# Town of Caroline2012 Organization MeetingJanuary 3, 2012

The Town Board Organizational meeting held on January 3, 2012 at the Caroline Town Hall was called to order at 7:05 p.m. by Supervisor Don Barber.

### Attendance:

Don Barber, Supervisor Dominic Frongillo, Councilmember Linda Adams, Councilmember Irene Weiser, Councilmember Aaron Snow, Councilmember

### Recording

Secretary: Marilou Harrington, Town Clerk

Also present: Molly and Barry Adams, Bruce Murray, Cal Snow, Igna and Zan, Steve Dewitt, Pat Brehl, Mary Alice and John Comstock

## **Privilege of the Floor**

Molly Adams brought a certificate from the office of parks naming the Historic Town Hall as a historic building. She asked the framed certificate be given to the court to display in the court room.

#### Resolutions

Resolution #1-2012 Appointments

Resolved, the Town Board hereby ma	akes the following appointments:
Town Historian:	Barbara Kone
Town Records Management (	Officer: Marilou Harrington
Town Hall Custodian:	Kelly Parker (@ \$ 13.31 /hr not to exceed 150 hrs/yr.
Youth Services Coordinator:	Cornell Cooperative Extension of Tompkins County
Dog Control:	Tompkins County Animal Control
Zoning/Building/Fire Code E	nforcement Officer: Kevin McMahon
Deputy Historian	Pat Bhrel
Webmaster	Katy Nicholson
Email Adminstrator	Keith Slayden
Maintenance Person	Greg Harrington @ \$13.31
Moved by: Don Barber	Seconded by: Irene Weiser

Moved by: Don BarberSeconded by: Irene WeiserAyes: carriedNays:Abstentions:

Resolution #2-2012 Town Bookkeeper

Resolved, the Supervisor is hereby authorized to designate a Town Bookkeeper, and Further Resolved, the Supervisor is authorized to list the bookkeeper on the Town Surety Insurance Policy, and Further Resolved the Bookkeeper pay rate is: \$22/hr not to exceed 275 hours/year

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Moved by: Irene We Ayes: carried		Nays:	•	Dominic Frongillo Abstentions:
Resolution #3-2012 Depu	ity Supervisor			
Resolved, the Town Supervisor in His/Her abser		Office of Deput	y Supervisor to	act for and in place of the
Moved by: Dom Ayes:	inic Frongillo	Nays:	Seconded by:	Aaron Snow Abstentions:
Resolution #4-2012 Depu	nty Highway Superinten	ident		
Resolved, the Town place of the Highway Super		-	y Highway Supe	erintendent to act for and in
Moved by: Aaron S Ayes:	now	Nays:	Seconded by:	Linda Adams Abstentions:
Resolution #5-2012 Depu	ity Town Clerk			
	Board establishes the C	Office of Deput	y Town Clerk at	t a pay rate of \$ 13.31/hr.,
and Further Resolved, the responsibilities of this Office are to assist the Town Clerk in Records Management, tax collection, producing meeting minutes, to act for and in place of the Clerk in His/Her absence.				
Moved by: Linda A	dams	Name	Seconded by:	
Ayes: Amendment: to change the Moved by: Don Bab Ayes: carried	1 0	Nays: <b>x from the pay</b>	rate of \$13.31/ Seconded by:	
Resolution #6-2012 Rein	bursed mileage rate			
Resolved, the reimbursement rate to be paid to Town Officials and Employees for the use of their personal vehicles for Town business is: \$.555 per mile.				
Moved by: Don Bar Ayes: carried	ber	Nays:	Seconded by:	Irene Weiser Abstentions:
Resolution #7-2012 Tow	n Board Meeting Dates			

Resolved, the Town Board shall meet and hold its business meetings throughout the year 2012 in the Town Hall at 2670 Slaterville Road, Slaterville Springs, NY on the 2<sup>nd</sup> Tuesday of each month at 7:00 PM unless otherwise specified by an official resolution, and

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Further Resolved, the Town Board shall meet and hold its Abstract and Committee Reports Meeting throughout the year 2012 in the Town Hall at 2670 Slaterville Road, Slaterville Springs, NY on the 1<sup>st</sup> Tuesday of each month at 7:00 PM unless otherwise specified by an official resolution.

