

Town of Caroline
Town Board Minutes
November 13, 2005

The regular meeting of the Town Board of the Town of Caroline held on November 13, 2005 at the Town Hall was called to order by Supervisor Don Barber at 7:02 p.m.

Present: Don Barber, Supervisor
Ed Cope, Councilman
Barry Goodrich, Councilman
Tim Seely, Councilman
Todd Schmit, Councilman

Recording Secretary: Debra DeAugustine, Town Clerk

Visitors: Penny Boynton and members of the Caroline Youth Group

Privilege of the Floor

Youth Group Presentation: The group put together a calendar that represents our town; profits go to meal program at the food pantry, which members will work at for several weeks this winter. They also presented an album of extra photos that did not go into the calendar. They'd like to keep the calendar in the reading room. They received a grant to put up posters about risks of drinking, which they will put up at the food pantry, and for a program they will present at Dewitt middle school about dangers of alcohol. Members worked at the Apple Fest and also decorated the Community Center for the Halloween party.

They put a series of questions to the board and were answered as follows:

- Mackenzie park: what are we planning to do with the space? Will consolidate on the Town Hall side of the street, incorporate development over here.
- Timeframe? Within the year; we'll consider what kind of park space we want.
- What is the money they gave us being used for? Collecting interest.
- Insurance issues for the new park? There are guidelines, will need modern, safe structures
- Costs of new park? No idea yet.
- Will they move the space? Yes
- What will happen to the old space? Try to sell property. Notice has been posted.
- How to encourage people to use the park? Bigger question we'll want input on, including from the youth group.

The supervisor asked about calendar sales. They sold at Dewitt middle school, Cooperative Extension, Apple Fest. Earned \$300 so far.

Madison Wright: Gave presentation about an invasive species of plant we call "bamboo." He calls it "Japanese knotweed." Perennial that grows up every season and dies every winter. Grows best out in the open where it goes undisturbed. Forms clumps that are so dense they crowd everything out; clumps get larger over time. No coordinated effort in the state to control its spread. Must first find out where it grows now, mostly along the roadways. He approached Superintendent Whittaker about doing a local survey. Provided a map of Caroline and a set of pushpins and asked the crew to put a pin in the map at each site where they found it growing. Has done this for two summers and there was lots of growth found. State does not provide money to get at it or the legal means to go onto someone else's property. One thing we can do now: earth moving contractors and highway workers have a powerful influence on the transfer process, and if they learn to recognize it and not dig near it, they will do a lot in preventing the spread. He presented the map to leave at town hall for a few days, and some leaflets from Cooperative Extension.

Monthly Reports

Highway Superintendent's Report

Gravel on Downey and Bailor roads; shoulders on; patching gravel roads, hope to cover most of them in the next several weeks. Three trucks are ready for snow.

Supervisor's Report

Correspondence of Note

1. Response from Governor's Office on Small Cities to our request to provide input on why our housing rehab application didn't pass. Stacy Crawford and I will call GOSC to discuss.
2. Letter from residents of Pacific Rd. requesting that the Town of Caroline, not the Town of Richford, plow the road. Cindy Whittaker will discuss with Richford highway superintendent.
3. Worker's Compensation claims: \$58,000 in reserves
4. Mortgage tax: \$29,300
5. Model wind tower ordinance from EMC
6. Annual opportunity to add land to ag district
7. Date for Housing Needs Assessment and Affordability Analysis is 12/15 from 5 to 7 p.m.

Report

- Midnight Sun: Closing occurred on Monday 11/7. Would like to discuss engineering analysis of the structure and cleaning up the exterior before winter.
- Property across the street: date that town board can proceed with negotiations for selling this property is 11/24. He recommends a letter be sent to the adjacent property owners telling them that the town is interested in selling, and asking their interest. Also stating that the parcel could be subdivided if the neighbors are interested in cooperating on a new property line.
- Through Cornell land swap, the town now owns the 30+ acres of land on Bald Hill School Rd. Suggest that we get an appraisal on this parcel and then go through the same process as we're following on the former MacKenzie Park. Not to exceed \$600 from NE appraisal. Board agrees.
- Code Enforcement Officer Lee Knuppenburg had exploratory surgery to discover source of pain in abdomen. Operation and recovery took a lot out of him and he's still not back to work. Working with Dryden to cover the basics for now. May need to hire an assistant.
- Went to a civil service workshop and discovered that once the Code Enforcement job required more than 20 hours/week, it became competitive, requiring a civil service exam.
- TCMOA meeting 11/15 at 6 p.m. at Icabod. Supervisor will not be able to attend, so asking if Councilman Cope will.
- Council of Governments: Introduction of topic 11/16 at 2:30 p.m. on the 2nd floor conference room of the courthouse.

Department, Committee, & Liaison Reports

Councilman Cope

Planning Board met. Finished the goals part of the plan. They're working on a grant to get 80% funding for some of the work they want to do on the implementation phase.

