour, she meets with the students from each school talking about her program and other programs that are available to them.

Buildings & Grounds- Clm. Seely reported there would be a Beautification Program Meeting will be May 6, 2006 at 10:00 AM at the Town Hall. What will be discussed will be the three Hamlets, the Beautification Grant and Tourism. This is a matching grant that the County has pledged up to \$5,000, after the work has been completed. Clm. Seely would like the Board think about what they would like to commit to. The grant lays out what specific projects, which they can't vary from. Penny and Clm. Seely have been talking about it and she would like one of the youth participating as the youth coordinator for experience. She does have employment money for the individual for the summer, her question is would the Town be willing to put money towards this individual, separate from what she has for her i.e. \$100-\$200 range? Coop. Ext is already paying this person. The Board will consider this.

Midnight Sun- Clm. Seely met with both Supt. Whittaker and Supv. Barber about taking the sign down and digging the asphalt up.

Lawn and Cemetery Care Contract- The Town has a contract again with Pete Lucente with an increase of \$500.00 totaling \$2,660.00 for the season. Clm. Seely would like Pete to take care of the lawn care for one more year, and then he would like to find a long-term solution. He would like to check with Lucente about a lower rate if the season is a dry. He also would like the Board to think about retaining a maintenance person since the Town will have another building to maintain. There was a discussion about a possibility to lease sheep for the Cemeteries.

Clm. Cope would like to bring a resolution to the Board to send a Letter of Support for Green Power.

Clm. Cope stated there is a Planning Board Meeting on Thursday May 4th at 5:30 PM.

Clm. Cope met and Supv. Barber met with Supt. Whittaker to discuss a Gradall, looking at options including whether to lease one. Cindy had spoken to 4 highway superintendents in Tompkins County, and each one couldn't imagine not having a Gradall at their disposal, which Cindy has mentioned to the Board all along. Clm. Seely asked if she would consider hiring someone to do the ditching? This will be discussed further.

Clm. Cope asked some people to serve on the Salary Committee: Hal Craft
Ron Acerra
Dennis Kuhn
Becky Bilderback (considering)

The Town Board will have to appoint the committee and provide them with a charge. Supv. Barber stated that, for his business, he uses a process that he could loan to the committee that rates positions by these compensation factors:

- 1) knowledge
- 2) skills
- 3) amount of responsibility
- 4) complexity of the job
- 5) supervision
- 6) leadership
- 7) physical effort
- 8) working conditions

Each position would then end up with a relative point total. The committee could go to other towns and get comparable salaries, which would probably need to be converted to an hourly rate for some of the positions. From this data, the committee could establish a point value vs. wage relationship that could be used to interpolate salary for all positions.

For an elected official, none of these skills are really important. However for other positions, he is proposing for the goals:

- 1) develop an objective rating system for determining responsibility and authority in elected and appointed positions
- 2) to rate the positions of: town supervisor, justice, town clerk, town board, highway superintendent, deputy clerk, court clerk, typist, code enforcement officer, bookkeeper, from the system

Supv. Barber gave an example of a typist. A typist position would probably have a point score of 100, because of the few hours needed to do the job and the responsibilities for that position, but a highway supt. or town supv. would have a rate of 500-1000 points because of the hours accrued and the responsibilities for these positions. The committee would rate the positions and then from that, develop the salary wage rate i.e. hourly rate, because more hours are needed for some positions. Also, determine how many hours people typically work at the job, and from that, it can be determined a fair wage from what other people are doing in other towns and between other positions. This was a long discussion.

Shared Highway Services- Supv. Barber will be signing a resolution for a shared services agreement between the Towns of Lansing, Dryden, Ithaca, and Caroline.

Supv. Barber sent a letter to Lee Shurtleff after last month's Meeting about the pieces of information the Board is waiting to get concerning the Assessment Report on the Radio Tower Property Values.

Last month, Supv. Barber mentioned there was a State Technology Law. The State has said all municipalities including Caroline has to have a process in place that would comply. This is regarding a person without valid authorization having required private personal information that

the Clerk has such as a social security number, account numbers and drivers licenses. To enact this Law, the Town can do it by either a local law or by resolution. This will be enacted on.

NYMIR- Supv. Barber received notice there will be a seminar given on "Managing Employment Practices Liability: A Risk Management Seminar" on May 25, 2006 8:30 AM- 12:00 PM at the Hilton Garden Inn in Horseheads. This seminar will include: Quid Pro Quo Harassment, Hostile Work Environment, Effective Harassment Policies, etc.

Supv. Barber received a notice from Association of Towns for taxpayers to join together in every town for property tax reform rallies. Towns across the State are rallying on May 6, at 12:00 noon.

At the next Town Meeting, there will be a walk through at the Midnight Sun building, to look at the structure.

The Town received an appraisal for the Bald Hill School Rd. property. The appraisal shows the property is worth 2,000 an acre. There will be a discussion on how to proceed at the next Town Meeting.

The Town Board Members need to look at the bills and abstracts together. Clm. Cope and Clm. Farnum will look at them the next time. The Abstracts will be ready by Tuesdays after 5:00 PM prior to the Thursday Regular Meeting.

AGENDA

- 1) Lawn Mowing Contract
- 2) All Hazards Mitigation Plan Development
- 3) Shared Highway Services Agreement
- 4) Elected and Appointed Officials Salary Structure Committee Appointment
- 5) Letter of Support for Green Power
- 6) Discussion Assessment Report on Radio Tower Property Values in Tompkins County
- 7) Discuss Possible Disposal of Bald Hill Road Property
- 8) Walk Through former Midnight Sun Property

The Meeting was Adjourned at 9:14 PM by a Motion From Supv. Barber, Seconded by Clm. Seely, Carried.

Respectfully Submitted,

Mary Clark Walls
Deputy Clerk