Moved by: Irene Weiser		Seconded by:	Dominic Frongillo
Ayes: carried	Nays:		Abstentions:

Resolution #8-2012 Official Newspaper

Resolved, the Ithaca Journal, a newspaper regularly published and having general circulation in the Town, is hereby designated as the Official Newspaper of the Town of Caroline

Moved by: Dominic Frongillo		Seconded by: Aaron Snow
Ayes: carried	Nays:	Abstentions:

Resolution #9-2012 Town Board Meeting Minutes

Resolved, copies of the official minutes of the Town Board, prepared and distributed by the Town Clerk, shall be distributed to each Town Board member, Town Justices, Highway Superintendent, Building Code Enforcement Officer, Chair of the Subdivision Review Board, Chair of the Planning Board, County Representative, Brookton Market Store, Dandy Mini Mart (Slaterville), Speedsville Grocery, the editor of the Brooktondale Community Newsletter, Webmaster at townofcaroline.org, Town Bookkeeper, Attorney for the Town, Slaterville and Brooktondale Post Offices, and posted on the Notice Boards (outside and inside the Town Hall).

Moved by: Aaron SnowSeconded by: Linda AdamsAyes:Nays:Abstentions:Amendment: Resolved, The official minutes of the Town Board, prepared and distributed by the Town Clerkvia e-mail to Town Board members, Town Justices, Highway Superintendent, Building Code EnforcementOfficer, Chair of the Subdivision Review Board, Chair of the Planning Board, County Representative, theeditor of the Brooktondale Community Newsletter ,Webmaster at townofcaroline.org, Town Bookkeeper,and Attorney for the Town and posted on the Notice Boards (outside and inside the Town Hall).Moved by: Don BarberSeconded by: Irene WeiserAyes: carriedNays:Abstentions:

Resolution #10-2012 Official Bank and Depository

Resolved, the Tompkins Trust Company, a bank doing business in Tompkins County, is hereby designated as the official bank and depository of the Town.

Moved by: Linda Adams Ayes: carried Seconded by: Don Barber Nays: Abstentions:

Resolution #11-2012 Investment Policy

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Resolved, that the objectives of the investment policy of the Town of Caroline are: to minimize risk; to ensure that the investments mature when the cash is required to finance operations; and to ensure a competitive rate of return. In accordance with this policy, the Supervisor is hereby authorized to invest all funds including proceeds of obligations and reserve funds in:

- Certificates of Deposits issued by a bank or trust company authorized to do business in New York State,
- Time Deposit Accounts in a bank or a trust company authorized to do business in New York State,
- Obligations of New York State,
- Obligations of the United States Government, and/or
- Repurchase Agreements limited to obligations of the United States or agencies of the United States where in principal and interest are guaranteed by the United States of America.

All other Local Government officials receiving money in their official capacity must deposit such funds in negotiable order of withdrawal accounts.

All investment made pursuant to this investment policy shall comply with the following conditions.

# 1. Collateralization

a. Certificates of Deposits shall be fully secured by insurance of the Federal Deposit Insurance Corporations or by obligations of New York State or obligations of the Unites States or obligations of federal agencies the principal and interest of which are guaranteed by the United States or obligations of New York State local governments.

Collateral shall be delivered to the Town of Caroline or to a custodial bank as designated by the Town of Caroline. The Market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than quarterly.

b. Collateral shall not be required with respect to the direct purchase of obligations of New York State, obligations of the United States, and obligations of federal agencies the principal and interest of which are guaranteed by the United States Government.

# 2. Delivery of Securities.

a. Payment shall be made by or on behalf of the Town of Caroline for obligations of New York State, obligations the principal and interest of which are guaranteed by the United States, United States obligations, certificates of deposits, and other purchased securities upon delivery thereof to the custodial bank. All transactions shall be confirmed in writing.

# 3. Written Contracts

a. Written contracts may be required for the purchase of all certificates of deposits.

# 4. Designation of Custodial Bank

a. The Tompkins Trust Company, chartered by the State of New York, is designated to act as custodial bank for the Town of Caroline's investments.

# 5. Financial Strength of Institutions

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a. All trading partners must be credit worthy. Their financial statements shall be reviewed annually by the Supervisor to determine satisfactory financial strength. The Supervisor may rely on Credit Rating Agencies to determine credit worthiness.

b. Investments in time deposits and certificates of deposits are to be made with banks or trust companies. Their annual reports should be reviewed by the Supervisor to determine satisfactory financial strength.