Councilman Schmit

Passed around the updated budget summary for Barrile. He got an additional \$20,000 in grant from soil and water. Got \$3,000 from Darby Kiley. Running \$5600 in the red.

Action Topics**Transfers****Motion to Authorize Transfer of Funds**

A motion was made by Supervisor Barber and seconded by Councilman Schmit to authorize the following transfer:

	From	To
\$113.11	General Fund Account A 7540.4 Historical Room EQ	General Fund A 7410.4 Library CE
\$150.00	General Fund Account A 8020.4 Planning CE	General Fund A 1920.4 Municipal Dues CE
\$150.00	General Fund Account A 1110.41 Court Trials CE	General Fund A 1110.4 Court CE
\$10,000.00	Highway Fund Account DA 5130.1 Machinery PS	Highway Fund DA 5110.4 Repairs CE
\$4180.00	Highway Fund Account DA 9030.8 Social Security	Highway Fund DA 5110.4 Repairs CE
\$400.00	Highway Fund Account DA 5140.1 Misc. PS	General Fund DA 5140.4 Misc. CE
\$87.25	Highway Fund Account DA 5140.1 Misc. PS	Highway Fund DA 5112.1 Cap Improvement CE
\$67,715.85	General Fund Balance	General Fund A 1940.4 Real Estate CE

And Be it Further Resolved that the Caroline Town Board makes the following budget adjustments:

- Increase General Revenue Fund Account A 2389 by \$23,000
- Increase General Appropriation Fund Account A 8710.4 by \$23,000

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

Approval of Abstracts**Approval of General Fund Abstract**

A motion was made by Supervisor Barber and seconded by Councilman Schmit to approve payment for the General Fund voucher numbers 396 through 446 in the amount of \$106,670.04.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye

Tim Seely	Aye
Todd Schmit	Aye

After discussion, agreed to hold Food Pantry check for supporting documentation for the expenses, which will be attached to the voucher.

Approval of Highway Fund Abstract

A motion was made by Councilman Seely and seconded by Councilman Goodrich to approve payment for the Highway Fund voucher numbers 220 through 228 in the amount of \$23,726.60.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

Approval of Streetlight Fund Abstract

A motion was made by Councilman Goodrich and seconded by Councilman Seely to approve payment for the Streetlight Fund voucher numbers 021 through 022 in the amount of \$666.67.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

Approval of Minutes

Approval of Minutes from September 15, 2005

A motion was made by Supervisor Barber and seconded by Councilman Goodrich to accept the minutes of September 15, with the following amendment.

Adopted	Don Barber	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Ed Cope	Aye
	Todd Schmit	Aye

Amendments:

Schmit: page 4, Whetzel, change to read “construct a new tower.” and delete the rest of the sentence.

Approval of Minutes from October 4, 2005

A motion was made by Supervisor Barber and seconded by Councilman Seely to accept the minutes of October 4, with the following amendment.

Adopted	Don Barber	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Ed Cope	Aye
	Todd Schmit	Aye

Amendments:

Goodrich, page 3, Supervisor Report, second paragraph, change “submissive referendum” to “permissive referendum.”

Approval of Minutes from October 13, 2005

A motion was made by Supervisor Barber and seconded by Councilman Goodrich to accept the minutes of October 13, with the following amendment.

Adopted	Don Barber	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Ed Cope	Aye
	Todd Schmit	Aye

Amendments:

Seely, approval of September 6 minutes, change Seely's vote to Aye.

Resolutions**Resolution 11-2 of 2005
Seasonal Road Designation**

By Supervisor Barber; Seconded by Councilman Seely

RESOLVED, that the Town Board hereby accepts the following list of seasonal limited use highways upon the recommendation of the Highway Superintendent. These roads will not be plowed or maintained from November 2005 through May 2006. The roads will be posted with the appropriate signs and the Town Clerk shall post such notice at the Town Hall, and

BE IT FURTHER RESOLVED, that seasonal limited use highways must be posted by November 1st, as provided in Highway Law Section 205-a.

Road	Designation
Bald Hill School Road	from Brearly Hill Road 1.743 miles
Beaver Creek Road	Perkins Road to 117 Beaver Creek Road
Downey Road	starting at Chestnut Road 1.520 miles
Ekroos Road	starting 0.306 miles from Seventy Six Road and continuing approximately 0.230 miles
Gulf Creek Road	starting 0.222 miles from South Road and continuing to end of road
Hammond Hill Road	starting 0.493 miles from Harford Road and continuing to end of road
Hurd Road	entire length, 0.57 miles
Lackawana Road	starting at Beaver Creek Road and continuing approximately 0.140 miles
Leonard Road	entire length, 1.19 miles
Level Green Road	starting 0.041 miles from Seventy Six Road and continuing approximately 1.087 miles
Shindagin Hollow Road	starting 0.564 miles from Central Chapel Road and continuing to end of road
Smith Road	starting 0.788 miles from Seventy Six Road and continuing to end of road
Speed Hill Road	starting at Minimum Maintenance sign and continuing to Bailor Road intersection, approximately 0.473 miles
VanDermark Road	starting at Brooktondale Road and continuing approximately 730 feet