# 6. Operations, Audit and Reporting

a. The Supervisor shall authorize the purchase or sale and execute contracts for certificates of deposits on behalf of the Town of Caroline.

b. Within 61 days of the end of the fiscal year or at such other times as requested by the Caroline Town Board, the Supervisor shall prepare and submit to the Town Board an investment report detailing current investments and income and such other matters as the Supervisor deems appropriate.

At least annually, at the Organizational meeting of the Caroline Town Board, the board shall review and amend, if necessary, these investment policies.

The provisions of these Investment Guidelines and any amendments hereto shall take effect prospectively and shall not invalidate the prior selection of any Custodial Bank or prior investment.

Moved by: Don Barber	Seconded	by: Irene Weiser
Ayes: carried	Nays:	Abstentions:

Resolution #12-2012 Procurement Policy

Whereas, Section 104-b of General Municipal Law (GML) requires every Town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of (GML) Section 103 or any other law,

Now, therefore be it resolved, that the Town of Caroline does hereby adopt the following procurement policies and procedures:

Guideline 1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract.

Guideline 2. Once that determination is made, a good faith effort shall be made to determine whether it is known or can be reasonably projected if the aggregate amount to be spent in a fiscal year on the item, supply, or service would make it subject to competitive bidding. The information gathered and conclusion reached shall be documented and attached to all vouchers related to the purchase of this item, supply, or service.

Guideline 3. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances, however, documentation to this effect must be attached to the voucher for subsections a,c,d,e, h below:

a) Items to be purchased under an existing State or County contract

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- b) Acquisition of professional services
- c) Emergencies
- d) Sole source items
- e) Goods purchased from agencies for the blind or severely handicapped,
- f) Goods purchased from correctional facilities
- g) Goods purchased from another governmental agency
- h) Goods purchased at an auction
- i) Goods purchased for < \$500.00
- j) Public Works contracts for < \$1,000.00

Guideline 4. All purchases of items, services, supplies or equipment which will exceed \$10,000 in a the fiscal year and/or public works contracts that exceed \$20,000 shall be formally bid pursuant to Section 103 of GML.

Guideline 5. All purchases of items, services, supplies or equipment:

- a) Less than \$10,000, but greater than or equal to \$5,000 require a written request for proposal (RFP) and written/fax quotes from 3 vendors.
- b) Less than \$5,000 but greater than or equal to \$1,000 require verbal or faxed quotes from 2 vendors.
- c) Documentation of quotations for items less than \$1,000 in value as left to the discretion of the purchaser.

Guideline 6. All purchases of public works contracts:

- a) Less than \$20,000, but greater than or equal to \$10,000 require a written request for proposal (RFP) and written/fax quotes from 3 vendors.
- b) Less than \$10,000 but greater than or equal to \$3,000 require verbal or faxed quotes from 2 vendors.
- c) Documentation of quotations for items less than \$3,000 in value as left to the discretion of the purchaser.

Guideline 7. Any written RFP shall describe the desired goods, quantity, and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and written/fax/oral quotes received. All information gathered in complying with this procedure shall be preserved and filed with the voucher for this purchase.

Guideline 8. A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made to obtain proposals and attach such documentation to the voucher for this purchase. In no event shall the inability to obtain the number of proposals or quotations be an impediment to the procurement. All information gathered in complying with this procedure shall be preserved and filed with the voucher for this purchase.

Guideline 9. The lowest responsible proposal or quotation shall be awarded, unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make the award to other than the lowest bidder. Such written justification shall be attached to the voucher

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for purchase. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the voucher for purchase.

Guideline 10. If an emergency exists wherein the delay caused by soliciting quotes would endanger the health, welfare, or property of the municipality, then the procurement of goods and services will be at the discretion of the proper department head with the documentation as to the nature of the emergency to be filed with the Town Clerk within five (5) working days of such procurement.

Guideline 11. When there is only one possible source from which to procure goods and/or services, thus indicating there is no possibility of competition, the following must be shown: Unique benefits of items needed; no other product/service can compare; cost is reasonable as compared to product offered; and there is no competition available.

Guideline 12. This policy shall be reviewed annually by the Town Board at its Organizational meeting or as soon after as is practical.

Moved by: Irene Weiser		Seconded by:	Dominic Frongillo
Ayes: carried	Nays:		Abstentions:

Resolution #13-2012 Petty Cash

Resolved, the Town Clerk's petty cash fund of \$400.00 is extended for the year 2012, and Further resolved, the Court Clerk's petty cash fund of \$200.00 is extended for the year 2012.

Moved by: Dominic Frongillo		Seconded by: Aaron Snow
Ayes: carried	Nays:	Abstentions:

Resolution #14-2012 Payment of Utility and Medical Insurance Premiums Prior to Audit

Resolved, the Supervisor is authorized to pay utility bills and Health insurance premiums without audit by the Town Board to avoid late charges, and

Further Resolved, the Town Clerk shall show the details of said bills at the audit following their payment so the Town Board may be aware of their contents and totals.

Moved by: Aaron Snow		Seconded by: Linda Adams
Ayes: carried	Nays:	Abstentions:

Resolution #15-2012 Detailed Invoices Accepted In Lieu of Certified Vouchers

Resolved, the Town of Caroline does not require certified vouchers from any vendor submitting detailed invoices to the Town for payment.

Moved by: Linda Adams		Seconded by: Don Barber
Ayes: carried	Nays:	Abstentions:

Resolution #16-2012 Annual Audit Meeting

e	hold a special meeting on Janu	ary 3, 2012 ary 28, 2012 at 9AM, at the Caroline ustice Court books for the year 2011.		
Moved by: Don Barber Ayes: carried	Sec Nays:	conded by: Irene Weiser Abstentions:		
Resolution #17-2012 Court Clerk, Typ	ist, and Stenographer			
of \$12.35 /hour, and	ices are authorized to employ the tices are authori	aces of a Court Clerk to assist in the services of a Typist at the Pay Rate the services of a court stenographer for		
Moved by: Irene Weiser Ayes: carried	Sec Nays:	conded by: Dominic Frongillo Abstentions:		
Resolution #18-2012 Resolution to Ac Annual Financial Report.	ccept the Supervisor's Annual	report to the Comptroller in lieu of an		
the State Comptrol and Further Resolved, the Town Clear	ler's Office as soon as available	submit a copy of the Annual report to e in lieu of filing a financial report, in the Official Newspaper, notice that ilable for public inspection.		
Moved by: Dominic Frongillo Ayes: carried	Nays:	Seconded by: Aaron Snow Abstentions:		
Resolution #19-2012 Appointment of I	Delegates to the Association of	Towns Meeting		
Resolved, the Town's delegate to the Annual Association of Town's Meeting shall be Don Barber, and the alternate delegate shall be Irene Weiser, and Further Resolved, the Town Board authorizes the attendance of any Town Officer at this meeting and the payment of the actual and necessary expenses in doing so.				
Moved by: Aaron Snow Ayes: carried	Sec Nays:	conded by: Linda Adams Abstentions:		
Resolution #20-2012 Payroll Periods				
Resolved, the Town Board hereby establishes the following payroll periods:				
<ul> <li>Bi-weekly: Supervisor, Town Clerk, Highway Superintendent, Justices, Court Clerk, Code Enforcement Officer</li> <li>Bi-weekly: Deputy Clerk, Typists, Bookkeeper, and Highway Department Staff</li> </ul>				

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Semi-annually	y: Councilpersons		
Annually:	Historian		
Voucher:	Town Hall Custodian and all other	employees i	f any not listed above
vouener.	Town than Custodian and an other	employees, i	rany, not instea above
Move	d by: Linda Adams		Seconded by: Don Barber
Ayes:	carried	Nays:	Abstentions:
Amendment	change the payroll dates for the	councilperso	ns from semi-annually to quarterly.

# Moved by: Aaron SnowSeconded by: Don BarberAyes: carriedNays:Abstentions:

# Resolution #21-2012 Establishing Standard Work Day and Reporting and Pay Rates for Elected and Appointed Personnel

Resolved, the Town Board hereby establishes the following standard workdays, as required for determination of retirement benefits for Town Officials, and their annual salaries:

Position Name	Days/month	<u>St'd workday</u>	<u>y Term Ends</u>	<u>Salary</u>
Participates in Time				
<u>Reporting System</u>				
Supervisor, Donald L. Barber,	20	6 hours	12/31/2013	\$ 16,500.00
ROA				
Town Justice, Harold Phoenix	4	6 hours	12/31/2013	\$10228.50
ROA				
Highway Supt, Cindy Whittaker	20	8 hours	12/31/2015	\$ 53,270.00
ROA				
Town Clerk, Marilou Harrington	20	6 hours	12/31/2015	\$ 29,428.00
ROA				

And Be It Further Resolved that, the Town shall require, for each position where the employee is part of the NYS Retirement System, a "Record of Activity" of actual time worked or, in the case where actual hour record is not required, the official holding the office shall submit to the Town Clerk a record of his or her activities for a period of three consecutive months.