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

**Resolution 11-3 of 2005
Final Town Budget for 2006**

By Councilman Cope; Seconded by Councilman Goodrich

RESOLVED, the town board adopts the 2006 budget with the following adjustments.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

Budget Adjustments

By Supervisor Barber; Seconded by Councilman Goodrich

Decrease A 1910.4 Unallocated Insurance by \$1500

Increase A 5010.101 Highway and Street Administration Clerk by \$1500

Failed Barber/Goodrich: Aye; Cope/Seely/Schmit: Nay

By Supervisor Barber; Seconded by Councilman Schmit

Decrease A 1910.4 Unallocated Insurance by \$1500

Passed Barber/Goodrich/Cope/Seely/Schmit: Aye

By Supervisor Barber; Seconded by Councilman Cope

Add revenue line DA 3061 in the amount of \$35,000

Increase DA 5112.2 Capital Improvement by \$35,000

Passed Barber/Goodrich/Cope/Seely/Schmit: Aye

By Councilman Schmit; Seconded by Supervisor Barber

Add new budget line A 6989.430 TCAD Contribution in the amount of \$250

Passed Barber/Goodrich/Cope/Seely/Schmit: Aye

Resolution 11-4 of 2005

Adopt 2006 Fire Protection District Budget

By Councilman Goodrich; Seconded by Councilman Seely

RESOLVED, the Town Board approves the 2006 Caroline Fire Protection District budget in the amount of \$49,179, a tax rate of \$1.44/1000.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

Resolution 11-5 of 2005

Adopt 2006 Lighting District Budget

By Councilman Seely; Seconded by Supervisor Barber

RESOLVED, the Town Board approves the 2006 Caroline Lighting District budget in the amount of \$7,800, a tax rate of \$0.051/1000.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

Resolution 11-6 of 2005**Authorization of Planning for Quality Rural Community Grant Application**

By Councilman Cope; Seconded by Councilman Schmit

WHEREAS, the New York State Department of State administers a grant program to enhance opportunities and incentives for innovative planning and development of implementation tools and strategies that link environmental protection, economic prosperity, and community well-being, and

WHEREAS, protecting open space and encouraging development in suitable locations is a central component of the Town of Caroline Draft Comprehensive Plan, and

WHEREAS, in order to be eligible for this grant program, the applicant must submit a formal resolution of the governing body indicating support for the grant application, designating a representative authorized to act on behalf of that body in all matters related to this financial assistance, and specifying how funds solicited through the program will be used, now therefore be it

RESOLVED, on recommendation of the Caroline Planning Board, That the Caroline Town Board supports the preparation of the Comprehensive Plan including its implementation strategies for the Town of Caroline, and

BE IT FURTHER RESOLVED, that the Caroline Town Board authorizes Donald Barber/ Town of Caroline Supervisor, or his designee, to submit an application to the Department of State Quality Communities Program 2005-2006 for Environmental Protection Funds to support the preparation of the Comprehensive Plan and its implementation strategies for the Town of Caroline, as part of a Community Growth Program, and

BE IT FURTHER RESOLVED, that the Caroline Town Board authorizes the Town Supervisor, or his designee, to execute all financial and/or administrative processes relating to this financial assistance, and

BE IT FURTHER RESOLVED, that funds solicited through this program will be used to prepare the Comprehensive Plan and its implementation strategies for the Town of Caroline, as part of a Community Growth Program, and

BE IT FURTHER RESOLVED, that the Town of Caroline will commit at least 20% of the total project cost in match.

Adopted	Don Barber	Aye
	Ed Cope	Aye
	Barry Goodrich	Aye
	Tim Seely	Aye
	Todd Schmit	Aye

Town Business: Structural Analysis of Midnight Sun

Matthew McCarty gave Councilman Seely a proposal for a structural analysis on the Midnight Sun; the estimate was \$1200. We can find out the integrity of the building now, but in the future, when we do actual work, we would need to do this anyway, so the issue is, do we want to wait?

Discussion:

Schmit: First we need to evaluate our needs for a building; then we decide whether we'll try and use the building or build a new one.

Barber: Would be willing to spend the money now; we've already discussed what we want out of a building, and we could go into the design phase knowing if any of the structure is salvageable, so we make use of the space we've got. We can then make the design fit what we already have, or go in knowing we need to raze the building. Money is not set aside in 2005 budget. If we're not in a hurry, we could invite proposals from A&E firms for structural AND initial design. We'll need three bids, so need to publish it.

Barber asked whether anyone was interested in putting together a work party to clean up the lot; we can get Cindy Whittaker to help with the big stuff. Tim Seely will rustle up some help.

Adjourn

On a motion, the meeting adjourned at 9:44 p.m.

Respectfully Submitted,

Debra DeAugustine, Town Clerk