Moved by: Don Barber		Seconded by: Irene Weiser
Ayes: carried	Nays:	Abstentions:

Resolution #22-2012 Seasonal Limited Use Highways

Resolved, the Town Board hereby authorizes the Highway Superintendent to designate and post Town roads sections that are without residences or commercial building that would be dependent on such highways for access, as seasonal limited use highways. Appropriate posting authorizes temporary discontinuance of snow and ice removal and maintenance from December 1st until April 1st as provided in Highway Law Section 205-a, and

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Further Resolved, seasonal limited use highways must be posted by November 1st, as provided in Highway Law Section 205-a. and

Be It Further Resolved that the following Road and Road Sections are hereby determined to meet the Seasonal road criteria an will be posted as Seasonal roads:

Bald Hill School Road starting from Brearly Hill Rd. and continuing 1.743 miles
Beaver Creek Road starting from Perkins Rd. and continuing to 117 Beaver Creek Road
Downey Rd. Starting from Chestnut Rd and continuing 1.520 miles
Ekroos Rd. starting .306 miles from 76 Rd and continuing.230 miles
Gulf Creek Rd. starting .222 miles from South Rd. and continuing to end
Hammond Hill Rd. starting .493 miles from Harford Rd and continuing to end
Hurd Rd. Entire length (.57 miles)
Lackawanna Rd. starting from Beaver Creek Rd. and continuing .14 miles
Leonard Rd. Entire length (1.19 miles)
Level Green Rd. starting .041 miles from 76 Rd. and continuing 1.087 miles
Shindagin Hollow rd. starting .564 miles from Central Chapel rd. and continuing to end
Smith Rd. starting at Minimum Maintenance sign at bottom of road and continuing to intersection with Bailor Rd Extension (approximately .473 miles)

Vandermark Road starting from Brooktondale Rd. and continuing 730 feet.

Moved by: Irene Weiser	Seconded by: Dominic Frongillo	
Ayes: carried	Nays:	Abstentions:

Resolution #23-2012 Designation of Electrical Inspector

Resolved, the Town Board upon receiving insurance certificates of \$2 million liability and National Electric Code Certification, hereby designates Atlantic-Inland and Commonwealth Electric Inspection Services, Inc. as the Electrical Inspectors for the Town.

Moved by: Dominic Frongillo		Seconded by: Aaron Snow
Ayes: carried	Nays:	Abstentions:

Resolution #24-2012 Returned Check Fee

Resolved, that the Town Board imposes a charge of \$25 for each check tendered as payment and returned for insufficient funds.

Moved by: Aaron Snow		Seconded by: Linda Adams
Ayes: carried	Nays:	Abstentions:

Resolution #25-2012 Health Insurance

Resolved, the Town Board offers Greater Tompkins County Health Insurance Consortium EPO Health Insurance to the offices of Town Clerk and Highway Superintendent at no cost to these officers, and

Further Resolved, the Town Clerk and Highway Superintendent can add other family members to this policy at their own expense, and

Further Resolved, all other elected and appointed officials can be added to this policy at their own expense.

	l by: Linda Adams carried	Seco Nays:	onded by: Don Barber Abstentions:	
Resolution #2	6 -2012			
Resolv notification.	red, the Town Board hereby appoints	Don Barber to be the	e contact person for water level alarm	
Ayes:	Moved by: Don Barber carried	Nays:	Seconded by: Irene Weiser Abstentions:	
Resolution #2	7 - 2013			
Resolved, the Town Board hereby sets the pay rate for the Typist/Highway Assistant to the Highway Superintendent at: \$12.35 /hr not to exceed 1040 Hours per year				
Ayes:	Moved by: Irene Weiser carried	Nays:	Seconded by: Dominic Frongillo Abstentions:	
Resolution #2	8 -2012			
	, that the Supervisor appoint the Fire ( d Speedsville Volunteer Fire Compan		-	
Ayes:	Moved by: Dominic Frongillo carried	Nays:	Seconded by: Aaron Snow Abstentions:	

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Resolution #29 – 2012

**WHEREAS**, the Office of the State Comptroller has ruled that Counties may no longer extend their bids for public work (services) to political subdivisions; and

**WHEREAS**, General Municipal Law Section 119-0 provides that municipalities may enter into cooperative purchasing agreements to jointly bid needed services, including with the County; and

**WHEREAS**, General Municipal Law Article 5-G, Section 119-0 states that "any agreement entered into hereunder shall be approved by each participating Municipal Corporation or district by a majority vote of its governing body"

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Caroline be and hereby is authorized to participate in cooperative agreements with the County for purchasing the following non-exclusive list of highway materials and services as required for the operation of the Town Highway Department: Liquid Bituminous Materials; Vegetation Control; Calcium Chloride Solution; Recycling of Bituminous Materials; Installation of Subsurface Drainage; Installation of Guide Rails; Bridge Repair; Traffic Line Painting; and Steel Sheet Piling; and it is further

Town of Caroline2012 Organization MeetingJanuary 3, 2012 <b>RESOLVED</b> , that the Town reserves the right to participate in the State bid if the State bid is lower.			
Ayes:	Moved by: Aaron Snow carried	Nays:	Seconded by: Linda Adams Abstentions:
Resolution # 3	80-2012		
	, that the Attorney for the Town be of the domain of the lited on an as needed basis.	Guy K. Krogh of Th	naler and Thaler, and that he and his
Ayes:	Moved by: Linda Adams carried	Nays:	Seconded by: Don Barber Abstentions:
Resolution # 3	31-2012		
<b>RESOLVED</b> , that the Caroline Town Board appoints Dominic Frongillo to be it's Designated Representative to the Tompkins County Council of Governments and Irene Weiser as Alternate Designated Representative.			
Ayes:	Moved by: Don Barber carried	Nays:	Seconded by: Irene Weiser Abstentions:
Resolution # 3	32-2012		
<b>RESOLVED</b> , that the Caroline Town Board appoints Don Barber to be it's Designated Representative to the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors and Irene Weiser as Alternate Representative.			
Ayes:	Moved by: Irene Weiser carried	Nays:	Seconded by: Dominic Frongillo Abstentions:
Resolution #3	3 - 2012		
<b>RESOLVED</b> , that the Caroline Town Board appoint Aaaron snow as the representative to recreation Partnership and Dominic Frongillo as alternate.			
a	Moved by: Dominic Frongillo		Seconded by: Aaron
Snow Ayes:	carried	Nays:	Abstentions:
Resolution #3	4 - 2012		
<b>RESOLVED</b> , year by the To	-	ns be and remain s	ubject to amendment throughout the

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Snow Ayes:	Moved by: Dominic Frongillo		Seconded by: Aaron	
	Ayes:	carried	Nays:	Abstentions:
Resolut	tion #3	5-2012		
<b>RESOLVED</b> , the Caroline Town Board approves the minutes of December 29, 2011 as presented by the Town clerk				
	Moved by: Don Barber Seconded by: Linda Adams			
	Ayes:	carried	Nays:	Abstentions: Irene Weiser
Resolut	tion #3	6 – 2012		
<b>RESOLVED</b> , the Town Board authorizes the Town Supervisor to sign a contract with Integrys Energy Services of New York for electricity for 18 months.				
	Ayes:	Moved by: Don Barber carried	Secon Nays: Aaron Snow	nded by: Dominic Frongillo Abstentions:

#### **Town Business**

Councilmember Irene Weiser discussed a resolution that she will bring forward at the January 10<sup>th</sup> meeting about the Town's comments to the revised dSGEIS on oil, gas, and solution mining regulatory program. There are changes that need to be taken in to account. The SGEIS does not adequately address the issue of remediation of contamination resulting from natural gas production. She stated that the revision is adequate and merits another public review.

Councilmember Dominic Frongillo brought forward the Client Smart Communities resolution being resubmitted as an agenda item for the January 10<sup>th</sup> 2012 meeting

The board briefly discussed the proposed Moratorium local law to be put on agenda for January 10<sup>th</sup> 2012.

Adjourned on a motion by Mr. Barber and seconded by Mr. Frongillo the meeting adjourned at 10:00 p.m.

Respectfully Submitted,

Marilou Harrington, Town Clerk